



Planning & Codes Administration  
Application Form

PERMIT NUMBER 20161071 RECEIPT NUMBER \_\_\_\_\_

SPECIAL EVENT: Friday Night Lights Titan 5K run/walk

Athletic Event     Mobile Food Vendor     Event Signage     Other

EVENT DATE: August 6, 2016 EVENT TIME: 8pm to 11pm

EVENT LOCATION/ADDRESS: Lee's Summit West High School  
2600 SW Ward Rd. LS, mo ZONING OF PROPERTY: \_\_\_\_\_

APPLICANT John Boenker PHONE 816-935-3439

CONTACT PERSON \_\_\_\_\_ FAX \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

PROPERTY OWNER Jerme Hubbard PHONE 816-986-4000

CONTACT PERSON \_\_\_\_\_ FAX \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

see attached  
PROPERTY OWNER

John D. Boenker  
APPLICANT

Print name: \_\_\_\_\_

JOHN D. BOENKER

**Administrative Notes (do not write below this line)**

# City of Lee's Summit

## Department of Planning and Development

### Special Events Checklist

**1. Applicant- Name, Address and Telephone Number**

- a. John Boenker, Lee's Summit West Booster Club-Football  
4501 SW Aft, LS, MO 64082. 816-935-3439

**2. Property Owner- Name, Address, and Telephone Number**

- a. Jereme Hubbard, Athletic Director, Lee's Summit West High School,  
2600 SW Ward Road, LS, MO. 64082. 816-986-4000

**3. Written approval from the property owner agreeing to the proposed event.**

"It is with full permission that the Lee's Summit R-7 Schools supports the Lee's Summit West Touchdown Club's inaugural Friday Night Lights Titan 5k Run/Walk at Lee's Summit West High School. We also appreciate the City and Police Department's cooperation in patrolling Ward Road during the timeframe of approximately 8-8:45 p.m. on Friday August 6<sup>th</sup>, 2016.

1.  5-9-16

Jereme Hubbard, Athletic Director

2. 

Dr. David Sharp, Principal

**4. Description of the site on which the proposed event is to be held.**

Friday Night Lights Titan 5K Run/Walk is proposed to begin at Lee's Summit West High School near the Activity Complex behind the high school. Participants will run up the drive toward Ward Road. Turn left (north) on Ward (remaining next to curb in south-bound lane to minimize traffic disruption) to Scherer Road. Turn left and circle back on adjacent walking trail/sidewalk. Turn right into Lee's Summit West parking lot. The race ends on the track.

**5. Date(s) of the proposed event**

Saturday, August 6<sup>th</sup>, 2016

**6. A narrative written description of the proposed event, to include: hours of operation, anticipated attendance, buildings/structures, signs or attention-attracting devices proposed to be used in conjunction with the event, state what public streets, if any, are requested to be used for the special event.**

The Friday Night Lights Titan 5K Run/Walk is planned to be an annual event. This event is hosted by the Lee's Summit West Touchdown Club and sponsored by many area businesses. The purpose of the event is to raise funds for Lee's Summit West High School football program and promote community spirit. The race begins at 8 p.m. and participants are expected to finish by approximately 8:45 or 9 p.m. on the track. The entire event will be finished and cleaned up before 11 p.m. The only signs used would be yard signs or banners posted at various R#7 school sites and approved business sites. The only public street used will be Ward Road for a short stretch (the high school to Scherer) and very short duration (approximately 30-45 minutes in one lane). The race route is a pre-approved route recognized by the Lee's Summit Police Department and Planning Administration.

**7. A site plan showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, street and property lines.**

A site plan is attached.

**8. Location and number of proposed temporary public toilets.**

We will use the public toilets located within the Stadium Activity Complex.

**9. Proposed temporary potable water supplies, which shall be approved by the Water Utilities Department, pursuant to applicable City codes.**

Not applicable

**10. Proof of liability insurance at time of application.**

Twin Lakes Insurance Company, Certificate attached

**11. Electrical Plan shall be approved by the Code Official.**

Any electrical needs will be supplied by existing supply at LSW Stadium Activity Complex.

**12. Sole resident along route to be notified of event plan.**

## Friday Night Lights Titan 5K Run/Walk

**Course description:** The race begins at Lee's Summit West H.S. near the Activity Complex. Run up the drive toward Ward Road. Turn left (north) on Ward (remaining next to curb in southbound lane) to the turn around point prior to Scherer Road. Turn left and follow the walking trail/sidewalk back to the high school entrance. Turn right and follow scenic trail through campus. The race ends on the track.

