

**DEVELOPMENT SERVICES**

**Vacation of Utility Easement  
Applicant's Letter**

**Date:** Friday, November 02, 2018

**To:**

**Property Owner:** CITY OF LEES SUMMIT MO

Email:

Fax #: <NO FAX NUMBER>

**Engineer:** RENAISSANCE INFRASTRUCTURE  
CONSULTING

Email: MSLUTTER@RIC-CONSULT.COM

Fax #: (913) 317-9501

**Applicant:** NORTHPOINT DEVELOPMENT

Email:

Fax #: <NO FAX NUMBER>

**From:** Hector Soto Jr., Planning Division Manager

**Re:**

**Application Number:** PL2018183

**Application Type:** Vacation of Utility Easement

**Application Name:** VACATION OF DRAINAGE EASEMENT LOCATED SOUTH OF TUDOR ROAD

**Location:** 837 NW DONOVAN RD, LEES SUMMIT, MO 64086

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**Tentative Schedule**

Submit revised plans by noon on Monday, November 19, 2018 (4 full size paper copies, 1 reduced 8 ½" x 11" copy, and 4 copies of the comment response letter).

Applicant Meeting: November 06, 2018 at 09:00 AM

Planning Commission Meeting: December 13, 2018 at 05:00 PM

City Council Ordinance: January 08, 2019 at 06:15 PM

If the revised submittal deadline is not met or plans are deficient, the item will be moved to a later meeting and a new deadline will be set. Future deadlines and meeting dates can be found on the "Planning Commission Meeting Dates" handout. Dates are subject to change; we will keep you informed throughout the process.

**Electronic Plans for Resubmittal**

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All Planning application and development engineering plan resubmittals shall include an electronic copy of the documents as well as the required number of paper copies.

Electronic copies shall be provided in the following formats

- Plats – All plats shall be provided in multi-page Portable Document Format (PDF).
- Engineered Civil Plans – All engineered civil plans shall be provided in multi-page Portable Document Format (PDF).

Please contact Staff with any questions or concerns you may have.

## Planning Commission and City Council Presentations

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If a presentation is required before the Planning Commission and City Council, presentations shall be submitted (1) in electronic format or (2) reduced drawings for use on the document camera to display on the screen. Electronic presentations shall be on a laptop, CD-ROM, DVD, or flash drive. The City's presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will not be permitted. The presentation(s) shall be submitted to Development Services Department staff no later than the day of the Planning Commission meeting by 4:00 pm.

### **Analysis of Vacation of Utility Easement:**

<b>Fire Review</b>	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	No Comments
<b>Planning Review</b>	Hector Soto Jr. (816) 969-1238	Planning Division Manager Hector.Soto@cityofls.net	No Comments
<b>Engineering Review</b>	Gene Williams (816) 969-1223	Senior Staff Engineer Gene.Williams@cityofls.net	No Comments
<b>Traffic Review</b>	Michael Park (816) 969-1820	City Traffic Engineer Michael.Park@cityofls.net	No Comments