

**DEVELOPMENT SERVICES**

**Minor Plat  
Applicant's Letter**

**Date:** Wednesday, February 01, 2023

**To:**

**Property Owner:** 705 HIGH STREET LLC      Email:

**Applicant:** DUSTIN BAXTER      Email: DBAXTER@MWHWINC.COM

**Engineer:** HG CONSULT, INC      Email: ksterrett@hgcons.com

**From:** Mike Weisenborn, Project Manager

**Re:**

**Application Number:** PL2023013

**Application Type:** Minor Plat

**Application Name:** Baxter's Addition, Lots 1 and 2

**Location:** 707 SE HIGH ST, LEES SUMMIT, MO 64063  
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**Electronic Plans for Resubmittal**

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All Planning applicaiton and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in mulit-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in multi-page Portable Document Format (PDF).
- Studies – Studies, such as stormwater and traffic, shall be provided in Portable Document Format (PDF).

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**DEVELOPMENT SERVICES**

Please contact Staff with any questions or concerns.

**Review Status:**

Corrections required: Resubmit one (1) digital copy following the electronic plan submittal guides as stated above with the following corrections. Revised plans will be reviewed within five (5) business days of the date received.

**Required Corrections:**

<b>Planning Review</b>	Shannon McGuire (816) 969-1237	Planner Shannon.McGuire@cityofls.net	Corrections
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1. Please update the Director of Development Services to reflect the current city official, Joshua Johnson, AICP.
2. Please label each lot with the respective street number: Lot 1 – 705 SE High St, Lot 2 – 707 SE High St.

<b>Engineering Review</b>	Gene Williams, P.E. (816) 969-1223	Senior Staff Engineer Gene.Williams@cityofls.net	Corrections
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1. A minimum ten (10) foot general utility easement is required along all street frontages. Please revise as appropriate.

<b>GIS Review</b>	Kathy Kraemer (816) 969-1277	GIS Technician Kathy.Kraemer@cityofls.net	Corrections
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1. Please include addresses for both lots.