

DEVELOPMENT SERVICES

**Vacation of Utility Easement
Applicant's Letter**

Date: Tuesday, November 28, 2023

To:

Property Owner: ORR STREET LOFTS LLC

Email:

Applicant: Intrinsic Development, L.L.C.

Email: bpmaenner@intrinsicdevelopment.com

Engineer/Surveyor: Nelson Willoughby

Email: nwilloughby@olsson.com

From: Daniel Fernandez, Project Manager

Re:

Application Number: PL2023147

Application Type: Vacation of Utility Easement

Application Name: THE VILLAGE AT DISCOVERY PARK - VACATION OF SANITARY EASEMENT

Location:

Tentative Schedule

Submit revised plans by 4pm. on Tuesday, December 12, 2023. Revised documents shall be uploaded to the application through the online portal.

If the revised submittal deadline is not met or plans are deficient, the item will be moved to a later meeting and a new deadline will be set. Future deadlines and meeting dates can be found on the "Planning Commission Meeting Dates" handout. Dates are subject to change; we will keep you informed throughout the process.

Electronic Plans for Resubmittal

All Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

Planning Commission and City Council Presentations

If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

Analysis of Vacation of Utility Easement:

Planning Review	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments
Engineering Review	Gene Williams, P.E. (816) 969-1223	Senior Staff Engineer Gene.Williams@cityofls.net	Corrections
<p>1. Electric easements are recorded by separate document, and the City has no jurisdiction over these easements. No comments can be provided on the vacation of these easements since the City has no role in their vacation.</p> <p>2. Check sanitary sewer vacation, appears to vacate entire corridor. It appears there are segments to remain in place, and vacation of sanitary sewer easement would not appear warranted over the entire corridor. Please review, and revise the exhibit(s) as appropriate.</p> <p>3. Vacation of the sanitary sewer and water line easements shall not take place until the new water mains and new sanitary sewer line have been installed and substantially complete.</p>			
Traffic Review	Erin Ralovo	Erin.Ravolo@cityofls.net	No Comments