

Special Event Permit - OTHER (SPECIAL EVENT) Approval Letter

Date: Wednesday, November 26, 2025

To Applicant: FLIP SHORT
<NO STREET ADDRESS>

Fax: <NO FAX NUMBER>
Email:

From: Hector Soto Jr., Senior Planner

RE: Application Number: PRSE20255133
Event Title/Name: MAGIC TREE POP-UP BAR
Type of Special Event: OTHER (SPECIAL EVENT)
Description of Event: MAGIC TREE POP UP BAR. THE POP-UP BAR WILL BE OPEN FROM 4PM TO 11PM ON NOVEMBER 26, 28, 29, 30 AND DECEMBER 4, 5, 6, 7, 11, 12, 13, 14, 18, 19, 20 AND 21
Event Start Date: Wednesday, November 26, 2025
Event End Date: Sunday, December 21, 2025
Location:
Address (if applicable): 3150 NW PARAGON PKWY, LEES SUMMIT, MO 640813201 NW PARAGON PKWY, LEES SUMMIT, MO 64081

Application Status: Your Special Event Permit has been **approved**. Please see below for any conditions of approval from the respective department of the City of Lee's Summit. Please contact Hector Soto Jr., Senior Planner with any questions about the approved permit or listed conditions below at (816) 969-1238.

Conditions of Approval (if required):

Planning Review (SE)	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	No Comments
Traffic Review (SE)	Erin Ralovo (816) 969-1800	Senior Staff Engineer Erin.Ravolo@cityofls.net	No Comments
Fire Review (SE)	Jim Eden (816) 969-1303	Assistant Chief Jim.Eden@cityofls.net	Approved with Conditions

1. Complete all life safety items for occupancy and schedule a walk through inspection. Do not set any thing up in the building before then, except for what is needed for life safety in the space.
2. All roads (concrete/asphalt) must be in and appropriately striped/marked.

Codes Review (SE)	Joe Frogge (816) 969-1241	Plans Examiner Joe.Frogge@cityofls.net	Approved with Conditions
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1. Installation must comply with 2018 IBC 3306 Protection of Pedestrians and must be approved by Codes and Fire inspectors prior to the event.

Police Review (SE)	Hector Soto Jr. (816) 969-1238	Senior Planner Hector.Soto@cityofls.net	Approved with Conditions
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1. Will need the appropriate Liquor License approval for the event in the new space.