

NOTICE TO PROPERTY OWNERS PLANNING COMMISSION & CITY COUNCIL

Date Notice Sent: _____, 20____

Public hearings will be held on the following application during the meeting of the Planning Commission and City Council of the City of Lee's Summit as noted below.

Application#: PL2025277 **Description of Proposal:** Commercial Preliminary Development Plan

Location of the Property (Street Address): 740 NW WARD RD, LEES SUMMIT, MO 64086
(location map must also be attached)

Applicant: SFP-E, LLC

Meeting of: **Planning Commission**

Date and Time of Hearing: Thursday, December 11, 2025, 5:00 p.m.

City Council

Date and time of Hearing: Tuesday, January 06, 2026, 6:00 p.m.

Location of public hearing (check the line that applies):

 X **City Council Chambers, City Hall, 220 SE Green St, Lee's Summit, Missouri**

 Other: _____
(specify location)

All interested persons are invited to attend and will have an opportunity to be heard at the public hearing.

Protest Petition: Property owners within 185 feet of the property for which the public hearing is required before the City Council shall have the opportunity to submit a protest petition. The petition shall be in conformance with the Unified Development Ordinance and shall be filed with the office of the City Clerk prior to City Council action. Staff recommends petitions be filed at least two weeks prior to the City Council hearing so the validity of the protest will be verified prior to the hearing.

For more information, contact the Development Services Department, City of Lee's Summit, at (816) 969-1200.

*This notice is to be mailed by applicant at least fifteen (15) days prior to the date of the public hearing, to the last known record owner of all property within 300 feet from the boundaries of the property for which the application is being considered.

To Applicant: An affidavit must be filed with the Development Services Department prior to the public hearing, certifying that mailed notices have been sent in accordance with Section 4.160 of the Unified Development Ordinance.

CITY OF LEE'S SUMMIT, MISSOURI **AFFIDAVIT OF NOTICE TO PROPERTY** **OWNERS WITHIN 300 FEET**

The undersigned Applicant for Application PL2025277, hereby certifies that the Applicant has verified by independent investigation the persons identified on the attached list are all of the owners of all property within 300 feet of the boundaries of the subject parcel, that said notice was mailed on _____ (month) _____ (day), 20____ (year) and that notice of the:

- ☐ **Planning Commission Date and Time of Hearing:** Thursday, December 11, 2025
- ☐ **City Council Date and time of Hearing:** Tuesday, January 06, 2026

has been mailed by the Applicant to all property owners within 300 feet of the subject parcel at 740 NW WARD RD, LEES SUMMIT, MO 64086 (location or address), at least fifteen (15) or more days prior to the scheduled public hearing. The list of property owners to whom notice has been mailed is attached.

Dated this _____ day of _____, 20____.

Signature of Applicant or Agent

Printed Name