



**DEPARTMENT OF FINANCE AND PURCHASING**

Jackson County Courthouse  
415 East 12th Street, Room 105  
Kansas City, Missouri 64106  
[jacksongov.org](http://jacksongov.org)

October 23, 2019

City of Lee's Summit, Missouri  
Attn: Jennifer Thompson  
220 SE Green  
Lee's Summit, MO 64063

Subject: Jackson County "Trip the Light Fantastic" on Sunday, November 24, 2019

Ms. Thompson:

This letter is to inform you that Jackson County is self-insured under Missouri State Statutes concerning public entities for General Liability. (Section 526, et seq. of Chapter 5) (Ord. 1610, Eff. 12/01/87)

If any contractor performs any work for the County before, during or after the event they must provide a Certificate of Insurance indicating that they are insured.

If you have any additional questions regarding this matter, please feel to email or call me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sarah L. Matthes".

Sarah L. Matthes  
Jackson County, Missouri  
Grant, Audit and Risk Manager  
415 E 12<sup>th</sup> Street, Room 105  
Kansas City, MO 64106  
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[slmatthes@jacksongov.org](mailto:slmatthes@jacksongov.org)