



LEE'S SUMMIT MISSOURI

Special Event Permit Application Form

PERMIT NUMBER: PRSE20190693 RECEIPT NUMBER: _____

SPECIAL EVENT: 1st Annual 5K Fun/Run with Gusto!

☒ Athletic Event ☐ Mobile Food Vendor ☐ Event Signage ☐ Other

EVENT DATE(S): May 4, 2019 EVENT TIME(S): 8:00 to 9:30

EVENT LOCATION/ADDRESS: Request Street Closure from the corner of New Longview & 3rd street to the stop sign on County Rd. Street. (See - attached map)

ZONING OF PROPERTY: public Street

Permissions obtained from: New Longview Business District, Dave Gale Longview Chapel, Rev Donna Rose-Heim, Metropolitan Community College approved street

APPLICANT: Gusto! Coffee Shop PHONE: 816-767-1100 closure. see (attached)

CONTACT PERSON: Emily Hula - 816-602-1045 FAX: Ø

ADDRESS: 3390 SW Fascination Dr. CITY/STATE/ZIP: LS, MO 64081

PROPERTY OWNER: Dave Gale PHONE: 816-805-5308

CONTACT PERSON: Cutler Gale FAX: Ø

ADDRESS: 3390 SW Fascination Dr. CITY/STATE/ZIP: LS, MO 64081

G. David Gale
PROPERTY OWNER

Print name: G. David Gale

Emily Hula
APPLICANT
Emily Hula

Administrative Notes (do not write below this line)

Approved Development Services Department

City Services Required:

1 Traffic Control Officer for SW Longview Road and 3rd Street.

Description of proposed event:

This event is a 5k Fun Run/Walk that starts at the corner of Longview Rd and Fascination Drive in front of Gusto! Coffee Shop and running into Jackson County Park and turning around at the Baseball diamond completing a full loop back to Gusto! Coffee Shop (see attached site map)

This event begins at 8:00 with runners starting. Walkers will immediately follow the runners. Set up time will begin at 6:00 am. with clean up at approximately 9:30.

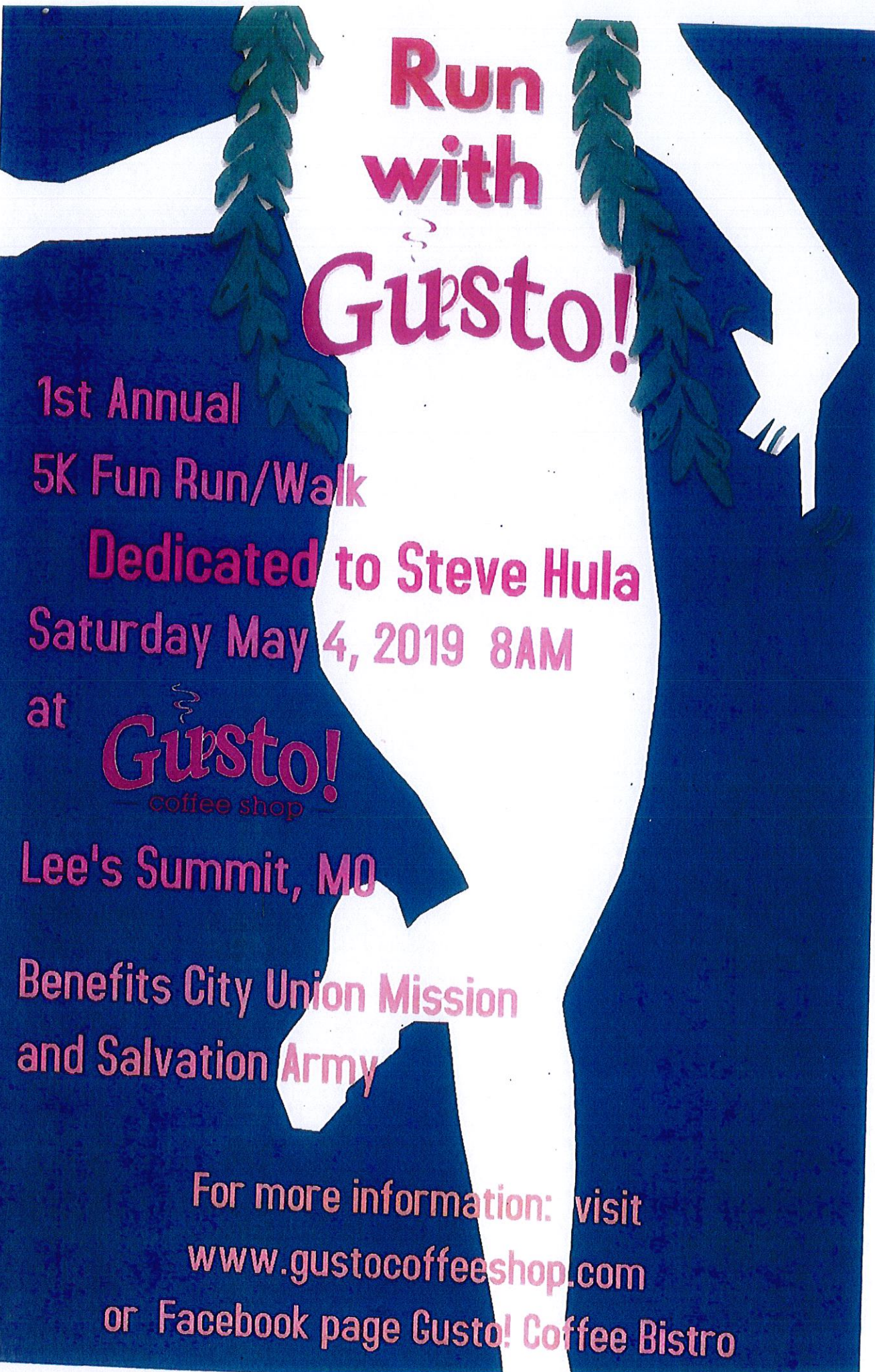
We are anticipating 100 – 150 people participating in this event.

