

SIGN APPLICATION PURPOSE

1. A Sign Application can be submitted for either a single sign or several signs that do not comply with Article 9 or are specified in Table 9-1 as signs that are allowed “as approved by the Commission.” A Sign Application shall be completed and submitted to the Development Services Department, with filing fee, made payable to the City of Lee’s Summit. An application may be withdrawn at any time upon written request. However, no refund will be made if the application is withdrawn after Planning Commission packets have been distributed.
2. For freestanding signs (i.e., those signs not mounted to a building), the application shall be accompanied by drawings of the sign(s) and site plan indicating the location of the free standing sign(s) and property lines. All drawings shall include dimensions of the sign(s) and sufficient dimensions on the site plan to show the relationship between the sign and the property lines.
3. For building mounted signs, the application shall be accompanied by drawings of the sign(s) and building elevations indicating the location of the building mounted sign(s). All drawings shall include dimensions and area of the sign(s) and sufficient dimensions on the building elevations to indicate the wall area.
4. The Development Services Department will set the date for the Planning Commission meeting. A copy of the Planning Commission agenda and staff recommendation will be sent to the applicant prior to the meeting.
5. Every Sign Application is reviewed by the Planning Commission, which meets on the second and fourth Thursdays of each month in the City Council Chambers of City Hall at 220 SE Green Street. For each item on the agenda, the applicant will be given an opportunity to make their own presentation, which should be a brief description of the proposed project and include responses to any concerns raised in the City staff’s report. Presentations before the Planning Commission shall be (1) in electronic format or (2) reduced drawings for use on the Document Camera to display on the screen. Electronic presentations shall be on a laptop, CD ROM, DVD, or flash drive. The City’s presentation system can support Word, Excel, Power Point, Adobe, Windows Media Player and Internet Explorer applications. Presentation boards will no longer be allowed. **If the staff recommendation is for approval of the sign application, the item may be placed on the Consent Agenda, and no presentation will be necessary.**
6. The Planning Commission will discuss the application and the action to be taken and the reasons for that action. The Planning Commission may vote to continue an application to a later meeting to allow further study or the submission of either more information or revised information by the applicant or the staff. A majority vote of the Commission members present is needed to pass any motion. The Commission has the final approval of a Sign Application.



LEE'S SUMMIT MISSOURI

SIGN APPLICATION

1. PROPERTY LOCATION/ADDRESS: 251 NE Alura Way Lees Summit MO 64064

2. BUSINESS NAME: Home 2 Suites

3. LEGAL DESCRIPTION (attach if description is metes and bounds description): _____

4. TYPE(S) OF SIGN REQUESTED: (2) wall Signs and (1) Monument

5. NUMBER OF SIGN(S) REQUESTED: 3

6. APPLICANT Infinity Signs, LLC PHONE 816-252-3337

CONTACT PERSON Renea Spires FAX _____

ADDRESS 4900 Lister Ave CITY/STATE/ZIP Kansas City, MO 64130

E-MAIL permits@infinitysign.com

7. PROPERTY OWNER(S) Discovery Park Lees Summit LLC PHONE _____

CONTACT PERSON Justin Atwood FAX _____

ADDRESS 251 NE Alura Way CITY/STATE/ZIP Lees Summit MO 64064

E-MAIL _____

8. OTHER CONTACTS _____ PHONE _____

CONTACT PERSON _____ FAX _____

ADDRESS _____ CITY/STATE/ZIP _____

E-MAIL _____

9. OTHER CONTACTS _____ PHONE _____

CONTACT PERSON _____ FAX _____

ADDRESS _____ CITY/STATE/ZIP _____

E-MAIL _____

All applications require the signature of the owner on the application and on the ownership affidavit. Applications without the proper signatures will be deemed incomplete and will not be processed.

