



Substantial Completion and Temporary Occupancy Extension Request

Permit Number PRRES20241188	Date May 28, 2025
Project Name Woodland Glen Reserve	Project Address 1454/1456 SW Winthrop Terrace

Instructions: This form must be completed to request the extension of additional time on a project.

Reason for Delay:

Provide a brief description of why the remaining items of work were unable to be completed during the initial completion period.

Waiting on Evergy to move electrical box so we can get the last section of sidewalk and sod installed. All other items are completed.



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Schedule for Completion:

Provide a brief schedule of expected completion dates for the remaining corrective actions not yet complete. Inspections may be viewed by visiting this link and inputting the permit number:

<https://devservices.cityofls.net/Permit/Locator>

I hope it is done in the next 30 days, but I am waiting on Evergy. I have been calling them multiple times a week to get this scheduled.

Name: Kevin Guinan

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City Review:

This request will be reviewed by City Staff associated with this project to determine if the extension is warranted. If additional information or clarification is needed, staff will contact the person below to resolve these matters. Reviews are typically completed within two business days and if additional time is required the signee will be contacted with the timeframe for completion.

Approval (City Use): _____

Date: _____

Development Services

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