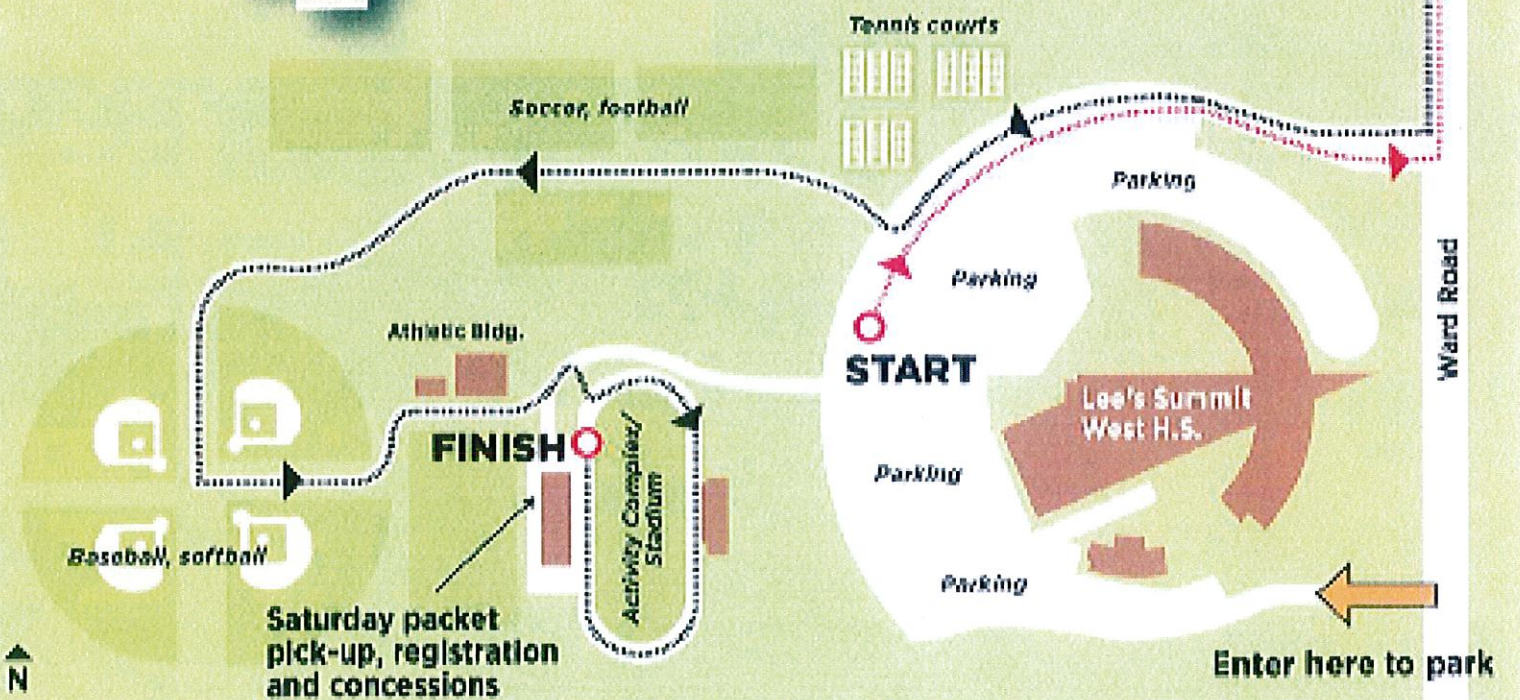


Scherer Road

Turn around point →

**RED arrows:**  
First half of course

**BLACK arrows:**  
Second half of course





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/6/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Twin Lakes Insurance Agency 608 SW 3rd Street  Lee's Summit MO 64063		<b>CONTACT NAME:</b> Danielle Smedley <b>PHONE (A/C, No, Ext):</b> (816) 525-2125 <b>FAX (A/C, No):</b> (816) 525-4049 <b>E-MAIL ADDRESS:</b> danielle@twinlakesins.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> West Bend	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b> Lee's Summit West Booster Club - Football 4501 S Aft  Lee's Summit MO 64082		<b>NAIC #</b> 15350	

**COVERAGES**

CERTIFICATE NUMBER: CL165603791

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	NW00170208	8/6/2016	8/7/2016	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)					\$	
						MED EXP (Any one person)	\$ Excluded
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder and all other parties required under a written contract are named as additional insured with respects to liability.

**CERTIFICATE HOLDER****CANCELLATION**

Lee's Summit R-7 School  
 District  
 301 NE Tudor Road  
 Lee's Summit, MO 64086

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark Smith/NO

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# LEE'S SUMMIT MISSOURI

220 SE Green Street | Lee's Summit, MO 64063 | P: 816.969.1000 | cityoffs.net

## RECEIPT OF PAYMENT

Receipt Number:	2016018388
Receipt Date:	05/09/2016
Date Paid:	05/09/2016
Payment Method:	Check, Check,
Check Number:	4292, 4293,
Full Amount:	\$450.00
Amount Tendered	\$450.00
Paid By:	LEE'S SUMMIT WEST TITANS BOOSTER CLUB, Address:2600 SW WARD RD

### Fees:

Fee Description	Reference / Application Number	Amount Paid
0026 - Special Event Permit (application fee)	PRSE20161071	\$50.00
5103 - Special Event Permit - Route 2 (Ward Road Area)	PRSE20161071	\$400.00