

Special Event Permit - Other (special events) Approval Letter

Date: Thursday, August 03, 2023

To Applicant:

Fax:

Email:

From: Hector Soto Jr., Senior Planner

RE: Application Number: PRSE20233074
Event Title/Name: Spooky Sprint
Type of Special Event: Other (special events)
Description of Event: Spooky Sprint
Event Start Date: Saturday, October 28, 2023
Event End Date: Saturday, October 28, 2023
Location: Longview Community College
Address (if applicable): 500 SW LONGVIEW RD, LEES SUMMIT, MO 64081

Application Status: Your Special Event Permit application **requires additional information for review.** Please contact Hector Soto Jr., Senior Planner with any questions about the approved permit or listed conditions below at (816) 969-1238.

Conditions of Approval (if required):

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|-----------------------------|-----------------------------------|--|-------------|
| Planning Review (SE) | Hector Soto Jr. (816) 969-1238 | Senior Planner Hector.Soto@cityofls.net | Corrections |
|-----------------------------|-----------------------------------|--|-------------|

1. **INSURANCE.** Provide a copy of the certificate of liability insurance. The certificate shall list the City of Lee's Summit as additional insured.

2. **PROPERTY OWNER.** Provide a copy of approval from MCC Longview documenting permission for use of the campus for the event.

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|----------------------------|-------------------------------------|---|-------------|
| Traffic Review (SE) | Susan Barry, P.E. (816) 969-1800 | City Traffic Engineer Susan.Barry@cityofls.net | No Comments |
|----------------------------|-------------------------------------|---|-------------|

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|-------------------------|----------------------------|--|--------------------------|
| Fire Review (SE) | Jim Eden (816) 969-1303 | Assistant Chief Jim.Eden@cityofls.net | Approved with Conditions |
|-------------------------|----------------------------|--|--------------------------|

1. Has KCFD/KCPD been notified? Only the portion south of 3rd Street is in the City of Lee's Summit.

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| Codes Review (SE) | Tracy Deister (816) 969-1203 | Codes Administration Manager Tracy.Deister@cityofls.net | No Comments |
|--------------------------|---------------------------------|--|-------------|

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| Police Review (SE) | Hector Soto Jr. (816) 969-1238 | Senior Planner Hector.Soto@cityofls.net | No Comments |
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