

LS LEE'S SUMMIT MISSOURI

Special Event Permit Application Form

PERMIT NUMBER: 20213240 RECEIPT NUMBER: _____

SPECIAL EVENT: Surprise Birthday Party

Athletic Event Mobile Food Vendor Event Signage Other

EVENT DATE(S): 07/24/2021 EVENT TIME(S): 6 pm to 8 pm

EVENT LOCATION/ADDRESS: The Stanley Event Space at 25 SE 3rd Street in Lee's Summit, MO 64063 Public Space on Douglas

ZONING OF PROPERTY: _____

APPLICANT: Diana Carollo PHONE: 816-651-8012


CONTACT PERSON: Diana Carollo FAX: _____


ADDRESS: 9216 Cyclone Lane CITY/STATE/ZIP: Lees Summit, MO 64064

PROPERTY OWNER: The City of Lee's Summit PHONE: 816.969.1239

CONTACT PERSON: Jennifer Thompson FAX: _____

ADDRESS: 220 SE Green Street CITY/STATE/ZIP: Lees Summit, MO 64063


PROPERTY OWNER


APPLICANT

dotloop verified
06/18/21 8:22 AM CDT
YAJ5-NGUE-IR7G-4UID

Print name: _____

Administrative Notes (do not write below this line)

Approved Development Services Department



Special Event Permit Checklist

***A Completed Checklist Must Be Submitted With Each Special Event Permit Application**

| Submittal Requirements | Yes | No |
|---|-----|----|
| Completed Special Events Application | | |
| Ownership signature/permission | | |
| Filing fee – See Schedule of Fees and Charges for applicable fee | | |
| Checklist for Special Event Application | | |

*** Applications missing any required item above will be deemed incomplete.**

| Table 1. General Application Requirements | | | | |
|---|---|-----|---------|-----|
| UDO Article 11., Sec. 11.060 | Ordinance Requirement | Met | Not Met | N/A |
| A .Application Required. | A Special Event Application shall be submitted for any Special Event requiring a Special Event Permit, as outlined above under "Permit Required." | | | |
| B. Application Deadline | A complete application shall be submitted at least 20 calendar days prior to the requested start date of a Special Event. The Director shall have the authority to waive the application deadline. | | | |
| C. Submission Requirements. | The application shall set forth and contain the submission requirements as stated in the UDO Article 11.060.C.1-14 | | | |
| C.1. Name of Event | Name and/or brief description of the event. | | | |
| C.2. Description of City Services | Description of City Services required for the event such as traffic control, street sweeping etc. | | | |
| C.3. Fees | Fees as required. See the Schedule of Fees and Charges for applicable fee | | | |
| C.4. Narrative | A written narrative, fully describing the proposed event, including: <ul style="list-style-type: none"> 7. Location 8. Hours of operation 9. Anticipated attendance 10. Buildings or structures to be used in conjunction with the event 11. Proposed signs or attention attracting devices 12. Public streets to be used, if any | | | |
| C.5. Statement | A statement that the standards set forth in Article 11, of the UDO, have been satisfied. | | | |
| C.6. Site Plan | A site plan in the form and the level of detail as required by the Director, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines. | | | |



Special Event Permit Checklist

****A Completed Checklist Must Be Submitted With Each Special Event Permit Application***

| Met | Not Met | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Applicant – Name, Address and Telephone Number |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Property Owner – Name, Address and Telephone Number |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Written approval from the property owner agreeing to the proposed event |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Description of the site on which the proposed event is to be held |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Date(s) of the proposed event |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. a narrative written description of the proposed event, to include: <ul style="list-style-type: none">• the hours of operation,• anticipated attendance,• any building/structures, signs or attention-attracting devices proposed to be used in conjunction with the event, |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. A site plan showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets and property lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Location and number of proposed temporary public toilets |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Proposed temporary potable water supplies, which shall be approved by the Water Utilities Department, pursuant to applicable City codes. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10. Proof of liability insurance at time of application |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11. Electrical Plan shall be approved by the Code Official |

HISTORIC SPACE & ASPEN ROOM AT THE STANLEY USE AND RENTAL AGREEMENT (PRESS HARD)

