



Planning & Codes Administration
Application Form

PERMIT NUMBER PRSE20151626 RECEIPT NUMBER 2015014222

SPECIAL EVENT: Pumpkin Tent

☐ Athletic Event ☐ Mobile Food Vendor ☐ Event Signage ☒ Other Tent

EVENT DATE: Sept. 15 - Nov. 1, 2015 EVENT TIME: _____ to _____

EVENT LOCATION/ADDRESS: 1201 3rd St., Lee's Summit, MO

_____ ZONING OF PROPERTY: _____

APPLICANT Hy-Vee Food Store PHONE 816-554-2200

CONTACT PERSON Mike Luttenegger FAX 816-554-2207

ADDRESS 1201 SW 3rd St. CITY/STATE/ZIP LS, MO 64081

PROPERTY OWNER Hy-Vee Food Store PHONE 816-554-2200

CONTACT PERSON Steve Culbertson FAX 816-554-2207

ADDRESS 310 SW Ward Rd. CITY/STATE/ZIP LS, MO 64081

1381mgrper1@hy-vee.com

Steve Culbertson

PROPERTY OWNER

Mike Luttenegger

APPLICANT

Print name: Steve Culbertson

Mike Luttenegger

Administrative Notes (do not write below this line)

Approved Planning & Codes Administration



Planning & Codes Administration Special Event Checklist

***A Completed Checklist Must Be Submitted With Each Special Event Permit Application**

| | Met | Not Met | N/A | |
|--------------------------|--------------------------|-------------------------------------|-----|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | • Applicant – Name, Address and Telephone Number |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | • Property Owner – Name, Address and Telephone Number |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | • Written approval from the property owner agreeing to the proposed event |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | • Description of the site on which the proposed event is to be held |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | • Date(s) of the proposed event |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | • a narrative written description of the proposed event, to include: |
| | | | | • the hours of operation, |
| | | | | • anticipated attendance, |
| | | | | • any building/structures, signs or attention-attracting devices proposed to be used in conjunction with the event, |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | 7. A site plan showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets and property lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 8. Location and number of proposed temporary public toilets |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9. Proposed temporary potable water supplies, which shall be approved by the Water Utilities Department, pursuant to applicable City codes. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | 10. Proof of liability insurance at time of application |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | 11. Electrical Plan shall be approved by the Code Official |

Pumpkin Tent Event

Description for Hy-Vee, 1201 3rd St., Lee's Summit, MO 64081

1. Hours of Operation: Open for business from September ¹⁵~~22~~ through November 1st, 2015
2. Anticipated attendance: 4000 buyers during the above time period.
3. Constructing a 30' x 30' pole tent in parking lot.
1-2 banners advertising pumpkins and other products under the tent and around the tent, in the parking lot.

