



350 North Orleans Street  
Chicago, IL 60654

Phone: (312) 928-9959  
www.crowncastle.com

Project Data Sheet	
Business Unit (BU)	877803
Application/Order Number	640178
Crown Castle Site Name	LEE'S SUMMIT FIRE STATION
Customer Site Number	5000902241
Site Address	207 SE DOUGLAS
Site City, State, Zip	LEE'S SUMMIT, MO 64063
Parcel Tax ID	61-340-20-06-00-0-00-000
Applicant / Agent	Cellco Partnership d/b/a Verizon Wireless by Crown Castle USA Inc.
Agent Address	350 North Orleans Street
Agent phone number	(312) 928-9959
Carrier	Verizon Wireless
Scope of work	Add or replace antennas, ancillary equipment and ground equipment as per plans for an existing carrier on an existing wireless communication facility.
Property Owner	CITY OF LEE'S SUMMIT
Property Owner Address	220 SE GREEN STREET, LEES SUMMIT, MO 64063
Structure Type	MONOPOLE
Structure Height	180 FT
Antenna Equipment Height	85
Size of Compound Sq. Ft.	0 sq ft
Latitude	38° 54' 49.83"
Longitude	-94° 22' 34.78"
Zoning Jurisdiction	MO - CITY OF LEE'S SUMMIT 2015
Zoning Jurisdiction Address	CITY HALL, 220 SE GREEN STREET , LEE'S SUMMIT, MO 64063
Permitting Jurisdiction	MO - CITY OF LEE'S SUMMIT 2015
Permitting Jurisdiction Address	CITY HALL, 220 SE GREEN STREET, LEE'S SUMMIT, MO 64063



350 North Orleans Street  
Chicago, IL 60654

Phone: (312) 928-9959  
www.crowncastle.com

September 8, 2023

MO - CITY OF LEE'S SUMMIT 2015  
Development Department  
CITY HALL, 220 SE GREEN STREET  
LEE'S SUMMIT, MO 64063

Via Electronic Delivery

\*\*\*\*\*NOTICE OF ELIGIBLE FACILITIES REQUEST\*\*\*\*\*

RE: Request for Minor Modification to Existing Wireless Facility – Section 6409  
Site Address: 207 SE DOUGLAS, LEE'S SUMMIT, MO 64063  
Crown Site Number: 877803 / Crown Site Name: LEE'S SUMMIT FIRE STATION  
Customer Site Number: 5000902241 / Application Number: 640178

Attention Development Department:

On behalf of Cellco Partnership d/b/a Verizon Wireless (“Verizon Wireless” or “Applicant”), Crown Castle USA Inc. (“Crown Castle”) is pleased to submit this request to modify the existing wireless facility noted above through the collocation, replacement and/or removal of the Applicant’s equipment as an eligible facilities request for a minor modification under Section 6409<sup>1</sup> and the rules of the Federal Communications Commission (“FCC”).<sup>2</sup>

Section 6409 mandates that state and local governments must approve any eligible facilities request for the modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station. Under Section 6409, to toll the review period, if the reviewing authority determines that the application is incomplete, it must provide written notice to the applicant within 30 days, which clearly and specifically delineates all missing documents or information reasonably related to whether the request meets the federal requirements.<sup>3</sup> Additionally, if a state or local government, fails to issue any approvals required for this request within 60 days, these approvals are deemed granted. The FCC has clarified that the 30-day and 60-day deadlines begins when an applicant: (1) takes the first step required under state or local law; and (2) submits information sufficient to inform the jurisdiction that this modification qualifies under the federal law<sup>4</sup>. MO - CITY OF LEE'S SUMMIT 2015 requires the electronic submission of applications for . Please allow this letter to confirm that, on September 8, 2023, Applicant submitted its electronic application through the appropriate forum. This letter supplements the electronic filing for purposes of starting the review period. Accordingly, the deadline for written notice of incomplete application is October 8, 2023, and the deadline for issuance of approval is November 7, 2023.

<sup>1</sup> Middle Class Tax Relief and Job Creation Act of 2012, Pub. L. No. 112-96, § 6409 (2012) (codified at 47 U.S.C. § 1455).

<sup>2</sup> *Acceleration of Broadband Deployment by Improving Wireless Facility Siting Policies*, 29 FCC Rcd. 12865 (2014) (codified at 47 CFR § 1.6100); and *Implementation of State & Local Governments’ Obligation to Approve Certain Wireless Facility Modification Requests Under Section 6409(a) of the Spectrum Act of 2012*, WT Docket No. 19-250 (June 10, 2020).

<sup>3</sup> See 47 CFR § 1.6100 (c)(3). <sup>4</sup> See 2020 Upgrade Order at paragraph 16.



350 North Orleans Street  
Chicago, IL 60654

Phone: (312) 928-9959  
[www.crowncastle.com](http://www.crowncastle.com)

The proposed scope of work for this project includes:

Add or replace antennas, ancillary equipment and ground equipment as per plans for an existing carrier on an existing wireless communication facility.

At the end of this letter is a checklist of the applicable substantial change criteria under Section 6409. Additionally, please find enclosed the following information in support of this request:

- (1) Application;
- (2) Construction Drawings;
- (3) Structural Analysis; and
- (4) Section 6409 Substantial Change Checklist.

As these documents indicate, (i) the modification involves the collocation, removal or replacement of transmission equipment; and (ii) such modification will not substantially change the physical dimensions of such tower or base station. As such, it is an “eligible facilities request” as defined in the FCC’s rules to which the 60-day deadline for approval applies. Accordingly, Applicant requests all authorization necessary for this proposed minor modification under Section 6409.

Our goal is to work with you to obtain approvals earlier than the deadline. We will respond promptly to any request for related information you may have in connection with this request. Please let us know how we can work with you to expedite the approval process. We look forward to working with you on this important project, which will improve wireless telecommunication services in your community using collocation on existing infrastructure. If you have any questions, please do not hesitate to contact me.

Regards,

*Basil Ward*

Basil Ward  
Site Acquisition Specialist  
Crown Castle, Agent for Applicant  
(312) 928-9959  
[Basil.Ward@crowncastle.com](mailto:Basil.Ward@crowncastle.com)



350 North Orleans Street  
Chicago, IL 60654

Phone: (312) 928-9959  
[www.crowncastle.com](http://www.crowncastle.com)

**Section 6409 Substantial Change Checklist**  
**Towers Outside of the Public Right of Way**

The Federal Communications Commission has determined that a modification substantially changes the physical dimension of a wireless tower or base station under 47 U.S.C. § 1455(a) if it meets one of six enumerated criteria under 47 C.F.R. § 1.6100.

**Criteria for Towers Outside the Public Rights of Way**

YES/NO <b>NO</b>	Does the modification increase the height of the tower by more than the greater of: (a) 10% (b) or, the height of an additional antenna array plus separation of up to 20 feet from the top of the nearest existing antenna?
YES/NO <b>NO</b>	Does the modification add an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet or more than the width of the tower structure at the level of the appurtenance, whichever is greater?
YES/NO <b>NO</b>	Does the modification involve the installation of more than the standard number of new equipment cabinets for the technology involved or add more than four new equipment cabinets?
YES/NO <b>NO</b>	Does the modification entail any excavation or deployment outside the current site by more than 30 feet in any direction, not including any access or utility easements?
YES/NO <b>NO</b>	Does the modification defeat the concealment elements of the eligible support structure?
YES/NO <b>NO</b>	Does the modification violate conditions associated with the siting approval with the prior approval the tower or base station other than as specified in 47 C.F.R. § 1.6100(c)(7)(i) – (iv)?

If all questions in the above section are answered “NO,” then the modification does not constitute a substantial change to the existing tower under 47 C.F.R. § 1.6100.