



LEE'S SUMMIT MISSOURI

VACATION OF EASEMENT PROCESS

Step 1 – Filing the Application

The applicant must submit an application to the Development Services Department, including the following:

- **Application Form** – completed and signed by the applicant and property owner(s).
- **Fees** - Application filing fee, payable to the City of Lee's Summit - see Schedule of Fees and Charges. An application may be withdrawn upon written request, and the fee will be refunded.
- **Drawings** – A plat or other drawing indicating the easement(s) to be vacated. Number of copies as shown on the Submittal Copies Chart, plus one 8 ½" by 11" reduction **and electronic copy of the drawing and legal description**. Scale -- not less than 1" = 100'.
- **Deadline** - Items will be placed on the Planning Commission agenda based upon the deadline schedule and completeness of the application submittal.

Step 2 – City Staff Review

- A Planner will be assigned as the project lead. The Development Review Committee (DRC) is a staff-only committee consisting of 10 to 15 representatives of various city departments and divisions that reviews each item and identifies relevant issues. If there are any comments for the applicant, they will be sent to all parties listed on the application form.
- The City will send letters to the utility companies for their input: KCP&L (electric), Missouri Gas Energy (gas), AT&T (telephone), Time Warner and Comcast (cable), as well as to the City's Public Works and Water Utilities Departments, for their input.

Step 3 – Planning Commission

- Development Services will place the item on the Planning Commission agenda. A copy of the Planning Commission agenda and staff recommendation will be sent to the applicant prior to the meeting.
- The Commission meets on the second and fourth Thursdays of each month in the Council Chambers of City Hall at 220 SE Green Street.
- The applicant is expected to make a brief presentation, describing the request and responding to any concerns raised in the City staff's report.
- The Planning Commission's action is a recommendation to the City Council to either approve, approve with conditions, or deny the application. The Planning Commission may continue an application to allow further study or the submission of more information.

Step 4 – City Council – Ordinance

- The Lee's Summit City Council meets on the first and third Tuesday of each month at the Council Chambers of City Hall at 220 SE Green Street.
- A vacation of easement will be on the Council agenda under Ordinances. Ordinances are generally read and voted on by the Council with little or no discussion. However, the applicant is advised to be present in case there are any questions. The City Council will vote on whether or not to adopt the Ordinance vacating the easement.



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- A vacation of easement does not become a legal document until the ordinance is recorded by the Jackson or Cass County Recorder of Deeds. A copy of the recorded document is returned to the Development Services Department.



VACATION OF EASEMENT APPLICATION

1. PROPERTY LOCATION/ADDRESS: 1950 SE Shenandoah Dr., Lee's Summit, MP 64063

2. LEGAL DESCRIPTION (attach if description is metes and bounds description): _____

HCA MIDWEST, LOTS 1A AND 1B

3. APPLICANT Hammes Partners PHONE 615.364.4079

CONTACT PERSON Steve Buckeridge FAX _____

ADDRESS 1400 N. Water Street, Suite 500 CITY/STATE/ZIP Milwaukee, WI 53202

E-MAIL sbuckeridge@hammespartners.com

4. PROPERTY OWNER Midwest Division - LSH, LLC PHONE 816.282.5012

CONTACT PERSON John McDonald, Vice President FAX _____

ADDRESS 2100 SE Blue Pkwy CITY/STATE/ZIP Lee's Summit, MO 64063

E-MAIL Johnathan.McDonald@hcahealthcare.com

5. ENGINEER/SURVEYOR BHC PHONE 913.905.1535

CONTACT PERSON Trevor Splichal FAX _____

ADDRESS 7101 College Blvd, Ste 400 CITY/STATE/ZIP Overland Park, KS 66210

E-MAIL trevor.splichal@ibhc.com


6. OTHER CONTACTS ACI Boland Architects, Inc. PHONE 816.595.9547

CONTACT PERSON Rosemary Nelson FAX _____

ADDRESS 1710 Wyandotte CITY/STATE/ZIP Kansas City, MO 64108

E-MAIL trevor.splichal@ibhc.com

All applications require the signature of the owner on the application and on the ownership affidavit. Applications without the proper signatures will be deemed incomplete and will not be processed.


PROPERTY OWNER
Midwest Division - LSH, LLC
John McDonald, Vice President
Print name: _____


APPLICANT
Steve Buckeridge

Receipt #: _____ Date Filed: _____ Processed by: _____ Application # _____



OWNERSHIP AFFIDAVIT

STATE OF MISSOURI)

ss.

COUNTY OF JACKSON)

Comes now Midwest Division-LSH, LLC, John McDonald (owner)

who being duly sworn upon his/her oath, does state that he/she is the owner of the property

legally described as HCA MIDWEST, LOTS 1A AND 1B

and acknowledges the submission of the application for vacation of easement on said property under the City of Lee's Summit Unified Development Ordinance.

Dated this 7th day of December, 2022

Signature of Owner

John McDonald

Printed Name

Subscribed and sworn to before me this 7th day of December, 2022

ELISE D. BECKHAM
Notary Public, Notary Seal
State of Missouri
Jackson County
Commission # 12381509
My Commission Expires 11-08-2025

Elise D Beckham

Notary Public

11/08/2025

My Commission Expires