

**DEVELOPMENT SERVICES**

**Punch List**

**Date:** Monday, January 25, 2021

**To:** **Westport Group, Inc.**  
1008 S. Rock Street  
Georgetown, TX. 78626

**Re:** **Certificate of Substantial Completion for:**  
Project Title: Firestone Complete Auto Care  
Permit Number: PRSUBD20201700  
Permit Type: Development - Subdivision  
Work Description: Off-site public water main extension

A comprehensive inspection was completed for this project. It has been determined by Public Works that a Certificate of Substantial Completion can be released. The following items were incomplete as of the date of this letter. The developer, contractors and engineers have ninety (90) days to complete these deficiencies in accordance with the City of Lee's Summit's, Design and Construction Manual, Ordinance 5813. Failure to complete all items will result in a freeze of building permits until all items are corrected and a Certificate of Final Acceptance is issued.

**PUNCH LIST CORRECTIONS:**

1. Establish vegetation and make sure grading is complete.
2. Need record drawings for the public water main installed.
3. Need final affidavit and agreement.

We do not claim this list identifies all possible incomplete, damaged, or unfinished work - items may have been unintentionally omitted. Omission from the punch list does not relieve the Developer, Contractors, or Engineer from responsibility to complete work in accordance with approved Engineering Plans, Development Plans and Lee's Summit's Design and Construction Manual.

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Permit Holder  
(Signature & Date)

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Tom Taylor,  
(Signature & Date)

Original: Public Works Inspections File

Copy:  
Developer

Development Services Engineering Manager