

**DEVELOPMENT SERVICES**

**Vacation of Utility Easement  
Applicant's Letter**

**Date:** Thursday, August 22, 2024

**To:**

**Property Owner:** WI PRYOR CROSSING LLC

**Email:**

**Applicant:** CATHY COUNTI

**Email:** Cathy@askCathy.com

**From:** Daniel Fernandez, Project Manager

**Re:**

**Application Number:** PL2024203

**Application Type:** Vacation of Utility Easement

**Application Name:** Harriet Hill - Vacation of Easement

**Location:** 1424 NW PRYOR RD, LEES SUMMIT, MO 64081  
1450 NW PRYOR RD, LEES SUMMIT,  
MO 64081

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**Tentative Schedule**

Submit revised plans by 4pm. on Tuesday, September 10, 2024 . Revised documents shall be uploaded to the application through the online portal.

If the revised submittal deadline is not met or plans are deficient, the item will be moved to a later meeting and a new deadline will be set. Future deadlines and meeting dates can be found on the "Planning Commission Meeting Dates" handout. Dates are subject to change; we will keep you informed throughout the process.

**Electronic Plans for Resubmittal**

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All Plannaing application and development engineering plan resubmittals shal linclude an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

## **Planning Commission and City Council Presentations**

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If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

### **Analysis of Vacation of Utility Easement:**

<b>Planning Review</b>	Claire Byers	Corrections
	(816) 969-1242	Claire.Byers@cityofls.net

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1. Please revise the light blue and yellow colors to something more easy to read.
2. If the yellow dashed line is the property line, please label, make solid line, and change to easier to read color.
3. Please remove the building line from exhibit.

<b>Engineering Review</b>	Susan Nelson, P.E.	Senior Staff Engineer	Corrections
	(816) 969-1229	Susan.Nelson@cityofls.net	

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1. For clarity, please hatch the portions of the utility easements that are requested to be vacated. Be sure that the easement vacation does not encroach into the utility easement along Pryor Rd. Also, the utility easement along the south boundary must remain in place.
2. Please note that this exhibit must be signed and sealed by the licensed design professional.

<b>Traffic Review</b>	Erin Ralovo	No Comments
		Erin.Ravolo@cityofls.net

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