

**Business License Renewal**

220 SE Green Street  
Lee's Summit, MO 64063  
Phone 816.969.1220 / Fax 816.969.1221 / [www.cityofls.net](http://www.cityofls.net)

RECEIVED  
MAY 22 2025  
City of Lee's Summit  
Development Center

CAPITAL TAX & CONSULTING LLC  
Licensing  
608 SW 3RD ST  
LEES SUMMIT, MO 64063

**PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.**

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

Physical Business Address: 608 SW 3RD ST LEES SUMMIT, MO 64063  
Business E-Mail Address:: JEN@CTCPROFESSIONALS.COM  
Legal Name of Business: (if different than DBA):  
Type of Organization: Professional Technical Service  
Please provide your NAIC Code:

Renew on-line communications email address:

Jen@ctcprofessionals.com

(If you would like to renew on-line, you must provide an email above. This email address could be different than the Business Email Address. This email address is the person that is responsible for Business Licenses/Renewals at your place of business)

**\*\*IMPORTANT!** If you would like to RENEW your Business License online, please visit  
<https://devservices.cityofls.net/renew-business-license.html> for instructions.

Business Phone Numbers :

| Primary                               | Cell       | Fax        |
|---------------------------------------|------------|------------|
| <del>8162725024</del><br>816-897-3349 | 8169163461 | 8162469959 |

Contact Information :

| Primary                                                 | Secondary                       | Emergency |
|---------------------------------------------------------|---------------------------------|-----------|
| JEN GORDON, Address:608 SW 3RD ST, Phone:(816) 272-5024 | LORI OWEN, Phone:(816) 272-5024 |           |

(Continued on back page)

Please provide a general description or scope of work for your business:

Tax and accounting services.

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) - 22103511

N/A - no retail sales

\*For businesses physically located in Lee's Summit this section **MUST** be completed\*

Has your Physical Address changed over the last year? Y or N (If yes complete Zoning Approval Form)

Is business located in a Lee's Summit Commercial area or Residential? (circle)

Do you have an intrusion alarm? Y or N (circle)

Total Building Square Footage - 8755 sq ft

Employee Headcount for this location:

Full Time: 6

Part Time: 3

Temporary: seasonal employees 20 days

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) - 22103511

No retail sales

IF PHYSICAL ADDRESS HAS CHANGED WITHIN LEE'S SUMMIT, PLEASE SUBMIT A NEW ZONING FORM. Zoning forms located on website at [www.cityofls.net](http://www.cityofls.net).

FEE CALCULATION (please check those that apply):

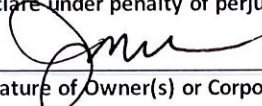
X \$50 Business License Fee (base fee)

       Penalty for delinquent license is 5% per month not to exceed 25% (is delinquent 60 days after expiration)

       Total fee

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

X

  
Signature of Owner(s) or Corporation Agent/Owner

X

CPA  
Title

5/7/25  
Date

The filing of this application or the granting of a business license neither confirms nor approves the use of land as regulated under the provisions of the zoning code, and is further subject to all applicable federal, state and local laws and regulations which apply to specific occupations and businesses. Payment by Check – make check payable to City of Lee's Summit.

FOR OFFICE USE ONLY  
License Effective from

7/1/25 to 6/30/2026

Fee Remitted \$

50

License #

54141211