Please see the attached _____

PROPERTY OWNER

Renea Spires
APPLICANT

Print name: _____

Renea Spires

Receipt #: _____ Date Filed: _____ Processed by: _____ Application # _____



SIGN PERMIT AUTHORIZATION

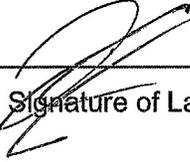
Comes now Justin Atwood, who being
(landlord or property owner)

duly sworn upon his/her oath, does state that he/she is the landlord or property owner that has
given permission to the applicant to place signage at: _____

251 NE Alura Way Lees Summit, MO 64064

(location address)

Dated this 9th day of February, 2026



Signature of Landlord or Property Owner

Justin Atwood

Printed Name

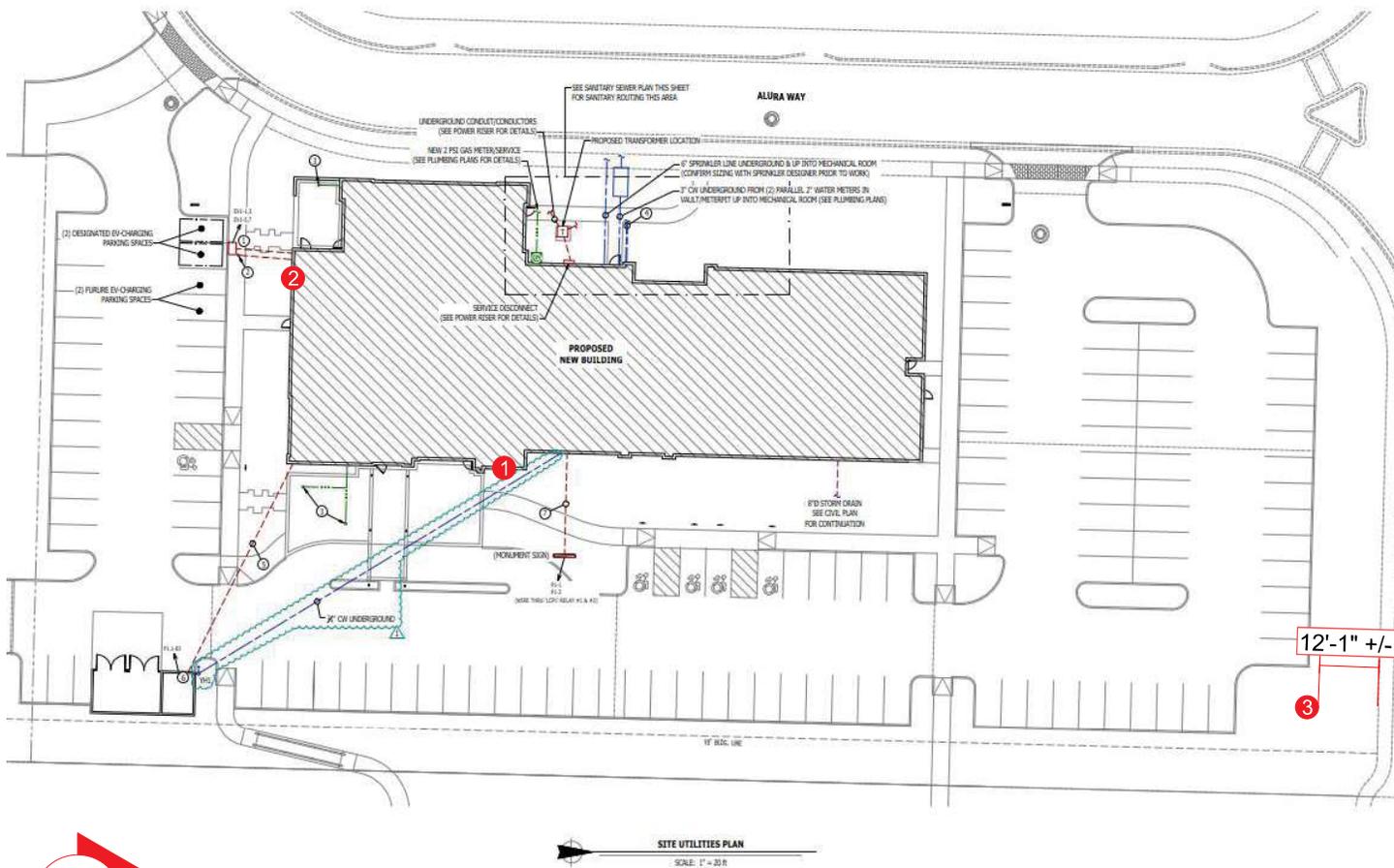


SIGN APPLICATION CHECKLIST

Submittal Requirements	Yes	No*
Completed application form with signatures		
Ownership Affidavit form		
Legal Description		
Filing fee – \$200		
Correct number of sets of Sign Application plans – 1 digital multi-page PDF plan sets, studies, letter and applications shall be separate files		
File Naming Conventions- All uploaded files should be named as follows DOCUMENT NAME_REVISION NUMBER_DATE OF PLAN STAMP		

