



DEVELOPMENT SERVICES

**Minor Plat
Applicant's Letter**

Date: Tuesday, July 20, 2021

To:

Property Owner: S.M. TRADING
CORPORATION

Email:

Applicant: S.M. TRADING CORPORATION

Email:

Engineer: HG CONSULT, INC

Email: ksterrett@hgcons.com

From: Victoria Nelson, Long Range Planner

Re:

Application Number: PL2021254

Application Type: Minor Plat

Application Name: Summit Orchard Lot 4E

Location: 420 NW CHIPMAN RD, LEES SUMMIT, MO 64086

Electronic Plans for Resubmittal

All Planning applicaiton and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in mulit-page Portable Document Format (PDF).
- Architectural and other plan drawings – Architectural and other plan drawings, such as site electrical and landscaping, shall be provided in multi-page Portable Document Format (PDF).
- Studies – Studies, such as stormwater and traffic, shall be provided in Portable Document Format (PDF).

Please contact Staff with any questions or concerns.

Review Status:

DEVELOPMENT SERVICES

Corrections required: Resubmit one (1) digital copy following the electronic plan submittal guides as stated above with the following corrections. Revised plans will be reviewed within five (5) business days of the date received.

Required Corrections:

Planning Review	Victoria Nelson (816) 969-1605	Long Range Planner Victoria.Nelson@cityofls.net	Corrections
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1. Minor Plat. Please upload a new minor plat, it is hard to read some of the text. **Uploaded**
2. Sidewalk. Please show the existing sidewalks and the widths. **Sidewalks have been added**
3. North arrow. Please put a north arrow next to the vicinity map. **added**
4. Addresses. Label the lots with their respective addresses: Lot 4E-1 – 420 NW Chipman Rd; and Lot 4E-2 – 400 NW Chipman Rd. **addresses added**
5. Signature Block. Delete the words, "...City Council of the..." in the approval language above the City signature block. **deleted**
6. County Signature Block. Please include a signature line for the Jackson County Assessor's office. It should read: JACKSON COUNTY ASSESSOR OFFICE. **signature line added**

Engineering Review	Gene Williams, P.E. (816) 969-1223	Senior Staff Engineer Gene.Williams@cityofls.net	Corrections
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1. On future submittals, please ensure the pdf is legible. Portions of the pdf were not legible due to resolution issues. **acknowledged**

GIS Review	Kathy Kraemer (816) 969-1277	GIS Technician Kathy.Kraemer@cityofls.net	Corrections
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1. Plat lacks state plane coordinates on the plat corners. **coordinates have been added**
2. Electronic copy of plat is very blurry; some bearings are difficult to read, and some information is unreadable. Please save pdf as a higher resolution. **acknowledged**

