

Memorandum

12 January 2022

Dear Property Owner,

As the architect for FIT Muscle Joint Clinic, we would like to invite you to a public zoom meeting per the requirements of the Lee's Summit Planning Department on **Wednesday January 19th at 6pm**. The intent of the meeting is to discuss the exterior modifications that we would like to make to the building at 413 NW Murray Road.

The meeting will be held via Zoom and you may attend by using the following link:

Topic: 413 NW Murray Road - Exterior Modification Meeting
Time: Jan 19, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99671793361?pwd=T0RqOUhJSTMweXhmLytoOFJsdIp0Zz09>

Meeting ID: 996 7179 3361

Passcode: 438307

One tap mobile

+16699009128,,99671793361#,,, *438307# US (San Jose)

+12532158782,,99671793361#,,, *438307# US (Tacoma)

In order to have a better sense of how many will be in attendance, we kindly request that you send us an RSVP email to: dherron@herronandpartners.com.

If you do not RSVP, you may still attend the zoom meeting.

If you have any questions, you may contact me at any time or contact Scott Ready, Project Manager at the Development Center with the City of Lee's Summit at 816.969.1225 or via email at scott.ready@cityofls.net.

Kind regards,



David Herron – Architect of Record
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