THIS AGREEMENT is made this 8th day of June, 2021 by and between
 (Renter 1) Diana Carollo (Renter 2) _____
 Address 1: 9216 Cyclone Lane Address 2: _____
 City/State/Zipcode: Lees Summit, MO 64064 City/State/Zipcode: _____
 Renter Phone: 816-651-8012 Renter Email: _____

(hereinafter referred to as "Renter"), and The Stanley Event Space, LLC., (hereinafter referred to as "The Stanley").
 Event Name/Type: birthday Renter shall rent from The Stanley the Premises located at **XXX** The Historic Event Space 25 SE 3rd Street or The Aspen 308 SE Douglas Street, Lee's Summit, Missouri (hereinafter "Banquet Hall" or "the Premises") in its present condition under the following terms:

Please read carefully to fully understand your responsibilities.

Rental Rate. The Rental Rate shall be determined upon completion of the attached "Pricing Schedule" and such amounts shall be entered below:

| | |
|--|----------|
| Rental Rate : | \$495.00 |
| Wedding Ceremony Rate: | \$n/a |
| MISC : | |
| Day of Event Liability Insurance (Not Taxed/all required insurance needed) : | \$n/a |
| Current Sales Tax at time of signing: 8.85% | \$43.81 |

Total Due: \$538.81

TOTAL DUE AT THE SIGNING OF THIS AGREEMENT

\$269.41

1/3 of total, minimum for the date secured. If total balance is less than \$2,000.00, a 50% deposit is required. Deposit amount shall be due at the time of signing to hold the date of the event.

This deposit is non-refundable.

SECOND PAYMENT DUE 180 DAYS PRIOR TO EVENT DATE: _____ \$--

Minimum of 1/3 of total contracted price is due for date secured on contract.

BALANCE DUE 90 DAYS PRIOR TO EVENT DATE: 6/24/21 \$269.41

Balance or final 1/3 of Rental Rate for date secured and any other fees applicable, due 90 days prior to event date. **A late fee will be accessed as follows: 60 days prior to event date - 5% penalty, 30 days prior to event date - 10% penalty, 14 days prior to event date - 15% penalty.**
Failure to make payment will constitute default of this Agreement.

Applicable State Sales Taxes will be applied to Final Invoice. State Sales Tax is subject to change without notice by the state of Missouri.

The Refund policy for cancellations is as follows:

At least 90 days before the event:

If The Stanley can re-book the date for the same type event, then the Rental Rate paid above the original deposit will be refunded minus a 20% Service Fee. If the date cannot be rebooked with the same type of event, then the entire amount is non-refundable.

Less than 90 days before the event:

No Refund for any amount paid

Renter's



- Term of Event.** The term shall be from 6pm-9pm ON July 24, 2021 (hereinafter, "Usage Term"). **ALL EVENTS MUST END NO LATER THAN 12:00 MIDNIGHT. ALL VENDORS SECURED BY RENTER SHALL VACATE BY 12:30 A.M. or ½ hour following the end of the secured rental time.**

2. **Renter's responsibility/liability for damages.** After the event, The Stanley will walk through the event space rented, along with the surrounding area and determine if any damage has occurred to any part of the facility due to any person or persons attending the contracted event. If there has been no damage, the Renter shall be released of any liability. If there is damage identified, the Renter will be notified, The Stanley shall require payment for any damages and any other related charges incurred to complete the repair of the damaged area, and net amount shall be due and payable to The Stanley by Renter, and if, all conditions outlined in this agreement, are fulfilled by the Renter, to The Stanley's satisfaction. The Renter agrees to be responsible for any damages by vendors who are working their event. Renter shall provide to The Stanley certificates of insurance or bonding for any vendor secured by Renter prior to event to make sure the vender is covered for any damages caused by vendor staff during the event. If damages to the facility prevent the next scheduled event(s) from occurring, Renter will be responsible for any and all refundable deposits that may be demanded by future Renter(s). Renter further agrees that if the same is placed in the hands of an attorney for collection, to pay the costs of collecting the amount due, including reasonable attorney's fees. Renter warrants that he/she or their designee shall remain **ON THE BANQUET HALL PREMISES AT ALL TIMES** during the Usage Term. **Renter agrees to notify guests that no fire arms of any kind are allowed on The Stanley premises, which is posted at the front door.**

