

DEVELOPMENT SERVICES

**Minor Plat
Applicant's Letter**

Date: Friday, August 04, 2023

To:

Property Owner: TOWNSEND SUMMIT LLC Email:

Applicant: TOWNSEND SUMMIT LLC Email:

Engineer/Surveyor: OLSSON ASSOCIATES Email:

Review Contact: Jeffery Means Email: jmeans@olsson.com

From: Mike Weisenborn, Project Manager

Re:

Application Number: PL2023183

Application Type: Minor Plat

Application Name: Lots 1A & 1B, Summit Innovation Center - 1st Plat

Location: 1221 NW WARD RD, LEES SUMMIT, MO 64086
1151 NW WARD RD, LEES SUMMIT, MO 64086

Electronic Plans for Resubmittal

All Planning applicaiton and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in mulit-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in multi-page Portable Document Format (PDF).

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- Studies – Studies, such as stormwater and traffic, shall be provided in Portable Document Format (PDF).

Please contact Staff with any questions or concerns.

Review Status:

Okay to submit the plat for City signatures. Please submit a minimum of three (3) mylars, five (5) paper copies, and one (1) digital copy following the electronic plan submittal guides as stated above. After recording the documents, return one (1) recorded mylar and one (1) recorded paper to the Development Services Department.

Required Corrections:

Planning Review	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments
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Engineering Review	Susan Nelson, P.E. (816) 969-1229	Senior Staff Engineer Susan.Nelson@cityofls.net	No Comments
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GIS Review	Kathy Kraemer (816) 969-1277	GIS Technician Kathy.Kraemer@cityofls.net	No Comments
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