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JUL 16 2015

City of Lee's Summit
Department of Planning and Development Planning & Codes Admin
Special Event Checklist

1. Applicant – Name, Address and Telephone Number

- a. Sheryl Franke, Lee's Summit R-7 Schools/Educational Foundation,
301 NE Tudor Road, LS, MO 64086. 986-1015

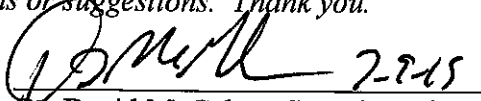
2. Property Owner – Name, Address and Telephone Number

- a. Dr. David McGehee, Superintendent, Lee's Summit R-7 Schools,
301 NE Tudor Road, LS, MO 64086. 986-1000.

3. Written approval from the property owner agreeing to the proposed event.

"It is with full permission that the Lee's Summit R-7 Schools supports having the 19th Annual Race for the Future at Lee's Summit West High School. We also appreciate the City and Police Department's cooperation in patrolling Ward Road during the timeframe of approximately 8-8:45 a.m. on Saturday, October 10, 2015. Please do not hesitate to contact me or Sheryl Franke, Director of our LS Educational Foundation, 986-1015, if you have any questions or suggestions. Thank you."

1.


Dr. David McGehee, Superintendent

4. Description of the site on which the proposed event is to be held.

Race for the Future 5K Run/Walk is proposed to begin at Lee's Summit West High School near the Activity Complex behind the high school. Participants will run up the drive toward Ward Road. Turn left (north) on Ward (remaining next to curb in south-bound lane to minimize traffic disruption) to Scherer Road. Turn left and circle back on adjacent walking trail/sidewalk. Turn right into Lee's Summit West parking lot. The race ends on the track.

5. Date(s) of the proposed event

Saturday, October 10, 2015

6. A narrative written description of the proposed event, to include: hours of operation, anticipated attendance, buildings/structures, signs or attention-attracting devices proposed to be used in conjunction with the event, state what public streets, if any, are requested to be used for the special event.

The Race for the Future 5K Run/Walk and Kid's Dash is in its 19th year. This community-wide event is hosted by the Lee's Summit School District's Educational

Foundation and is sponsored by many area businesses. The purpose of the event is to raise funds for scholarships and classroom grants for teachers AND to promote community spirit. The Race is always scheduled for the second Saturday of October. The Race begins at 8 a.m. and participants are typically finished by approximately 8:45 or 9 a.m. at which time the Kid's Dash begins on the track. The entire event is finished and cleaned up prior to noon. The only signs used are those promoting the event approx. 2 weeks leading up to the event. These yard signs and/or banners are posted at every school site and at approved business sites. The only public street used will be Ward Road for a very short stretch (the high school to Scherer) and a very short duration (approx. 30-45 min. in one lane).

7. A site plan showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, street and property lines.

A site plan is attached.

8. Location and number of proposed temporary public toilets.

We will utilize the public toilets located within the Stadium Activity Complex.

9. Proposed temporary potable water supplies, which shall be approved by the Water Utilities Department, pursuant to applicable City codes.

Not applicable

10. Proof of liability insurance at time of application.

Attached

11. Electrical Plan shall be approved by the Code Official.

Any electrical needs will be supplied by existing supply at LSW Stadium Activity Complex.

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Planning & Codes Admin



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/2/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 12444 Powerscourt Drive St. Louis MO 63131	CONTACT NAME: MUSIC Staff	FAX (A/C, No):	
	PHONE (A/C, No, Ext):	E-MAIL ADDRESS: musicprogram@ajg.com	
INSURED Lee's Summit School District R-VII 702 SE 291 Highway Lee's Summit, MO 64063	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Missouri United School Insurance (M		15105
	INSURER B: Safety National Casualty Corporatio		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 1572298495

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MUSIC-2015-00	12/31/2014	12/31/2015	EACH OCCURRENCE \$2,750,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$SEE-BELOW* MED EXP (Any one person) \$EXCLUDEDi PERSONAL & ADV INJURY \$INCLUDED GENERAL AGGREGATE \$UNLIMITED PRODUCTS - COMPI/OP AGG \$INCLUDED \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			MUSIC-2015-00	12/31/2014	12/31/2015	COMBINED SINGLE LIMIT (Ea accident) \$2,750,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	AGC4052304	12/31/2014	12/31/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A B	Auto Physical Damage Excess Workers Comp			MUSIC-2015-00 AGC4052304	12/31/2014 12/31/2014	12/31/2015 12/31/2015	ACV Less 1,000 Ded ** See Below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

** Safety National provides Excess WC to MUSIC above a Specific and Aggregate Retention **
*Fire Legal Liability Limit \$1,000,000

The City of Lee's Summit, MO is shown as an additional insured solely with respect to general liability coverage as evidenced herein as required by written contract with respect to use of facility by the named insured(s) for the 19th Annual Race for the Future 5K run/walk on October 10, 2015

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CERTIFICATE HOLDER

Planning & Codes Admin

CANCELLATION

City of Lee's Summit, MO
220 SE Green St
Lee's Summit MO 64063

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Craig R. Parra