Renter's



3. **Insurance.** The Renter is **required** to furnish a proof of a minimum \$500,000 and up to \$1,000,000 single day event liability insurance certificate wherein it adds The Stanley ___ Historic Event Space, LLC, 25 SE 3rd Street or ___ The Aspen Room & Rooftop, 308 SE Douglas Street, Lee's Summit, MO 64063, to its liability policy through the use of an Additional Insured Endorsement. This policy insures against any injury to renter or their guest while on the Stanley premises. This insurance may be purchased at www.wedsure.com. **Certificate is required and due to The Stanley thirty (30) days before scheduled event.**

Renter's



4. **Alcohol Use.**
- (a) **BY LAW, NO ONE UNDER 21 MAY CONSUME OR TASTE ALCOHOLIC BEVERAGES.** Renter agrees and warrants that there shall be **NO CONSUMPTION OF ALCOHOL BY PERSONS UNDER AGE 21.** Further, Renter shall monitor all service, if any, of alcohol and specifically acknowledges that Renter is solely liable for the consumption of any alcohol by any person on the Premises and that such liability shall extend to any aspect regarding the consumption of alcohol. The bartender will make every effort to ensure no one under the age of 21 is served.
 - (b) The Stanley will ask guests for identification to verify age. The Stanley reserves the right (and will do so only if the problem is not resolved) to ask the entire party to leave if (1) a minor is consuming alcohol; (2) an adult is providing alcohol to a minor; or (3) a guest or guests appears intoxicated and refuses to leave the Premises.
 - (c) All alcohol must be served by a Stanley Event Space employed bartender from the bar area and consumed INSIDE The Stanley. One Bartender per 100-150 guests at the hourly rate assigned by The Stanley and is non negotiable. **No alcohol is permitted anywhere outside of the main building.** This includes outside the front door, the parking lots, and rear of building. **Only liquor provided by The Stanley may be consumed on premises.** No other drinks mixed by anyone other than the approved bartenders are allowed. Any exotic or frozen drinks will only be allowed upon approval by The Stanley and may be subject to an additional cleaning charge. **The Stanley bartenders are required by our liquor license to cut off any guest that they feel has had too much to drink. At that time, security and the Renter/Host of the event will be notified that a guest will not be served any more alcohol.**
 - (d) If alcohol is served a security or guest management person is **required** for The Aspen Room at \$35.00/hour and optional for the Historic Space, this may include a member of The Stanley security staff or the Stanley will hire, an off-duty City of Lee's Summit Police officer, Jackson County Sheriff or Trained Security Person for the duration of the event. The need for guest management personnel is at the sole discretion of The Stanley and scheduling of said personnel is the responsibility of The Stanley. Guest Management will be notified if any guest has been refused service at the bar from being too intoxicated.
 - (e) Renter shall indemnify and hold The Stanley and the City of Lee's Summit harmless from all liability for improper use of alcohol.
 - (f) All alcohol service last call will be 30 minutes prior to the end of the event, unless other arrangements made with The Stanley.

Renter's



(g) Renter is liable for any damages that are a result of guests not drinking responsibly.

(h) **Additional single day event liability & liquor liability insurance is required if Renter elects to use one of the unlimited packages/open bar.**

