

## **Substantial Completion and Temporary Occupancy Extension Request**

Permit Number	Date	
PRCOM20223368	8/10/23	
Project Name	Project Address	2911 NE
K1 Speed		Independence Ave

**Instructions:** This form must be completed to request the extension of additional time on a project.

## **Reason for Delay:**

Provide a brief description of why the remaining items of work were unable to be completed during the initial completion period.

Supply chain issues have delayed our last (2) RTUs to let us be able to achieve Permanent Certificate of Occupancy		



## **Schedule for Completion:**

Provide a brief schedule of expected completion dates for the remaining corrective actions not yet complete. Inspections may be viewed by visiting this link and inputting the permit number: <a href="https://devservices.cityofls.net/Permit/Locator">https://devservices.cityofls.net/Permit/Locator</a>

The last report we received showed the RTUs arriving at the end of September.
Name:
Phone:
E-Mail:
City Review:
This request will be reviewed by City Staff associated with this project to determine if the extension is warranted. If additional information or clarification is needed, staff will contact the person below to resolve these matters. Reviews are typically completed within two business days and if additional time is required the signee will be contacted with the timeframe for completion.
Approval (City Use):
Date: