

Special Event Permit - OTHER (SPECIAL EVENT) Approval Letter

Date: Friday, May 03, 2024

To Applicant: Teresa Barnard
222 SW Main St
Lees Summit, MO 64063

Fax: <NO FAX NUMBER>

Email:

From: Hector Soto Jr., Senior Planner

RE: Application Number: PRSE20241706
Event Title/Name: Reese Nichols Client Appreciation Event
Type of Special Event: OTHER (SPECIAL EVENT)
Description of Event: Reese Nichols Client Appreciation Event
Event Start Date: Saturday, August 17, 2024
Event End Date: Saturday, August 17, 2024
Location: 222 SW Main St
Address (if applicable): 222 SW MAIN ST, LEES SUMMIT, MO 64063

Application Status: Your Special Event Permit has been **approved**. Please see below for any conditions of approval from the respective department of the City of Lee's Summit. Please contact Hector Soto Jr., Senior Planner with any questions about the approved permit or listed conditions below at (816) 969-1238.

Conditions of Approval (if required):

Planning Review (SE)	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments
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Traffic Review (SE)	Susan Barry, P.E. (816) 969-1800	City Traffic Engineer Susan.Barry@cityofls.net	Approved with Conditions
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1. Lots of issues with this submittal. Not enough detail on their "map". They show carnival rides and parking in the same area, which is not very large. Need to shut off an entire block and provide a detour. If only part of a block is closed, need to allow for vehicles to turn onto another road rather than a u-turn.
2. We only need two ADA spaces to make up for the ones in front of the station, but they both need to be Van-Accessible. I like the idea of using the bank spaces since they are already signed and striped and van-accessible. The other option is fine, but you will need an access aisle between two ADA spaces left open. Either way, the path

from the ADA spaces to the station access must be kept clear, including cords.

There's not really a traffic control plan, but make sure that all areas are closed by barricades so that vehicles cannot accidentally drive in. Your plan does not show anything closing Main at 3rd Street.

Fire Review (SE)	Jim Eden	Assistant Chief	Approved with Conditions
	(816) 969-1303	Jim.Eden@cityofls.net	

1. The tents will be inspected by the Fire Department on the day of the event.

2. If food trucks are utilized they shall be spaced 10 feet apart and have a current Heart of America Fire Chiefs Food Truck Inspection Sticker.

3. Traffic barriers approved by the Police Department shall be provided.

Codes Review (SE)	Tracy Deister	Codes Administration Manager	Approved with Conditions
	(816) 969-1203	Tracy.Deister@cityofls.net	

1. Tents/electrical may need to be approved prior to event.

Police Review (SE)	Hector Soto Jr.	Senior Planner	No Comments
	(816) 969-1238	Hector.Soto@cityofls.net	
