

**DEVELOPMENT SERVICES**

**Vacation of Utility Easement  
Applicant's Letter**

**Date:** Thursday, December 17, 2020

**To:**

**Property Owner:** CITY OF LEES SUMMIT

**Email:**

**Applicant:** GEORGE BUTLER ASSOCIATES INC

**Email:** GBACT@GBATEAM.COM

**Property Owner:** HAPPY VALLEY PROPERTIES LLC **Email:**

**From:** Jennifer Thompson, Planner

**Re:**

**Application Number:** PL2020324

**Application Type:** Vacation of Utility Easement

**Application Name:** Paragon Star - Vacation of Easements

**Location:** 1401 NW VIEW HIGH DR, LEES SUMMIT, MO 64081

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**Tentative Schedule**

Planning Commission Meeting: January 07, 2021 at 05:00 PM

**Electronic Plans for Resubmittal**

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All Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

## **Planning Commission and City Council Presentations**

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If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

### **Analysis of Vacation of Utility Easement:**

<b>Planning Review</b>	Jennifer Thompson (816) 969-1239	Planner Jennifer.Thompson@cityofls.net	No Comments
<b>Engineering Review</b>	Sue Pyles, P.E. (816) 969-1245	Senior Staff Engineer Sue.Pyles@cityofls.net	No Comments
<b>Fire Review</b>	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	No Comments
<b>Traffic Review</b>	Michael Park (816) 969-1820	City Traffic Engineer Michael.Park@cityofls.net	No Comments