
DEVELOPMENT SERVICES

**Sign Application
Applicant's Letter**

Date: Tuesday, August 30, 2022

To:

Property Owner: HALLBUSTER SUMMIT LLC

From: Hector Soto Jr., Planning Division Manager

Re:

Application Number: PL2022156

Application Type: Sign Application

Application Name: Eyemart

Location: 1041 NE SAM WALTON LN, Unit:E, LEES SUMMIT, MO 64086

Tentative Schedule

This application will be tentatively placed on the Planning Commission agenda for September 22, 2022.

Electronic Plans for Resubmittal

Beginning Monday, May 23, 2016, all Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies. This will allow us to provide a higher level of electronic correspondence with our Planning Commission, City Council, and the City's GIS Division.

Electronic copies shall be provided in the following formats

- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

Planning Commission Presentation

Presentations before the Planning Commission and City Council shall be (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will no longer be allowed. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

Analysis of Sign Application:

Planning Review	Hector Soto Jr. (816) 969-1238	Planning Division Manager Hector.Soto@cityofls.net	No Comments
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Engineering Review	Not Required
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Traffic Review	Brad Cooley, P.E., RSPI	Brad.Cooley@cityofls.net	Not Required
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Fire Review	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	Not Required
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