



# LEE'S SUMMIT MISSOURI

## SIGN APPLICATION

1. PROPERTY LOCATION/ADDRESS: 120 SW Blue Parkway, Lee's Summit, MO 64063
2. BUSINESS NAME: Summit Waves
3. LEGAL DESCRIPTION (attach if description is metes and bounds description): Summit Waves Addition, a minor subdivision in the northeast 1/4 of Section 7 + the northwest 1/4 of Section 8,
4. TYPE(S) OF SIGN REQUESTED: Building mounted sign
5. NUMBER OF SIGN(S) REQUESTED: One Township 47N  
Range 31W,
- 
6. APPLICANT Lee's Summit Parks & Recreation PHONE 816-969-1554 Lee's Summit  
Jackson Co.  
MO  
CONTACT PERSON David Dean FAX 816-969-1515  
ADDRESS 220 SE Green St. CITY/STATE/ZIP Lee's Summit/MO/64063  
E-MAIL ddean@cityofls.net
7. PROPERTY OWNER(S) Lee's Summit Parks & Recreation PHONE 816.969.1554  
CONTACT PERSON Joseph Snook, Administrator FAX 816.969.1515  
ADDRESS 220 SE Green Street CITY/STATE/ZIP Lee's Summit, MO 64063  
E-MAIL ddean@cityofls.net
8. OTHER CONTACTS \_\_\_\_\_ PHONE \_\_\_\_\_  
CONTACT PERSON \_\_\_\_\_ FAX \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_  
E-MAIL \_\_\_\_\_
9. OTHER CONTACTS \_\_\_\_\_ PHONE \_\_\_\_\_  
CONTACT PERSON \_\_\_\_\_ FAX \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_  
E-MAIL \_\_\_\_\_

All applications require the signature of the owner on the application and on the ownership affidavit. Applications without the proper signatures will be deemed incomplete and will not be processed.

  
PROPERTY OWNER

Lee's Summit Parks & Recreation Board  
APPLICANT

Print name: Joseph D. Snook, Administrator of Parks & Recreation

Receipt #: \_\_\_\_\_ Date Filed: \_\_\_\_\_ Processed by: \_\_\_\_\_ Application # \_\_\_\_\_



# LEE'S SUMMIT MISSOURI

## OWNERSHIP AFFIDAVIT

STATE OF MISSOURI )

ss.

COUNTY OF JACKSON )

Comes now Lee's Summit Parks & Recreation Board (owner)

who being duly sworn upon his/her oath, does state that he/she is the owner of the property

legally described as 120 SW Blue Parkway Lee's Summit, Missouri 64063  
(Summit Waves)

in the Sign Application. Owner acknowledges the submission of said application for the subject property under the City of Lee's Summit Unified Development Ordinance.

Dated this 10<sup>th</sup> day of April, 2020

Signature of Owner

Joseph D. Snook, Administrator of LSPR

Printed Name

Subscribed and sworn to before me this 10<sup>th</sup> day of April, 2020

Notary Public

June 9, 2020

My Commission Expires



JACQUELINE S. MCCORMICK HEANUE  
My Commission Expires  
June 9, 2020  
Jackson County  
Commission #12572695





## SIGN APPLICATION PURPOSE

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1. A Sign Application can be submitted for either a single sign or several signs that do not comply with Article 9 or are specified in Table 9-1 as signs that are allowed "as approved by the Commission." A Sign Application shall be completed and submitted to the Development Services Department, with filing fee, made payable to the City of Lee's Summit. An application may be withdrawn at any time upon written request. However, no refund will be made if the application is withdrawn after Planning Commission packets have been distributed.
2. For freestanding signs (i.e., those signs not mounted to a building), the application shall be accompanied by drawings of the sign(s) and site plan indicating the location of the free standing sign(s) and property lines. All drawings shall include dimensions of the sign(s) and sufficient dimensions on the site plan to show the relationship between the sign and the property lines.
3. For building mounted signs, the application shall be accompanied by drawings of the sign(s) and building elevations indicating the location of the building mounted sign(s). All drawings shall include dimensions and area of the sign(s) and sufficient dimensions on the building elevations to indicate the wall area.
4. The Development Services Department will set the date for the Planning Commission meeting. A copy of the Planning Commission agenda and staff recommendation will be sent to the applicant prior to the meeting.
5. Every Sign Application is reviewed by the Planning Commission, which meets on the second and fourth Thursdays of each month in the City Council Chambers of City Hall at 220 SE Green Street. For each item on the agenda, the applicant will be given an opportunity to make their own presentation, which should be a brief description of the proposed project and include responses to any concerns raised in the City staff's report. Presentations before the Planning Commission shall be (1) in electronic format or (2) reduced drawings for use on the Document Camera to display on the screen. Electronic presentations shall be on a laptop, CD ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will no longer be allowed. **If the staff recommendation is for approval of the sign application, the item may be placed on the Consent Agenda, and no presentation will be necessary.**
6. The Planning Commission will discuss the application and the action to be taken and the reasons for that action. The Planning Commission may vote to continue an application to a later meeting to allow further study or the submission of either more information or revised information by the applicant or the staff. A majority vote of the Commission members present is needed to pass any motion. The Commission has the final approval of a Sign Application.