

Special Event Permit - OTHER (SPECIAL EVENT)
Approval Letter

Date: Monday, July 14, 2025

To Applicant: L S CHAMBER OF COMMERCE
220 SE MAIN ST
LEES SUMMIT, MO 64063

Fax: (816) 524-5246
Email: MBAIRD@LSCHAMBER.COM

From: Hector Soto Jr., Senior Planner

RE: Application Number: PRSE20252836
Event Title/Name: OKTOBERFEST 2025
Type of Special Event: OTHER (SPECIAL EVENT)
Description of Event: OKTOBERFEST 2025
Event Start Date: Friday, September 26, 2025
Event End Date: Sunday, September 28, 2025
Location: Second to Fourth and Johnson to Jefferson. Streets in Downtown LS
Address (if applicable):

Application Status: Please see below for any required corrections or revisions from the respective department of the City of Lee's Summit. Please contact the listed department staff member below with any questions you may have.

Conditions of Approval (if required):

Planning Review (SE)	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	Pending
Traffic Review (SE)	Erin Ralovo (816) 969-1800	Senior Staff Engineer Erin.Ravolo@cityofls.net	Corrections

1. Further discussion is needed between the applicant and the City about the proposed closures on 3rd and Green South and East of the intersection. There should be ample room to stage activities in the new Market Plaza and allow these sections of roadway to remain open. Staff understands that previous stagings of the event included the closure of 3rd St and Green St east and south of the intersection, but the availability of the new Green St public space offers the opportunity to further minimize the impact of streets closures on the area street network.

Fire Review (SE)	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	Approved with Conditions
-------------------------	----------------------------	------------------------------------------	--------------------------

1. LSCC to meet with FD and PD to discuss set up. All carnival, vendor, and entertainment venues to meet the 2018 International Fire Code. Venues to be inspected at time of event.

Codes Review (SE)	Tracy Deister (816) 969-1203	Codes Administration Manager Tracy.Deister@cityofls.net	Pending
Police Review (SE)	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments