

**DEVELOPMENT SERVICES**

**Vacation of Utility Easement  
Applicant's Letter**

**Date:** Thursday, November 03, 2022

**To:**

**Applicant:** CITY OF LEE'S SUMMIT MISSOURI      Email:

**Property Owner:** CITY OF LEES SUMMIT      Email:

**Property Owner:** WAIS INC      Email:

**Other:** GLMV ARCHITECTURE      Email: JHERNANDEZ@GLMV.COM

**Engineer:** J&J Survey LLC      Email: cee@jandjsurvey.com

**From:** Mike Weisenborn, Project Manager

**Re:**

**Application Number:** PL2022368

**Application Type:** Vacation of Utility Easement

**Application Name:** Executive Lakes Center VOE Lots 6-A and 7

**Location:** 5051 NE LAKEWOOD WAY, LEES SUMMIT, MO 64064  
5031 NE LAKEWOOD WAY,  
LEES SUMMIT, MO 64064

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**Tentative Schedule**

Submit revised plans by 4pm. on Tuesday, November 22, 2022 . Revised documents shall be uploaded to the application through the online portal.

Planning Commission Meeting: November 17, 2022 at 05:00 PM

If the revised submittal deadline is not met or plans are deficient, the item will be moved to a later meeting and a new deadline will be set. Future deadlines and meeting dates can be found on the "Planning Commission Meeting Dates" handout. Dates are subject to change; we will keep you informed throughout the process.

**Electronic Plans for Resubmittal**

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All Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

### **Planning Commission and City Council Presentations**

If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

### **Analysis of Vacation of Utility Easement:**

<b>Planning Review</b>	Shannon McGuire	Planner	Approved with Conditions
	(816) 969-1237	Shannon.McGuire@cityofls.net	

1. Please provide the U/E vacation description in a format that is selectable.

<b>Engineering Review</b>	Gene Williams, P.E.	Senior Staff Engineer	Approved with Conditions
	(816) 969-1223	Gene.Williams@cityofls.net	

1. A new general utility easement equal to twice the depth of the public storm line shall be dedicated for the relocated storm sewer.

<b>Traffic Review</b>	Brad Cooley, P.E., RSPI		No Comments
		Brad.Cooley@cityofls.net	