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**PUBLIC WORKS ENGINEERING DIVISION**

**Punch List**

**Date:** Wednesday, October 18, 2017

**To:** EMERY SAPP AND SONS INC  
2301 I-70 DR NW  
COLUMBIA, MO 65202

**Re: Certificate of Substantial Completion for:**  
Project Title: SUMMIT SQUARE APARTMENTS  
Permit Number: PRPWFC20162552  
Permit Type and Work Class: Public Works Infrastructure Permit - Commercial,  
Development-Complete

A comprehensive inspection was completed for this project. It has been determined by Public Works that a Certificate of Substantial Completion can be released. The following items were incomplete as of the date of this letter. The developer, contractors and engineers have ninety (90) days to complete these deficiencies in accordance with the City of Lee's Summit's, Design and Construction Manual, Ordinance 5813. Failure to complete all items will result in a freeze of building permits until all items are corrected and a Certificate of Final Acceptance is issued.

**PUNCH LIST CORRECTIONS:**

A complete punch list will be given when all buildings have been completed.

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Permit Holder  
(Signature & Date)

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Steve Robbins, Field Engineering Inspector  
(Signature & Date)

Original: Public Works Inspections File

Copy:

Developer  
Contractor

Public Works Development Engineering Manager  
Design Engineer / Architect