LEE'S SUMMIT
M I S S O U R I

DEVELOPMENT SERVICES

Vacation of Utility Easement
Applicant's Letter

Date: Monday, November 01, 2021

To:

Property Owner: LOWKAP LLC   Email:

Applicant: OLSSON ASSOCIATES   Email:

From: Mike Weisenborn, Project Manager

Re:

Application Number:	PL2021401
Application Type:	Vacation of Utility Easement
Application Name:	Lee's Summit Logistics
Location:	1220 NW MAIN ST, LEES SUMMIT, MO 64086

Tentative Schedule

To be determined

Electronic Plans for Resubmittal

All Plannaing application and development engineering plan resubmittals shal linclude an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

Planning Commission and City Council Presentations

If a presentation is required before the Planning Commission and City Council, presntations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

Analysis of Vacation of Utility Easement:

Planning Review	Shannon McGuire	Planner	No Comments

	(816) 969-1237	Shannon.McGuire@cityofls.net	
Engineering Review	Sue Pyles, P.E.	Senior Staff Engineer	No Comments
	(816) 969-1245	Sue.Pyles@cityofls.net	
Traffic Review	Michael Park	City Traffic Engineer	No Comments
	(816) 969-1820	Michael.Park@cityofls.net	