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DEVELOPMENT SERVICES

**Minor Plat**  
**Applicant's Letter**

**Date:** Tuesday, September 03, 2024

**To:**

**Web Registered User:** Schlagel &  
Associates, PA

Email: comments@schlagelassociates.com

**Applicant:** John Duggan

Email: jduggan@kc-dsdlaw.com

**Property Owner:** John Duggan

Email: jduggan@kc-dsdlaw.com

**From:** Grant White,

**Re:**

**Application Number:** PL2024148

**Application Type:** Minor Plat

**Application Name:** Woodland Glen, 2nd Plat, Lots 35A and 35B

**Location:** 1439 SW WINTHROP TER, LEES SUMMIT, MO 64081  
1437 SW WINTHROP TER, LEES SUMMIT, MO 64081

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**Review Status:**

Okay to submit the plat for City signatures. Please submit a minimum of three (3) mylars, five (5) paper copies, and one (1) digital copy following the electronic plan submittal guides as stated above. After recording the documents, return one (1) recorded mylar and one (1) recorded paper to the Development Services Department.

**Required Corrections:**

<b>Planning Review</b>	Hector Soto Jr.	Senior Planner	Approved with Conditions
	(816) 969-1238	Hector.Soto@cityofls.net	

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1. PLAT TITLE. Although the title block at the lower right-hand side of the drawing identifies the subject drawing as a minor plat, staff believes that the County recorder's office may require that the

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words "Minor Plat" also be included at the top of the drawing above the plat title. Double-check with the County prior to printing off mylars and paper copies to submit to the City for signatures.

<b>GIS Plat Review</b>	Kathy Kraemer	GIS Technician	Approved with Conditions
	(816) 969-1277	Kathy.Kraemer@cityofls.net	

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1. The Ownership affidavit has no ownership listed, and still has John Duggan on the signature line.