Plan Submittal Requirements				
UDO Article 2., Sec. 2.040	Ordinance Requirement	Met	Not Met	N/A
B.1. Date Prepared	Date prepared			
B.2. Name & address	Name, address and telephone number of the person who prepared, or person responsible for preparing, the plan;			
B.3. Scale	Graphic, engineering scale not to exceed 1:100. All plans shall be drawn to a standard engineer's scale of 1:50 or 1:100', unless a different scale is specifically approved.			
B.4. Plan size	Plan size maximum of 24" x 36" with one inch border			
B.5. North Arrow	North Arrow; plan shall be oriented so north is to the top or to the right side of the sheet.			
B.6. Vicinity Map	Vicinity map with north arrow indicating the location of the property within the City.			

**HOME 2
251 NE ALURA WAY
LEES SUMMIT, MO**



PROPOSED SIGNS:

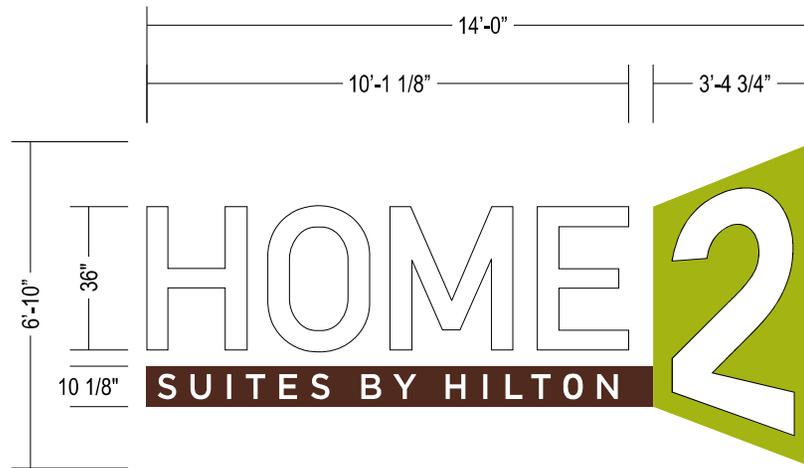
- ① 36" CHANNEL LETTERS
- ② 36" CHANNEL LETTERS
- ③ 4'-0" X 7'-4 3/8" MONUMENT AT 5'-6" OAH



SITE UTILITIES PLAN
SCALE: 1" = 20'

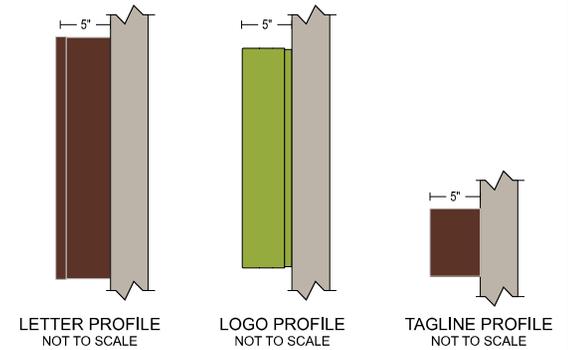
FRONT ELEVATION
SCALE: 1/32" = 1'-0"

East Elevation 12,377 sq ft



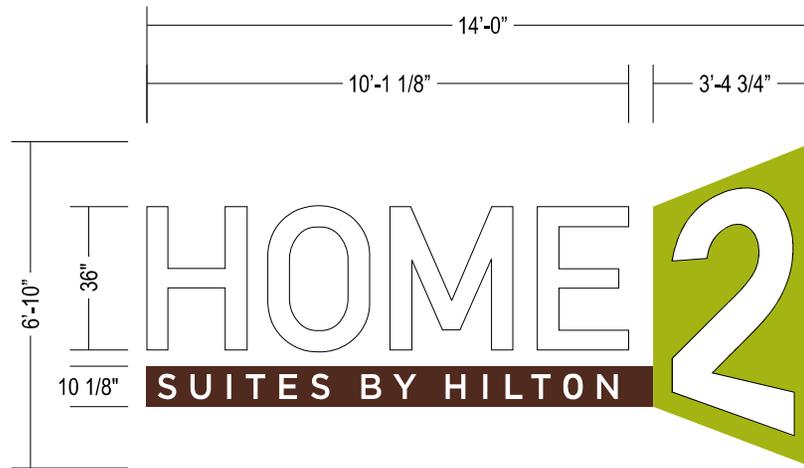
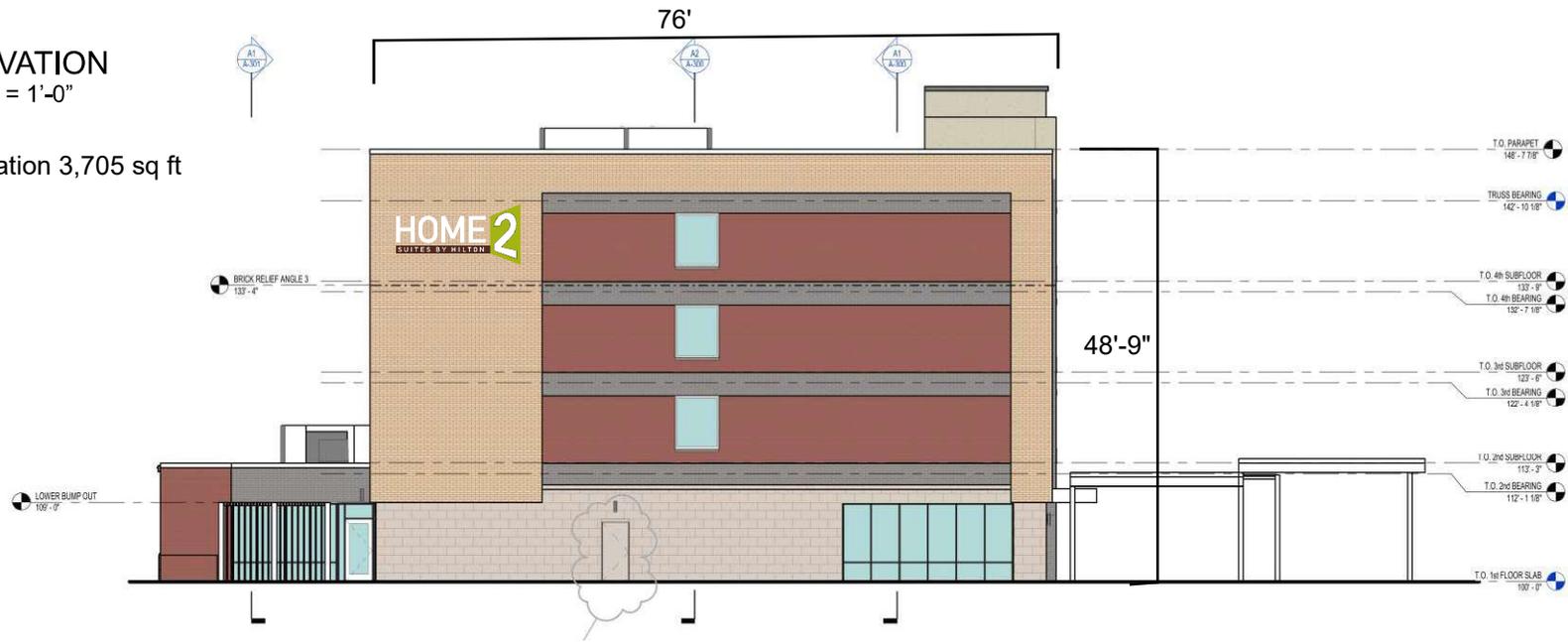
GRAPHIC DETAIL
SCALE: 1/4" = 1'-0"

95.7 sq ft



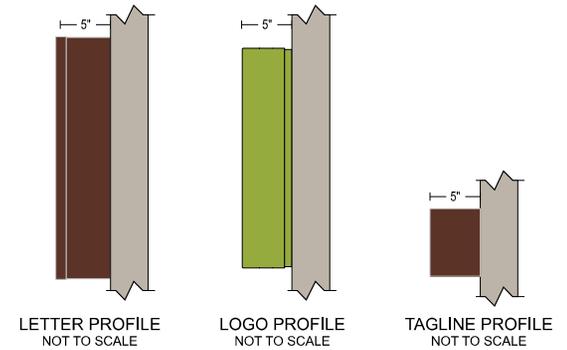
SIDE ELEVATION
SCALE: 1/32" = 1'-0"

South Elevation 3,705 sq ft



GRAPHIC DETAIL
SCALE: 1/4" = 1'-0"

95.7 Sq ft



North Elevation



PROFILE
NOT TO SCALE

MONUMENT SIGN
SCALE: 1/2" = 1'-0"

29.3 sq ft

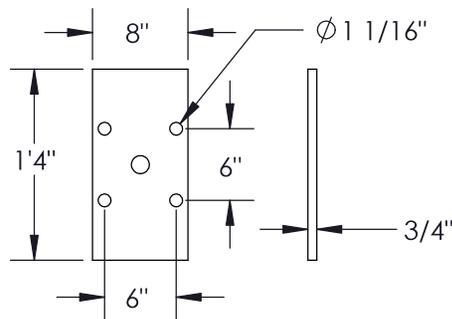
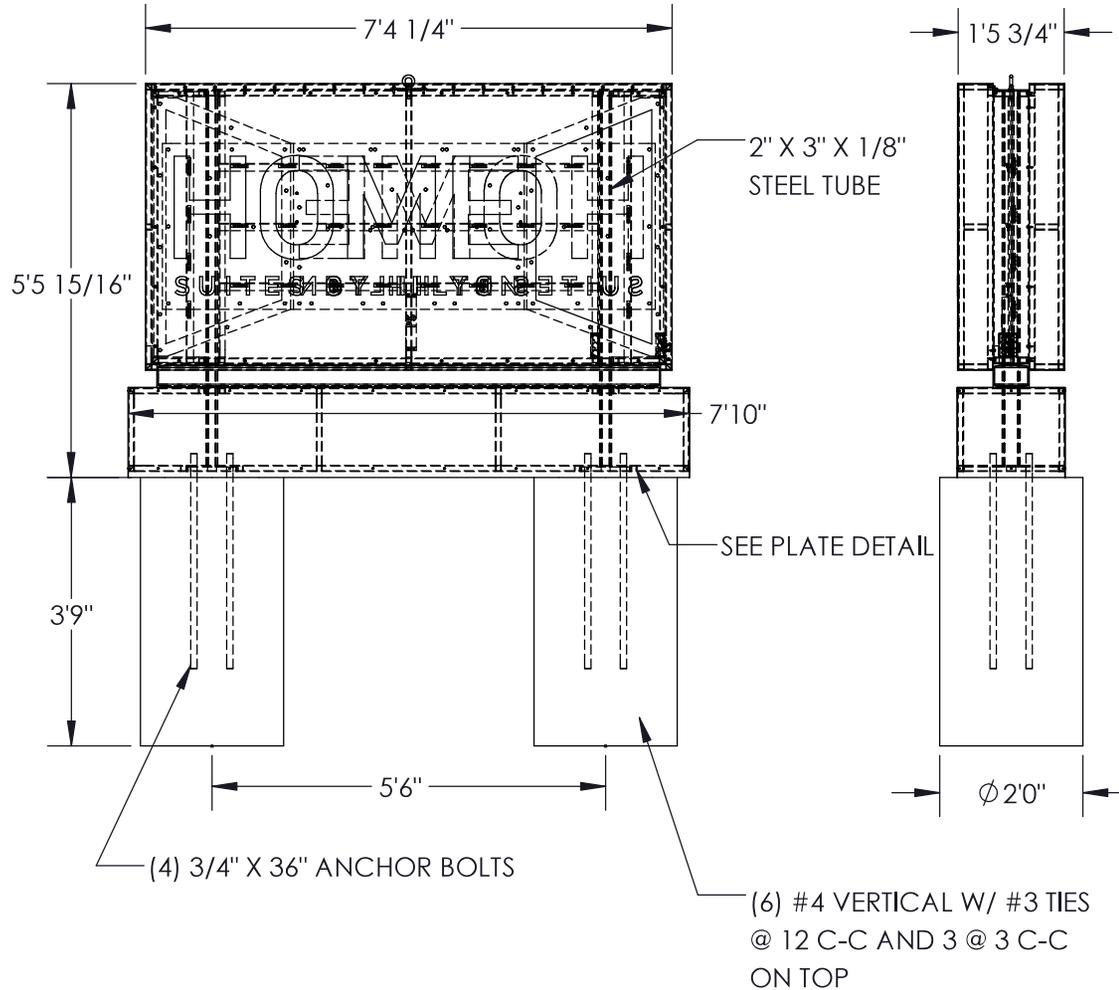
<i>Customer:</i> HOME 2	<i>Project No.:</i> 529762	<i>Request No.:</i> 85215
<i>Location:</i> LEES SUMMIT, MO	<i>Prepared By:</i> AL	
<i>File Name:</i> 529762 - R1 - LEES SUMMIT, MO	<i>Date:</i> 12/3/25	<i>Revision:</i> 1

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

This is an original document created by Persona Signs, LLC provided specifically to the client for the client's personal use. This document should not be shared, reproduced, disclosed or otherwise used without written permission from Persona Signs, LLC.

