

DEVELOPMENT SERVICES

**Sign Application
Applicant's Letter**

Date: Wednesday, September 22, 2021

To:

Property Owner: HY VEE FOOD STORES INC

Applicant: HYVEE FOOD & DRUGSTORE #2

1381DIRECTOR@HY-VEE.COM

From: Hector Soto Jr., Planning Division Manager

Re:

Application Number: PL2021308

Application Type: Sign Application

Application Name: HyVee Aisles Online canopy signs

Location: 310 SW WARD RD, LEES SUMMIT, MO 64081

Tentative Schedule

Revised documents shall be uploaded to the application through the online portal.

Planning Commission Date TBD - dependent on resubmittal date

If the revised submittal deadline is not met or plans are deficient, the item will be moved to a later meeting and a new deadline will be set. Future deadlines and meeting dates can be found on the "Planning Commission Meeting Dates" handout. Dates are subject to change; we will keep you informed throughout the process.

Electronic Plans for Resubmittal

Beginning Monday, May 23, 2016, all Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies. This will allow us to provide a higher level of electronic correspondence with our Planning Commission, City Council, and the City's GIS Division.

Electronic copies shall be provided in the following formats

- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

Planning Commission Presentation

Presentations before the Planning Commission and City Council shall be (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will no longer be

allowed. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

Analysis of Sign Application:

Planning Review	Hector Soto Jr. (816) 969-1238	Planning Division Manager Hector.Soto@cityofls.net	Corrections
1. SPECIFICIATIONS. Provide specifications for the three proposed canopy signs (i.e. "aisles online + logo", "Enter" and "Exit"). The specifications shall label the materials, dimensions, lighting type, color, etc.			
Engineering Review	Loic Nguingiri, E.I.	Staff Engineer Loic.Nguingiri@cityofls.net	No Comments
Traffic Review	Michael Park (816) 969-1820	City Traffic Engineer Michael.Park@cityofls.net	No Comments
Fire Review	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	No Comments