

DEVELOPMENT SERVICES

**Vacation of Utility Easement
Applicant's Letter**

Date: Friday, September 13, 2024

To:

Property Owner: WI PRYOR CROSSING LLC

Email:

Applicant: CATHY COUNTI

Email: Cathy@askCathy.com

From: Daniel Fernandez, Project Manager

Re:

Application Number: PL2024203

Application Type: Vacation of Utility Easement

Application Name: Harriet Hill - Vacation of Easement

Location: 1424 NW PRYOR RD, LEES SUMMIT, MO 64081
1450 NW PRYOR RD, LEES SUMMIT,
MO 64081

Tentative Schedule

Submit revised plans by 4pm. on Tuesday, September 10, 2024 . Revised documents shall be uploaded to the application through the online portal.

If the revised submittal deadline is not met or plans are deficient, the item will be moved to a later meeting and a new deadline will be set. Future deadlines and meeting dates can be found on the "Planning Commission Meeting Dates" handout. Dates are subject to change; we will keep you informed throughout the process.

Electronic Plans for Resubmittal

All Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

Planning Commission and City Council Presentations

If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

Analysis of Vacation of Utility Easement:

Planning Review	Claire Byers	Senior Planner	Corrections
	(816) 969-1242	Claire.Byers@cityofls.net	

1. Please remove the proposed lot lines. Since this application is required to be approved prior to approval of the minor plat, there is no need to show proposed lot lines at this time.

2. Please update the date in Surveyors Certification block to most recent version digitally instead of striking through past dates.

Engineering Review	Susan Nelson, P.E.	Senior Staff Engineer	Corrections
	(816) 969-1229	Susan.Nelson@cityofls.net	

1. For clarity, please hatch the portions of the utility easements that are requested to be vacated. Use consistent line weight and line style for similar items.

2. Add documentation for the guy wire.

Fire Review	Jim Eden	Assistant Chief	Not Required
	(816) 969-1303	Jim.Eden@cityofls.net	

Traffic Review	Erin Ralovo	Traffic Engineer	Not Required
		Erin.Ravolo@cityofls.net	
