



LEE'S SUMMIT

MISSOURI

Special Event Permit Application Form

PERMIT NUMBER: _____ RECEIPT NUMBER: _____

SPECIAL EVENT: TOUR de LEE'S SUMMIT RIDE.

☒ Athletic Event

☒ Mobile Food Vendor

☒ Event Signage

☐ Other

EVENT DATE(S): MAY 6, 2023 EVENT TIME(S): 8:00 to NOON.

EVENT LOCATION/ADDRESS: 704 SE OUPHAM CT Lee's Summit

MO. 64081

ZONING OF PROPERTY: _____

APPLICANT: ARISTARAT MOTORS LEE SUMMIT PHONE: 816.481.4080

CONTACT PERSON: ROBERT HEINDEK. aka PHONE: 913 238 2696. FAX: _____

ADDRESS: 704 SE OUPHAM CT CITY/STATE/ZIP: LEE'S SUMMIT MO 64081

704 SE OUPHAM CT, 3400 LAFAYETTE, DECATUR, MO.

PROPERTY OWNER: SONAX AUTOMOTIVE CORP PHONE: 913 677 8300

CONTACT PERSON: ROBERT HEINDEK FAX: _____

ADDRESS: 9400 W 65th St CITY/STATE/ZIP: Merriam KS 667203

same as above

PROPERTY OWNER

[Signature]

APPLICANT

Print name: KAVIN KILLER

Robert Heindek

Administrative Notes (do not write below this line)

Approved Development Services Department



Special Event Permit Checklist

***A Completed Checklist Must Be Submitted With Each Special Event Permit Application**

Submittal Requirements		Yes	No
Completed Special Events Application		X	
Ownership signature/permission		X	
Filing fee – See Schedule of Fees and Charges for applicable fee			
Checklist for Special Event Application		X	

*** Applications missing any required item above will be deemed incomplete.**

Table 1. General Application Requirements				
UDO Article 11., Sec. 11.060	Ordinance Requirement	Met	Not Met	N/A
A. Application Required.	A Special Event Application shall be submitted for any Special Event requiring a Special Event Permit, as outlined above under "Permit Required."			
B. Application Deadline	A complete application shall be submitted at least 20 calendar days prior to the requested start date of a Special Event. The Director shall have the authority to waive the application deadline.			
C. Submission Requirements.	The application shall set forth and contain the submission requirements as stated in the UDO Article 11.060.C.1-14			
C.1. Name of Event	Name and/or brief description of the event. <i>TAFS ON LAKE'S LAUNCHING E GROSS RIDE. Road Cycling</i>			
C.2. Description of City Services	Description of City Services required for the event such as traffic control, street sweeping etc. <i>None.</i>			
C.3. Fees	Fees as required. See the Schedule of Fees and Charges for applicable fee			
C.4. Narrative	A written narrative, fully describing the proposed event, including: 7. Location <i>Road Attached from ADAMS STREET to TOPAL</i> 8. Hours of operation <i>8am to 10pm. to Longwood Lake.</i> 9. Anticipated attendance <i>70-80 Riders</i> 10. Buildings or structures to be used in conjunction with the event <i>EXISTING.</i> 11. Proposed signs or attention attracting devices <i>Food Truck.</i> 12. Public streets to be used, if any <i>MAPS ARE ATTACHED.</i>			
C.5. Statement	A statement that the standards set forth in Article 11, of the UDO, have been satisfied.	X		
C.6. Site Plan	A site plan in the form and the level of detail as required by the Director, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.			X



Special Event Permit Checklist

*A Completed Checklist Must Be Submitted With Each Special Event Permit Application

