

Submittal Requirements:

1. All applications shall be accompanied by written approval of the property owner or landlord (see page 3 of this application).
2. Design, graphic, or drawing of the proposed sign with dimensions.
3. Site plan showing the location of the proposed monument, temporary, or other detached sign.
4. Applicable sign permit fee shall be submitted at the time of application.

Permits are required for the following sign types:**Wall Signs:** The following information shall be submitted:

- Building elevation(s) showing: building width, building height, façade area, and the exact sign location(s).
- In some situations, a site plan indicating the building, parking areas and property lines may be necessary.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.

Detached Signs (monument and directional): The following information shall be submitted:

- Site plan indicating the building, parking areas and property lines as well as the proposed sign with dimensions to all property lines.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.
- A minimum of 25 square feet of landscaped area, exclusive of the sign structure area, shall be located at the base of each freestanding monument sign. Landscaping shall be shown on accompanying site plan to scale.

Temporary Signs: The following information shall be submitted:

- Building elevation(s) showing: building width, building height, façade area, and the exact sign location(s).
- Site plan indicating the building, parking areas and property lines as well as the proposed sign with dimensions to all property lines.
- Sign specifications showing: exact copy, size, length, height, area, materials, color, lighting and type.
- All information submitted shall be to scale and include dimensions and area of sign.

Other Requirements:

- **All signs shall be designed and constructed to withstand wind pressure of not less than 25 pounds per square foot.**

Refer to Article 13 of the Unified Development Ordinance at:

www.cityofls.net/Development/Zoning-Subdivision-Regulations/Unified-Development-Ordinance.aspx

Contact the Development Services Department with questions at 816-969-1200.



LEE'S SUMMIT MISSOURI

Permit #PRSGN _____ - _____

SIGN PERMIT APPLICATION

Project Business Name: Summit Square Residence II, LLC

Project Address/Location: 837 NW Donovan Rd.

Applicant: Bret Gross

Applicant's Address: 4825 NW 41st Street, Riverside, MO 64150

Applicant's Phone & Fax #: 316-516-2416

Applicant's Email Address: bgross@northpointkc.com

Type of Sign: Check only one

☐ Wall Sign (\$100)

☒ Monument/Detached Sign (\$100)

☐ Temporary Sign (\$50)

☐ Directional Sign (\$50)

Illumination: Specify whether the sign is illuminated

☒ Illuminated *

☐ Non-Illuminated

***NOTE:** IF BRANCH CIRCUIT IS NOT CURRENTLY AVAILABLE FOR ILLUMINATED SIGN, A LICENSED ELECTRICAL CONTRACTOR MUST OBTAIN ELECTRICAL PERMIT PRIOR TO INSTALLATION. ALL SIGNS INVOLVING INTERNAL LIGHTS OR OTHER ELECTRICAL DEVICES OR CIRCUITS SHALL DISPLAY A LABEL CERTIFYING IT AS BEING APPROVED BY THE UNDERWRITER'S LABORATORIES, INC.

Sign Dimensions and Setbacks for Wall and Monument/Detached Signs

Height of sign: 6 ft (X) Width of sign: 19.5 ft (=) Area of sign: 117 sq ft

Area of building façade/wall: _____ sq ft Total height of detached sign: _____ ft

Setbacks: front property line: 12.5 ft rear property line: _____ ft

side property line: _____ ft side property line: _____ ft

The applicant understands that this permit is issued only for work described here in and included in **accompanying plans and specifications**. All rights and privileges acquired under the provisions of this Ordinance, or any application thereto, are merely licenses revocable at any time by the Director of Development Services Department.

Signature of Applicant

3/19/2020

Date

For City use only, do not write below this line.

Electrical Permit Required:

☐ N/A ☐ Yes ☐ No

Zoning: _____ Permit Fee: _____

Receipt #: _____

Signature of Plans Examiner

Approved: _____

Planning Division Approval Date

Remarks:



SIGN PERMIT AUTHORIZATION

Comes now Summit Square Residence II, LLC, who being
(landlord or property owner)

duly sworn upon his/her oath, does state that he/she is the landlord or property owner that has
given permission to the applicant to place signage at: 837 NW Donovan Rd.