Customer Approval (Please Initial):

Approval Date:



DESIGN SPECIFICATIONS:

ALL DESIGNS DETAILING FABRICATION AND CONSTRUCTION SHALL CONFORM TO:

- 2018 IBC
- ACI 318-08
- AISC
- AMERICAN WELDING SOCIETY
- LOCAL BUILDING CODES & ORDINANCES

CONCRETE 2500 PSI @ 28 DAYS

STEEL PIPE SECTION: ASTM A53 TYPE E GRADE B OR ASTM A252 GRADE 2 (Fy=35 KSI)

HSS ROUND SECTION: ASTM A500 GRADE B (Fy=42 KSI)

HSS SQUARE/RECTANGULAR SECTION: ASTM A500 GRADE B (Fy=46 KSI)

ANCHOR BOLTS: ASTM F1554 GRADE 36 U.N.O. (ALTERNATES GRADE 55 & 105)

CONNECTION BOLTS: ASTM A325

STEEL ANGLES, CHANNELS, STRUCTURAL SHAPES & PLATES ASTM A36

REINFORCING: GRADE 60 ASTM A615

PROVIDE A MINIMUM OF THREE INCHES OF CONCRETE COVER OVER EMBEDDED STEEL

THE CONTRACTOR (INSTALLER) IS RESPONSIBLE FOR THE MEANS & METHODS OF CONSTRUCTION IN REGARDS TO JOBSITE SAFETY. NO FIELD HEATING FOR BENDING OR CUTTING OF STEEL SHALL BE ALLOWED WITHOUT THE ENGINEER'S APPROVAL.

WELDING ELECTRODES: E70XX

ALLOWABLE SOIL BEARING PRESSURE ASSUMED AT 300 PSF/FT OF DEPTH. ALL FOOTINGS SHALL BEAR ON FIRM UNDISTURBED RESIDUAL SOIL AND/OR ENGINEERED EARTH.

FILL COMPACTED TO 98% OF ITS MAXIMUM DRY DENSITY AS PER ASTM D 698-70 (STANDARD PROCTOR) UNLESS NOTED OTHERWISE. THE SOIL BEARING CAPACITY IS TO BE VERIFIED BY A GEOTECHNICAL ENGINEER PRIOR TO CONSTRUCTION. IF ALLOWABLE BEARING AND/OR LATERAL PRESSURE IS LESS THAN THE ABOVE ASSUMED AND/OR CALCULATED PRESSURES, THE ENGINEER SHOULD BE CONTACTED FOR RE-EVALUATION.

EXCAVATION SHALL BE FREE OF LOOSE SOIL BEFORE POURING CONCRETE. WELDERS SHALL BE CERTIFIED FOR THE TYPE OF WELDING.

ADEQUATELY BRACE POLE(S) UNTIL CONCRETE HAS SET UP FOR 14 DAYS. THIS ENGINEER DOES NOT WARRANT THE ACCURACY OF DIMENSIONS FURNISHED BY OTHERS.

ALL EXPOSED STEEL SHALL BE PAINTED WITH AN ENAMEL PAINT TO INHIBIT CORROSION.

THIS DESIGN IS FOR THE INDICATED ADDRESS ONLY, AND SHOULD NOT BE USED AT OTHER LOCATIONS WITHOUT WRITTEN PERMISSION OF THE ENGINEER. DESIGN OF DETAILS AND STRUCTURAL MEMBERS NOT SHOWN, BY OTHERS.

REV	DESCRIPTION	DATE	DWN BY	CHK BY	CAD#	DWG NO:	REV:A
0	RELEASE	1/6/2026	CG			DWN BY:	DATE: 1/6/2026 SHEET: 1 OF 1



ALL FEATURES NOT DIMENSIONED ARE TO BE VERIFIED USING DIGITAL FILES.
TOLERANCE IS ±0.010 UNLESS NOTED OTHERWISE.

