
DEVELOPMENT SERVICES

**Vacation of Utility Easement
Applicant's Letter**

Date: Monday, June 15, 2020

To:

Property Owner: MID CONTINENT PUBLIC
LIBRARY

Email:

Applicant: JE DUNN CONSTRUCTION CO

Email:

Engineer: OLSSON ASSOCIATES

Email:

Other: SAPP DESIGN ARCHITECTS

Email: STUFFLEBEAM@SDAARCHITECTS.COM

From: Shannon McGuire, Planner

Re:

Application Number: PL2020168

Application Type: Vacation of Utility Easement

Application Name: Mid Continent Public Library - Colbern Rd VOE

Location: 1000 NE COLBERN RD, LEES SUMMIT, MO 64064

Electronic Plans for Resubmittal

All Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

Planning Commission and City Council Presentations

If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

Analysis of Vacation of Utility Easement:

Planning Review	Shannon McGuire	Planner	No Comments
	(816) 969-1237	Shannon.McGuire@cityofls.net	

Engineering Review	Sue Pyles, P.E. (816) 969-1245	Senior Staff Engineer Sue.Pyles@cityofls.net	No Comments
Traffic Review	Michael Park (816) 969-1820	City Traffic Engineer Michael.Park@cityofls.net	No Comments