

Special Event Permit - Other (special events) Approval Letter

Date: Friday, April 14, 2023

To Applicant: Teresa Barnard
222 SW Main St
Lees Summit, MO 64063

Fax: <NO FAX NUMBER>

Email:

From: Hector Soto Jr., Planning Division Manager

RE: Application Number: PRSE20231182
Event Title/Name: Client Appreciation Event
Type of Special Event: Other (special events)
Description of Event: Client Appreciation Event
Event Start Date: Saturday, August 26, 2023
Event End Date: Saturday, August 26, 2023
Location:
Address (if applicable): 222 SW MAIN ST, LEES SUMMIT, MO 64063

Application Status: Your Special Event Permit has **CORRECTIONS** identified by staff below that must be addressed as part of the permit review process.

Conditions of Approval (if required):

Planning Review (SE)	Hector Soto Jr. (816) 969-1238	Planning Division Manager Hector.Soto@cityofls.net	Corrections
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1. Provide a signed copy of the special event permit application.

Traffic Review (SE)	Susan Barry, P.E. (816) 969-1800	City Traffic Engineer Susan.Barry@cityofls.net	Corrections
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1. Applicant will have to provide detours for all street closures. Just putting barricades is not enough. It looks like the items on Market Street can be relocated to Main Street north of the existing closure and Market Street can remain open, with only a detour for Main Street provided. Or if the time of the event is changed slightly, the bank will be closed and they may be willing to allow their lot for parking.

Fire Review (SE)	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	Corrections
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1. Consolidate the event to only SW Main Street and their parking lot.

2. All food trucks shall have a current Heart of America Fire Chiefs inspection sticker.

Codes Review (SE)	Tracy Deister (816) 969-1203	Codes Administration Manager Tracy.Deister@cityofls.net	Pending
Police Review (SE)	Hector Soto Jr. (816) 969-1238	Planning Division Manager Hector.Soto@cityofls.net	No Comments