

## Special Event Permit - Other (special events) Approval Letter

**Date:** Wednesday, July 12, 2023

**To Applicant:** Teresa Barnard  
222 SW Main St  
Lees Summit, MO 64063

**Fax:** <NO FAX NUMBER>

**Email:**

**From:** Hector Soto Jr., Senior Planner

**RE: Application Number:** PRSE20231182  
**Event Title/Name:** Client Appreciation Event  
**Type of Special Event:** Other (special events)  
**Description of Event:** Client Appreciation Event  
**Event Start Date:** Saturday, August 26, 2023  
**Event End Date:** Saturday, August 26, 2023  
**Location:**  
**Address (if applicable):** 222 SW MAIN ST, LEES SUMMIT, MO 64063

**Application Status:** Your Special Event Permit has additional **corrections/information** required. Please see below for any conditions of approval from the respective department of the City of Lee's Summit. Please contact Hector Soto Jr., Senior Planner with any questions about the approved permit or listed conditions below at (816) 969-1238.

### Conditions of Approval (if required):

<b>Planning Review (SE)</b>	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments
<b>Traffic Review (SE)</b>	Susan Barry, P.E. (816) 969-1800	City Traffic Engineer Susan.Barry@cityofls.net	Corrections

1. Applicant will have to provide detours for all street closures. Just putting barricades is not enough. It looks like the items on Market Street can be relocated to Main Street north of the existing closure and Market Street can remain open, with only a detour for Main Street provided. Or if the time of the event is changed slightly, the bank will be closed and they may be willing to allow their lot for parking.

Susan Barry 06/30/2023 9:41 AM

Applicant needs to provide a detour plan for the closure of SW Main Street. Barricades are not sufficient.

<b>Fire Review (SE)</b>	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	Corrections
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1. Consolidate the event to only SW Main Street and their parking lot.

07/06/2023- Provide a drawing or map showing the location of barriers and types. The onramp from 2nd street to SW Main shall remain open.

2. All food trucks shall have a current Heart of America Fire Chiefs inspection sticker.

<b>Codes Review (SE)</b>	Tracy Deister (816) 969-1203	Codes Administration Manager Tracy.Deister@cityofls.net	No Comments
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<b>Police Review (SE)</b>	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments
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