Met	Not Met	N/A	
☒	☐	☐	1. Applicant – Name, Address and Telephone Number
☒	☐	☐	2. Property Owner – Name, Address and Telephone Number
☒	☐	☐	3. Written approval from the property owner agreeing to the proposed event
☒	☐	☐	4. Description of the site on which the proposed event is to be held <i>Auto Dealership - ADISTOPPER NORTH</i>
☒	☐	☐	5. Date(s) of the proposed event <i>MAY 6, 2023</i>
☒	☐	☐	6. a narrative written description of the proposed event, to include: • the hours of operation, <i>8am - 1PM</i> • anticipated attendance, <i>70-80 Riders</i> • any building/structures, signs or attention-attracting devices proposed to be used in conjunction with the event, <i>Food Truck</i>
☒	☐	☐	7. A site plan showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets and property lines. <i>EXISTING BUSLINES</i>
☐	☐	☒	8. Location and number of proposed temporary public toilets
☐	☐	☒	9. Proposed temporary potable water supplies, which shall be approved by the Water Utilities Department, pursuant to applicable City codes.
☐	☐	☐	10. Proof of liability insurance at time of application <i>Attached p103</i>
☐	☐	☒	11. Electrical Plan shall be approved by the Code Official <i>Indiana Road Draining Please See p104</i>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Zurich - Account Service Center 7045 College Blvd. Overland Park, KS 66211 Fax: 888-734-6776 Ph: 877-225-5276	CONTACT NAME: Zurich - Account Service Center PHONE (A/C No. EXT): 877-225-5276 E-MAIL ADDRESS: service.center@zurichna.com FAX (A/C No): 888-734-6776
INSURED M021055977 SOAVE AUTOMOTIVE GROUP, INC 9400 W 65TH STREET MERRIAM, KS 66203	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Zurich American Insurance Company 16535 INSURER B: American Guarantee and Liability Ins. Co. 26247 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSRD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR ☐ ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC ☐ OTHER:	☐	ADM1064271-05	11/01/2022	11/01/2023	EACH OCCURRENCE \$1,000,000
		☐				DAMAGE TO RENTED PREMISES (Ea occurrence) \$
		☐				MED EXP (Any one person) \$5,000
		☐				PERSONAL & ADV INJURY \$1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ☐	☐	ADM 1064271-05	11/01/2022	11/01/2023	GENERAL AGGREGATE \$3,000,000
		☐				PRODUCTS - COMP/OP AGG \$
		☐				COMBINED SINGLE LIMIT (Ea Accident) \$1,000,000
		☐				BODILY INJURY (Per person) \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	☐	AUC 1065490-05	11/01/2022	11/01/2023	BODILY INJURY (Per accident) \$
		☐				PROPERTY DAMAGE (Per accident) \$
		☐				EACH OCCURRENCE \$10,000,000
		☐				AGGREGATE \$30,000,000
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A ☐	AUC 1065490-05	11/01/2022	11/01/2023	PRODUCTS-COMP/OP AGG \$30,000,000
		☐				☐ PER STATUTE ☐ OTHER
		☐				E.L. EACH ACCIDENT \$
		☐				E.L. DISEASE -EA EMPLOYEE \$
A	Garagekeepers - Direct Coverage	☐	ADM1064271-05	11/01/2022	11/01/2023	E.L. DISEASE - POLICY LIMIT \$
		☐				Total Limit \$3,100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Reason for Certificate: EVENT

LEE'S SUMMIT BIKE RIDE - MAY 6, 2023

30 Day notice of cancellation applies, except for cancellation due to non payment of premium.

See Additional Remarks Schedule Attached

CERTIFICATE HOLDER

CITY OF LEE'S SUMMIT
220 SE GREEN ST.
LEE'S SUMMIT, MO 64063

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Attn:
Fax:

AUTHORIZED REPRESENTATIVE

Mans. G. Kampfer

ADDITIONAL REMARKS SCHEDULE

AGENCY Zurich - Account Service Center		NAMED INSURED SOAVE AUTOMOTIVE GROUP, INC 9400 W 65TH STREET MERRIAM, KS 66203	
POLICY NUMBER ADM1064271-05			
CARRIER Zurich American Insurance Company	NAIC CODE 16535	EFFECTIVE DATE: 11/01/2022	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

EVENT: LEE'S SUMMIT BIKE RIDE
EVENT DATE(S): MAY 6, 2023

Products - Completed Operations Aggregate of \$3,000,000 applies to the Garage Liability.

