



# LEE'S SUMMIT MISSOURI

## Substantial Completion and Temporary Occupancy Extension Request

Permit Number <i>20215083</i>	Date <i>12/2/22</i>
Project Name	Project Address <i>2031 SW Hook Farm Dr</i>

**Instructions:** This form must be completed to request the extension of additional time on a project.

### Reason for Delay:

Provide a brief description of why the remaining items of work were unable to be completed during the initial completion period.

*gutters are on scheduled to be installed next week. The wrong color was installed originally at fault of gutter company*





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## Schedule for Completion:

Provide a brief schedule of expected completion dates for the remaining corrective actions not yet complete. Inspections may be viewed by visiting this link and inputting the permit number:  
<https://devservices.cityofls.net/Permit/Locator>

Name: Jennifer Mitchell

Phone: 416 804 1727

E-Mail: jennifer@1sthomebuilders.com

## City Review:

This request will be reviewed by City Staff associated with this project to determine if the extension is warranted. If additional information or clarification is needed, staff will contact the person below to resolve these matters. Reviews are typically completed within two business days and if additional time is required the signee will be contacted with the timeframe for completion.

Approval (City Use): \_\_\_\_\_

Date: \_\_\_\_\_

