

**DEVELOPMENT SERVICES**

**Minor Plat  
Applicant's Letter**

**Date:** Tuesday, July 25, 2023

**To:**

**Property Owner:** CLAYTON PROPERTIES      Email:  
GROUP INC

**Applicant:** ENGINEERING SOLUTIONS      Email: MSCHLICHT@ES-KC.COM

**Engineer/Surveyor:** ENGINEERING      Email: MSCHLICHT@ES-KC.COM  
SOLUTIONS

**From:** Mike Weisenborn, Project Manager

**Re:**

**Application Number:** PL2023179

**Application Type:** Minor Plat

**Application Name:** OSAGE LOTS 3-A, 3-B, 3-C & 3-D

**Location:** 2024 SW HOLDBROOKS DR, LEES SUMMIT, MO 640822026 SW  
HOLDBROOKS DR, LEES SUMMIT, MO 640822028 SW HOLDBROOKS DR,  
LEES SUMMIT, MO 640822022 SW HOLDBROOKS DR, LEES SUMMIT, MO  
64082

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**Electronic Plans for Resubmittal**

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All Planning applicaiton and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in mulit-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in multi-page Portable Document Format (PDF).
- Studies – Studies, such as stormwater and traffic, shall be provided in Portable Document Format (PDF).

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**DEVELOPMENT SERVICES**

Please contact Staff with any questions or concerns.

**Review Status:**

Okay to submit the plat for City signatures. Please submit a minimum of three (3) mylars, five (5) paper copies, and one (1) digital copy following the electronic plan submittal guides as stated above. After recording the documents, return one (1) recorded mylar and one (1) recorded paper to the Development Services Department.

**Required Corrections:**

<b>Planning Review</b>	Dawn Bell (816) 969-1242	Planning Manager Dawn.Bell@cityofls.net	No Comments
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<b>Engineering Review</b>	Sue Pyles, P.E. (816) 969-1245	Development Engineering Manager Sue.Pyles@cityofls.net	No Comments
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<b>GIS Review</b>	Kathy Kraemer (816) 969-1277	GIS Technician Kathy.Kraemer@cityofls.net	No Comments
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