City of Lee's Summit

Department of Planning and Development

Phone: (816) 969-1600 Fax: (816) 969-1619

Submittal Requirements:

- 1. All applications shall be accompanied by written approval of the property owner or landlord (see page 3 of this application).
- 2. Design, graphic, or drawing of the proposed sign with dimensions.
- 3. Site plan showing the location of the proposed monument, temporary, or other detached sign.

Permits are required for the following sign types:

Wall Signs: The following information shall be submitted:

- Building elevation(s) showing: building width, building height, façade area, and the exact sign location(s).
- In some situations, a site plan indicating the building, parking areas and property lines may be necessary.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.

<u>Detached Signs (monument and directional):</u> The following information shall be submitted:

- Site plan indicating the building, parking areas and property lines as well as the proposed sign with dimensions to all property lines.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.
- A minimum of 25 square feet of landscaped area, exclusive of the sign structure area, shall be located at the base of each freestanding monument sign. Landscaping shall be shown on accompanying site plan to scale.

Temporary Signs: The following information shall be submitted:

- Building elevation(s) showing: building width, building height, façade area, and the exact sign location(s).
- Site plan indicating the building, parking areas and property lines as well as the proposed sign with dimensions to all property lines.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.

Other Requirements:

 All signs shall be designed and constructed to withstand wind pressure of not less than 25 pounds per square foot.

Refer to Article 13 of the Unified Development Ordinance at:

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www.cityofls.net/Development/Zoning-Subdivision-Regulations/Unified-Development-Ordinance.aspx

Contact the Planning and Development Department with any questions at the number above.

Project Address

City of Lee's Summit

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Project Bus	siness Name:	Z Hair Ad	cademy				
Project Add	dress/Location:	232 NW	Oldham f	⊃kwy.			
Applicant:	Jeff Murr	ay - KC Sign	Express				
Applicant's	Address:5	033 Mackey	Overla	ınd Park,	KS 6620	03	
	Phone & Fax #						*
Type of Si	ign: Check on	ly one					
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Illuminatio	on: Specify wh	hether the sig	ın is illum	inated			
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CITY OF LEE'S SUMMIT, MISSOURI SIGN PERMIT AUTHORIZATION

Comes now	, who being
(landlor	d or property owner)
duly sworn upon his/her oath,	does state that he/she is the landlord or property owner that has
given permission to the applic	ant to place signage at (location address).
Dated this	day of, 20
	Signature of Landlord or Property Owner
	Printed Name