
DEVELOPMENT SERVICES

**Minor Plat
Applicant's Letter**

Date: Tuesday, April 23, 2024

To:

Web Registered User: Daniel Finn

Email: dfinn@phelpsengineering.com

Applicant: John Davis

Email: john.davis@realforesight.com

Engineer/Surveyor: PHELPS ENGINEERING, Email: DOUGUBBEN@PHELPSENGINEERING.COM
INC

From: Mike Weisenborn, Project Manager

Re:

Application Number: PL2024066

Application Type: Minor Plat

Application Name: SUMMIT FAIR, LOTS 10-D-10F

Location: 700 NW WARD RD, LEES SUMMIT, MO 64086

Electronic Plans for Resubmittal

All Planning applicaiton and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multit-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in multi-page Portable Document Format (PDF).
- Studies – Studies, such as stormwater and traffic, shall be provided in Portable Document Format (PDF).

Please contact Staff with any questions or concerns.

Review Status:

DEVELOPMENT SERVICES

Okay to submit the plat for City signatures. Please submit a minimum of three (3) mylars, five (5) paper copies, and one (1) digital copy following the electronic plan submittal guides as stated above. After recording the documents, return one (1) recorded mylar and one (1) recorded paper to the Development Services Department.

Required Corrections:

Planning Review	Hector Soto Jr.	Senior Planner	Approved with Conditions
	(816) 969-1238	Hector.Soto@cityofls.net	

1. CROSS ACCESS AND CROSS PARKING NOTE. The blanks left for the date and recording information for the CC&Rs that contain the referenced cross access and cross parking agreement/easement dedication shall be filled in prior to the City signing the plat for recording.

GIS Review	Kathy Kraemer	GIS Technician	Approved with Conditions
	(816) 969-1277	Kathy.Kraemer@cityofls.net	

1. Recorded documentation of the property transaction will need to be provided to Jackson County for the County approval of the plat.