Additional Named Insured(s) Include: T.E.N. INVESTMENTS, INC. DBA ARISTOCRAT MOTORS, T.E.N. INVESTMENTS, INC. DBA LAND ROVER OF KANSAS CITY, T.E.N. INVESTMENTS, INC. DBA JAGUAR OF KANSAS CITY, T.E.N. INVESTMENTS, INC. DBA PORSCHE KANSAS CITY, KCMER INVESTMENTS, INC. DBA MERCEDES-BENZ OF KANSAS CITY, SAG TOPEKA, INC., DBA BMW OF TOPEKA AND VOLKSWAGEN OF TOPEKA, ARM PO, INC. DBA ARISTOCRAT MOTORS LEE'S SUMMIT, KCMER INVESTMENTS, INC. DBA SPRINTER OF KANSAS CITY, SOAVE AUTOMOTIVE GROUP, INC

IMPORTANT

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If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

NARRATIVE OF PROPOSED EVENT
TOUR de LAKES PRACTICE/TRAINING RIDE
MAY 6, 2023
8:00 a.m. to 1:30 p.m.

The participants in the practice ride will gather at Aristocrat Motors Lee's Summit starting at approximately 8:00 a.m. on May 6, 2023.

Parking will be in the lot adjacent to the dealership (the previous roller rink). Therefore parking will not be on public roads.

The toilets at the dealership and roller rink will be available for the participants so we will not be using portable toilets.

Signage for the parking and the event will be confined to the area around the dealership and will not be on the public roads. It will be "Event Parking" and "Event Entrance" signage. These signs will be removed after the start of the ride.

Directional signage for the practice ride will be put out for the direction and safety of the riders. They will also have maps of the two routes. (attached)

The Routes for the ride are attached and are laid out in such a way that no special escorts or road closures will be needed. These routes are very close to the routes used last year for this event . The only variable will be the water or SAG stop in the Longview Community Center Lot will be in one of the outer lots, closer to the route for better visibility and higher use by the riders.

At the end of the ride, the riders will return to the dealership and will partake in lunch served by a food truck, "The Moose", a subsidiary of KC Hopps Restaurants.

We expect the ride and the lunch to conclude by 1:30 p.m. At that time the Food Truck and the signage will be removed.

Robert Hellweg
Marketing Director
Soave Automotive Group



LEE'S SUMMIT
PARKS
& RECREATION

Tour de Lakes Training Ride: 14-Mile Route

Start at Aristocrat Motors on Oldham Ct
Continue **straight** onto SE Century Dr
Turn **right** onto SE Bailey Rd
Continue **straight** onto SW Persels Rd
Turn **right** onto SW Ward Rd
Turn **left** onto SW Longview Rd
Continue **straight** onto SW Country Park Rd
Turn **right** onto SW Longview Rd
Turn **right** to continue on SW Longview Rd
Turn **right** onto Long Rd into Longview Community Center
(SAG in Longview Community Center's parking lot)
Turn **left** on Sallie St
Turn **right** onto SW Longview Rd
Turn **left** onto SW Longview Rd
Turn **right** onto SW Ward Rd
Turn **left** onto SW Persels Rd
Continue **straight** on SE Bailey Rd
Turn **left** onto SE Century Dr
Cross over Oldham Ct to Aristocrat Motors

GPX Guide:





LEE'S SUMMIT
PARKS
& RECREATION

Tour de Lakes Training Ride: 21-Mile Route

Start at Aristocrat Motors on Oldham Ct
Continue **straight** onto SE Century Dr
Turn **right** onto SE Bailey Rd
Continue **straight** onto SW Persels Rd
Turn **right** onto SW Ward Rd
Turn **left** onto SW Longview Rd
Turn **left** onto SW Sampson Rd
Turn **right** onto SW Scherer Rd
Continue **straight** onto Highgrove Rd
Turn **right** onto Raytown Rd
Turn **right** onto 109th St
Turn **right** onto View High Dr
Turn **right** onto SW Longview Rd
Turn **left** onto Long Rd into Longview Community Center
(SAG at Longview Community Center)
Turn **left** on Sallie St
Turn **right** onto SW Longview Rd
Turn **left** onto SW Longview Rd
Turn **right** onto SW Ward Rd
Turn **left** onto SW Persels Rd
Continue **straight** on SE Bailey Rd
Turn **left** onto SE Century Dr
Cross over Oldham Ct to Aristocrat Motors

GPX Guide:

