# City of Lee's Summit
## Department of Planning and Development
Phone: (816) 969-1600 Fax: (816) 969-1619

---

### *Submittal Requirements:*

1. All applications shall be accompanied by written approval of the property owner or landlord (see page 3 of this application).

2. Design, graphic, or drawing of the proposed sign with dimensions.

3. Site plan showing the location of the proposed monument, temporary, or other detached sign.

---

### Permits are required for the following sign types:

**Wall Signs:** The following information shall be submitted:

- Building elevation(s) showing: building width, building height, façade area, and the exact sign location(s).
- In some situations, a site plan indicating the building, parking areas and property lines may be necessary.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.

**Detached Signs (monument and directional):** The following information shall be submitted:

- Site plan indicating the building, parking areas and property lines as well as the proposed sign with dimensions to all property lines.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.
- A minimum of 25 square feet of landscaped area, _exclusive_ of the sign structure area, shall be located at the base of each freestanding monument sign. Landscaping shall be shown on accompanying site plan to scale.

**Temporary Signs:** The following information shall be submitted:

- Building elevation(s) showing: building width, building height, façade area, and the exact sign location(s).
- Site plan indicating the building, parking areas and property lines as well as the proposed sign with dimensions to all property lines.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.

---

### *Other Requirements:*

- **All signs shall be designed and constructed to withstand wind pressure of not less than 25 pounds per square foot.**

Refer to Article 13 of the Unified Development Ordinance at:
www.cityofls.net/Development/Zoning-Subdivision-Regulations/Unified-Development-Ordinance.aspx

Contact the Planning and Development Department with any questions at the number above.

# City of Lee's Summit
## Department of Planning and Development
Phone: (816) 969-1600 Fax: (816) 969-1619

***Permit # PRSGN_____ – _____***

| SIGN PERMIT APPLICATION |
|---|

Project Business Name:  Streets of West Pryor

Project Address/Location: 

Applicant:  Midwest Sign Company - Ashley Ramos (Agent)

Applicant's Address:  550 Stanley Rd Kansas City, KS 66115

Applicant's Phone & Fax #:  620-332-9223 direct  816-866-7446 main office

### Type of Sign:  Check only one

- ☐ Wall Sign ($100)
- ☑ Monument/Detached Sign ($100)
- ☐ Temporary Sign ($50)
- ☐ Directional Sign ($50)

### Illumination:  Specify whether the sign is illuminated

- ☑ Illuminated *
- ☐ Non-Illuminated

**\*NOTE:** IF BRANCH CIRCUIT IS NOT CURRENTLY AVAILABLE FOR ILLUMINATED SIGN, A LICENSED ELECTRICAL CONTRACTOR MUST OBTAIN ELECTRICAL PERMIT PRIOR TO INSTALLATION. ALL SIGNS INVOLVING INTERNAL LIGHTS OR OTHER ELECTRICAL DEVICES OR CIRCUITS SHALL DISPLAY A LABEL CERTIFYING IT AS BEING APPROVED BY THE UNDERWRITER'S LABORATORIES, INC.

### Sign Dimensions and Setbacks for Wall and Monument/Detached Signs

Height of sign: ___10___ ft (X) Width of sign: ___18.4___ ft (=) Area of sign: ___184___ sq ft

Area of building façade/wall: _____ sq ft   Total height of detached sign: ___10___ ft

***Setbacks:*** front property line: ___10___ ft          rear property line: _____ ft

side property line: ___40.2___ ft          side property line: _____ ft

The applicant understands that this permit is issued only for work described here in and included in **accompanying plans and specifications**. All rights and privileges acquired under the provisions of this Ordinance, or any application thereto, are merely licenses revocable at any time by the Director of Planning and Development of the Director of Codes Administration.

*Ashley Ramos*                                    05/26/2020

Signature of Applicant                          Date

| For City use only, do not write below this line. |
|---|

Electrical Permit Required:                 Zoning: _____   Permit Fee: _____

☐ N/A        ☐ Yes        ☐ No          Receipt #: _____

                                                        Approved: _____

_____      Planning and Development      Date

Signature of Codes Administration Plans Examiner

**Remarks:**

**Project Address**