(location address)

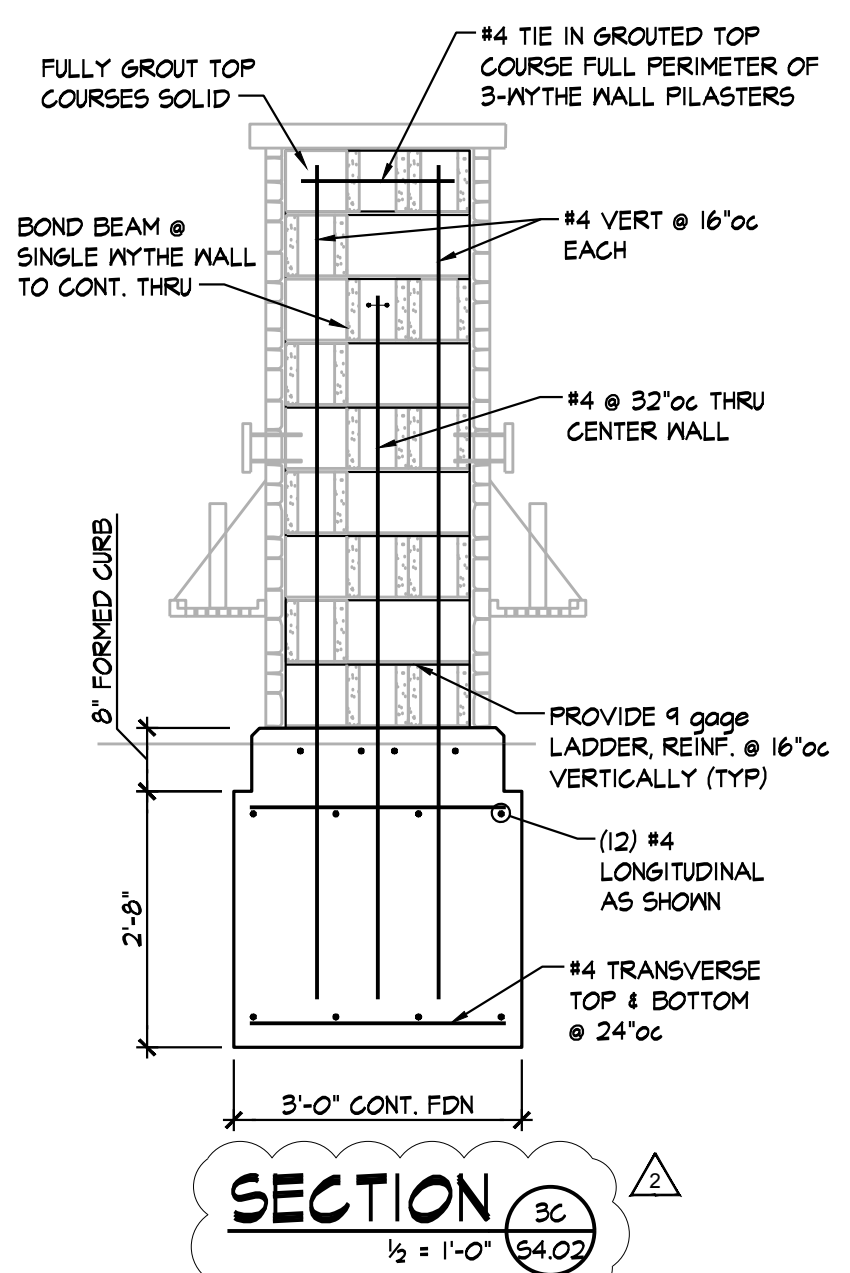
