

## Minor Plat Applicant's Letter

**Date:** Wednesday, January 04, 2023

**To:**

**Engineer:** Dan Finn

Email: [dfinn@phelpsengineering.com](mailto:dfinn@phelpsengineering.com)

**City Staff:** Scott Ready

Email: [Scott.Ready@cityofls.net](mailto:Scott.Ready@cityofls.net)

**From:** Scott Ready, Project Manager

**Re:**

**Application Number:** PL2022407

**Application Type:** Minor Plat

**Application Name:** Market Street Center, Second Plat

**Location:** 3511 SW MARKET ST, LEES SUMMIT, MO 64082

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**Electronic Plans for Resubmittal**

All Planning applicaiton and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in mulit-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in multi-page Portable Document Format (PDF).
- Studies – Studies, such as stormwater and traffic, shall be provided in Portable Document Format (PDF).

Please contact Staff with any questions or concerns.

**Review Status:**

Okay to submit the plat for City signatures. Please submit a minimum of three (3) mylars, five (5) paper copies, and one (1) digital copy following the electronic plan submittal guides as stated above. After recording the documents, return one (1) recorded mylar and one (1) recorded paper to the

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**DEVELOPMENT SERVICES**

Development Services Department.

**Required Corrections:**

<b>Planning Review</b>	Shannon McGuire	Planner	Approved with Conditions
	(816) 969-1237	Shannon.McGuire@cityofls.net	

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1. Please update the Dir. of Development services to reflect the current Director, Joshua Johnson, AICP.

<b>Engineering Review</b>	Gene Williams, P.E.	Senior Staff Engineer	No Comments
	(816) 969-1223	Gene.Williams@cityofls.net	

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<b>Fire Review</b>	Jim Eden	Assistant Chief	Not Required
	(816) 969-1303	Jim.Eden@cityofls.net	

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<b>Traffic Review</b>	Brad Cooley, P.E., RSPI		Not Required
		Brad.Cooley@cityofls.net	

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<b>Building Codes Review</b>	Joe Frogge	Plans Examiner	Not Required
	(816) 969-1241	Joe.Frogge@cityofls.net	

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<b>GIS Review</b>	Kathy Kraemer	GIS Technician	No Comments
	(816) 969-1277	Kathy.Kraemer@cityofls.net	

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