Bodies Race Company will be providing all necessary cones and signage for this event i.e. mile markers, direction arrows etc.

Public streets to be used is SW Longview Road from 3rd street to County Park Road.

Statement:

The standards set forth in Article 11, of the UDO have been satisfied.



Run with Gusto!

1st Annual

5K Fun Run/Walk

Dedicated to Steve Hula

Saturday May 4, 2019 8AM

at

Gusto!
— coffee shop —

Lee's Summit, MO

Benefits City Union Mission
and Salvation Army

For more information: visit
www.gustocoffeeshop.com
or Facebook page Gusto! Coffee Bistro



February 18, 2019

City of Lee's Summit

Please be advised that Gusto Coffee Bistro has our approval and support to utilize Longview Rd. north of Fascination Dr., abutting the New Longview Commercial District, in order to stage the **2019 Gusto 5K Fun Run/Walk**. This event will occur on Saturday, May 4, 2019 between the hours of 6am and 10am with a specific start time of 8am.

Thank You,

A handwritten signature in blue ink, appearing to read "G. David Gale".

G. David Gale

March 6, 2019

Mrs. Emily Hula
Gusto Coffee Shop
3390 SW Fascination Drive
Lee's Summit, MO 64081

Dear Mrs. Hula,

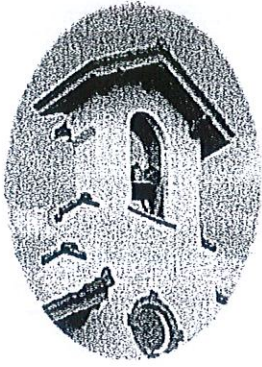
On behalf of Metropolitan Community College-Longview, I am supportive of the closure of Longview Road beginning at MCC-Longview's Gate "2" (leaving Gate "2" open for our students to enter the campus) for the **Run with Gusto! 5K Fun Run/Walk** on Saturday, May 4, 2019. We will close Gate "3" located on Longview Road beginning at 8:00am.

MCC-Longview appreciates working with Gusto! Coffee Shop. Please feel free to contact me with any questions.

Sincerely,



Dr. Utpal K. Goswami
President



Longview Chapel

Christian Church (Disciples of Christ)

850 S. W. Longview Road

Lees Summit, MO 64081

(816) 763-6290

e-mail - office@longviewchapelcc.org

1/31/19

ATTN: Emily Hula

RE: "1st Annual 5k Fun Run/Walk Dedicated to Steve Hula" 5/4/19 road closure

To Whom It May Concern,

Emily Hula has contacted Longview Chapel about the May 4th "1st Annual 5k Fun Run/Walk Dedicated to Steve Hula" and the need to close off Longview Road in front of the Chapel from 7:45am-9:30am that morning.

We have no objection to the closing of Longview Road in front of the Chapel on this date and time.

Blessings,

Pastor Donna Rose-Heim

816-535-0088

pastor@longviewchapelcc.org

We are Disciples of Christ, a movement for wholeness in a fragmented world.



HISTORIC LONGVIEW CHAPEL • WWW.LONGVIEWCHAPELCC.ORG



Special Event Permit Checklist

***A Completed Checklist Must Be Submitted With Each Special Event Permit Application**

Submittal Requirements	Yes	No
Completed Special Events Application	✓	
Ownership signature/permission	✓	
Filing fee – See Schedule of Fees and Charges for applicable fee	✓	
Checklist for Special Event Application	✓	

*** Applications missing any required item above will be deemed incomplete.**

Table 1. General Application Requirements				
UDO Article 11., Sec. 11.060	Ordinance Requirement	Met	Not Met	N/A
A .Application Required.	A Special Event Application shall be submitted for any Special Event requiring a Special Event Permit, as outlined above under "Permit Required."	✓		
B. Application Deadline	A complete application shall be submitted at least 20 calendar days prior to the requested start date of a Special Event. The Director shall have the authority to waive the application deadline.	✓		
C. Submission Requirements.	The application shall set forth and contain the submission requirements as stated in the UDO Article 11.060.C.1-14	✓		
C.1. Name of Event	Name and/or brief description of the event. <i>see Flyer</i>	✓		
C.2. Description of City Services	Description of City Services required for the event such as traffic control, street sweeping etc.	✓		
C.3. Fees	Fees as required. See the Schedule of Fees and Charges for applicable fee	✓		
C.4. Narrative	A written narrative, fully describing the proposed event, including: 7. Location 8. Hours of operation 9. Anticipated attendance 10. Buildings or structures to be used in conjunction with the event 11. Proposed signs or attention attracting devices 12. Public streets to be used, if any	✓ ✓ ✓ ✓ ✓ ✓		
C.5. Statement	A statement that the standards set forth in Article 11, of the UDO, have been satisfied.	✓		
C.6. Site Plan	A site plan in the form and the level of detail as required by the Director, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	✓		



DEVELOPMENT SERVICES

RECEIPT OF PAYMENT

Receipt Number:	2019040384
Receipt Date:	03/26/2019
Date Paid:	03/26/2019
Payment Method:	Check,
Check Number:	2201,
Full Amount:	\$50.00
Amount Tendered	\$50.00
Paid By:	GUSTO ESPRESSO PORT LLC, Address:3390 SW FASCINATION DR, Phone:(816) 767-1100

Fees:

Fee Description	Reference / Application Number	Amount Paid
9110077-Special Event Permit (application fee)	PRSE20190693	\$50.00