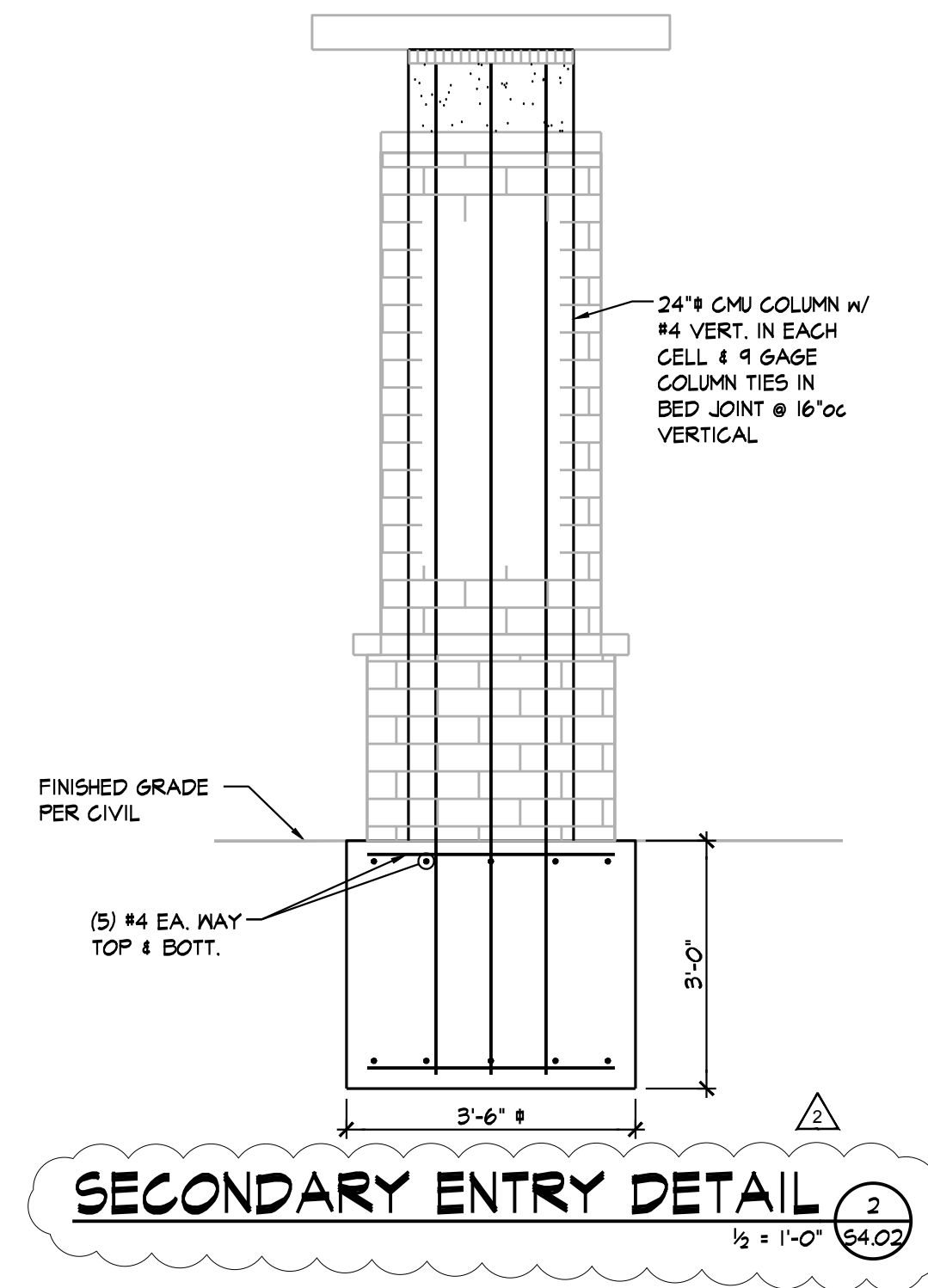
Dated this 19th day of March, 2020