5. **Indemnity.** Renter covenants at all times to hold harmless The Stanley and its agents from and against all loss, liability, cost or damages that may occur or be claimed with respect to any person or persons, corporation, property or chattels, on or about The Stanley, or to the property itself resulting from any act done, or omission by or through the Renter, its agents, contractors, employees, invitees, or any person on the Premises by reason of the Renter's use or occupancy or resulting from Renter's non-use, or possession of said property and any and all loss, costs, liability, or expense resulting therefrom; and at all times to maintain said Banquet Hall Premises and the surrounding property, in a safe and careful manner.
6. **Access to Banquet Hall.** All events are on a "first-come first-served" basis. An evening event booked after an afternoon event may be required to have a later start time. Set-up shall be included in booking time, unless other arrangements are made in writing directly with The Stanley. All Renters, guests, caterers, musicians and vendors shall be out of the Banquet Hall **one-half (1/2)** hour after the event's scheduled ending time, unless prior arrangements have been made. Wedding events are booked from 2:00 pm until 12:00 am the date of the event. A charge of \$100.00 per hour, or portion thereof, shall apply for each hour the Banquet Hall is not cleared after an event. All vendors will have ample time for setup prior to the start of the event, this time is determined by the type of event and the arrangements made between the Renter and The Stanley. All vendors must be finished no later than 12:00 midnight to allow time to dismantle and carry out their equipment and be out by 12:30 am. Any special effects or equipment must be approved by The Stanley prior to the use at the event. Standard set-up by The Stanley is included with all events, that would include 2 hours for table, chair, linen and centerpiece layout. Excessive set-up would be any event that requires in excess of 2 hours of The Stanley staff for special decorations or adding or removing a large amount of furniture or special needs. Excessive set-up would require a charge of \$50.00 per hour and be reviewed on an event by event basis.
7. **Miscellaneous.** Renter will supply and use reasonable and adequate table coverings during the event. Linens may be secured through The Stanley at no charge or from an outside vendor at renters expense. If an outside vendor is used, linens must be at The Stanley at least two (2) hours prior to scheduled start time. Any additional tables or furniture must be approved by The Stanley to allow for the safety and adequate prevention of damage of the floors or walls of The Stanley.
8. **Cleanup.** Clean up of Banquet Hall will be completed no later than **one-half (1/2)** hour after the end of the scheduled time. Renter shall remove any decorations, centerpieces, gifts, cake or any other items that belong to the renter or their guests. **Renter and/or caterer will clean all food items, remove trash and clean food prep areas where necessary as stated on caterers required check out sheet. Stanley closing manager will sign out all caterers prior to leaving.** All vendors shall remove and pick up all supplied items no later than one-half (1/2) hour after the end of the event unless other arrangements have been made. No rice, confetti, birdseed or other non-approved "celebration materials" shall be allowed inside or outside the facility. **Please check with The Stanley staff to see if a certain material is non-approved.**
Any non-approved material that needs to be cleaned up will be charged to the renter at a rate of \$100.00/hour
9. **Decorations.** The Stanley facility is rented as is. Renter agrees that decorations shall NOT be attached to the walls, ceilings, existing wall decorations, woodwork, ceiling fixtures, window treatments, by use of nails, scotch tape, staples, etc. The Stanley will provide approved ways to hang any decorations approved on any wall or ceiling. Other day-to-day decorative accessories and furnishings owned by The Stanley may not be relocated or removed from the Premises. All decorations must be approved by The Stanley staff prior to the event. Designated areas will be provided to display photos or other items. The use of candles in centerpieces is permitted only with the approval from The Stanley personnel.

Renter's



All candles must be enclosed to protect from dripping wax. Damaged linens will be the responsibility of the host and are \$30/linen. Damages may include, but are not limited to candle wax, ink, burns, etc.

10. Use of A/V System. A PA or electronic amplification system is available for use during your event. Upgrades for the PA system are available if extra microphones or equipment is needed not in the standard Audio/Video package. DJ's and bands or other entertainers are NOT allowed to use this system without prior approval of The Stanley staff. This system may be used for background/dinner music, playing of audio for a program, announcements, toasts, etc. Renter will be responsible for damage to system, speakers or any component from misuse or abuse of the system by the Renter or a guest. PA use will be supervised by The Stanley staff. See Spec Sheet for additional information about Audio/Video requirements.
11. Caterers. Caterer must be licensed and insured professionals. They must provide the appropriate certificate of insurance, and they must have a signed and approved Caterers Agreement on File in The Stanley Office prior to the event they are catering.
12. Conduct of Event. For the duration of the event, the Renter and its guests must abide by The Stanley policies and comply with applicable regulations and laws. Renter is responsible for the actions of guests and for any damages or losses incurred during the event. The Stanley has the right to refuse entry or service to and remove from the premises any person it deems to be behaving in an improper or abusive manner or in a manner not befitting The Stanley. The Stanley reserves the right to exclude or remove any undesirable persons from the event and premises without liability. The Stanley will provide at no charge to the renter 1 staff attendant to help facilitate the event. They will be available during the entire time of the event. The Historic Space and Aspen Room at The Stanley are non-smoking facilities, no tobacco of any kind may be used inside these facilities. All smoking should be done outside in the areas designated, and the cigarette butts disposed of properly in the receptacle provided
13. Changes. Changes to approved items seven (7) days or less prior to the scheduled event shall be charged as the vendors charges, plus an additional 25% rush charge. Such changes would include, but are not limited to, linen colors or styles, bar, setup and entertainment. If attendance exceeds the predetermined estimate, charges will be assessed accordingly. Under no circumstances can the guest count exceed 200 guests at The Historic Space or 300 guests at The Aspen Room.
14. Governing Law. The parties agree that any dispute shall be subject to the laws of the State of Missouri, and that any legal action shall be brought in Jackson County, Missouri.
15. Entire Agreement. The parties agree that all of the terms and conditions are contained herein and that any modification shall be in writing.

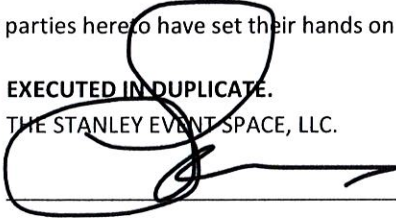
We at The Stanley want your event to be memorable and as special as possible. We recognize that celebrations often include children and children will be children. We ask that parents be parents and supervise the children. Children should be kept from running, playing on stairs, throwing food or other objects, standing in windows, on tables or chairs, hanging from or on doors. Children should at no time be allowed in the bar areas, or outside if unsupervised. The Stanley shall not be responsible for injuries to unsupervised children. Renters shall be responsible for all damages incurred from children.

The parties hereto have set their hands on the day and year first above written.

EXECUTED IN DUPLICATE.

THE STANLEY EVENT SPACE, LLC.

RENTER:



Diana Carollo
dotloop verified
06/08/21 10:43 AM CDT
130N-BRLQ-DJZ5-ADYG

Printed Name: Jennifer Hendricks

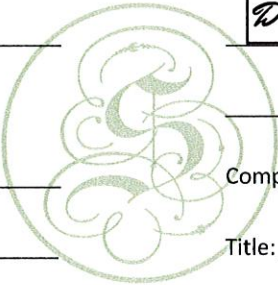
Diana Carollo

Title: _____

Company Name: _____

Date: _____

Title: _____





CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
6/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|--|--------------------------------------|
| PRODUCER ABBICK AGENCY 12852 W 87th Street Lenexa, KS 66215 | CONTACT NAME: Nick Abbick | |
| | PHONE (A/C No, Ext): (913) 213-5262 | FAX (A/C, No): (913) 685-9261 |
| E-MAIL ADDRESS: nabbick@gmail.com | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC# |
| INSURER A: Mesa/Music | | 36838 |
| INSURER B: Technology Insurance Company, Inc | | 42376 |
| INSURER C: | | |
| INSURER D: | | |
| INSURER E: | | |
| INSURER F: | | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|--|------------------------------|----------|-----------------|-------------------------|-------------------------|--|---|
| 2 | GENERAL LIABILITY | | | MP0015002004624 | 02/02/21 | 02/02/22 | EACH OCCURRENCE \$ 2,000,000 | |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 | |
| | <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 1,000,000 | |
| | | | | | | | PERSONAL & ADV INJURY \$ 100,000 | |
| | GENTL AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE \$ 2,000,000 | |
| | <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC | | | | | | PRODUCTS - COMP/OP AGG \$ | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ | |
| | <input type="checkbox"/> ANY/AUTO | | | | | | BODILY INJURY (Per person) \$ | |
| | <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS | | | | | | BODILY INJURY (Per accident) \$ | |
| | <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | PROPERTY DAMAGE (Per accident) \$ | |
| | | | | | | | \$ | |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR | | | | | | EACH OCCURRENCE \$ | |
| | EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE | | | | | | AGGREGATE \$ | |
| | DED <input type="checkbox"/> RETENTION \$ | | | | | | \$ | |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | TWC3936621 | 12/21/20 | 12/21/21 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> Y/N | N/A | | | | Y | E.L. EACH ACCIDENT \$ 100,000 |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | | E.L. DISEASE - EA EMPLOYEE \$ 100,000 |
| | | | | | | | | E.L. DISEASE - POLICY LIMIT \$ 500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Food Truck and Catering

| | |
|---|--|
| CERTIFICATE HOLDER | CANCELLATION |
| City of Lees Summit 200 SE Green St Lee's Summit, MO 64063 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |

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