A handwritten signature in blue ink, appearing to read 'Bret Gross', is written over a horizontal line.

Signature of Landlord or Property Owner

Bret Gross

Printed Name



A NEW RESIDENCE / MULTI-FAMILY PROJECT FOR:

SUMMIT SQUARE II

DRAWING RELEASE LOG

- 08.10.18 - PERMIT SET
- 09.28.18 - CONSTRUCTION SET

REVISIONS:

1 ● 08.31.18 - CITY COMMENT

2 ● 09.28.18 - ADDENDUM 2

DATE:
8/10/18
JOB NO.
14618
DRAWN BY:
JMF / JMF
SHEET NO.

S4.02



Monument - CENTER JUSTIFIED

Single-Sided

Total Size: 5' H x 19' 4" W

60 pt Stroke on "Donovan"

Qty: 1

Note: Connectors to be more neutral in color, to make them less visible

Structure Area: 96 sq. ft.

Face Area: 24 sq. ft.

Materials:

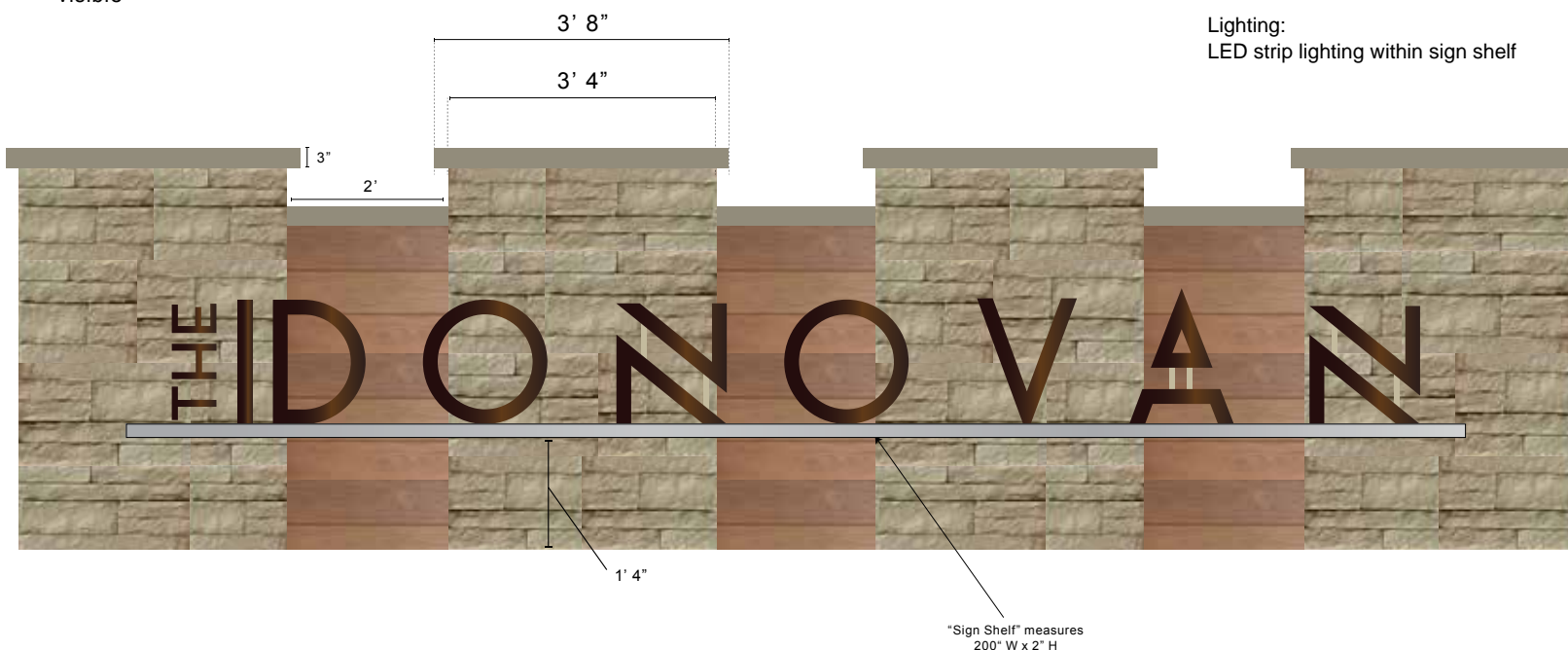
Nichiha Vintage Wood - Cedar Planks

Lonestar Brazos Simulated Stone

Painted Metal letters

Lighting:

LED strip lighting within sign shelf



Customer :

Contact Name:

Address :

Phone Number :

Email :

PROOF 1

☐ Proof Approved

☐ Proof Not Yet Approved

Installation Notes :

CUSTOMER'S SIGNATURE OF APPROVAL

PRINTED NAME

DATE

X

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