

**Business License Renewal**

 220 SE Green Street  
 Lee's Summit, MO 64063  
 Phone 816.969.1220 / Fax 816.969.1221 / [www.cityofls.net](http://www.cityofls.net)

 RAYNOR GARAGE DOOR CO INC OF KC  
 Licensing  
 8235 MCCOY  
 SHAWNEE, KS 66227

**PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.**

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

 X Physical Business Address: **276 SW BLUE PARKWAY, LEES SUMMIT MO**  
 Business E-Mail Address: MAIL@RAYNORKC.COM  
 Legal Name of Business: (if different than DBA):  
 Type of Organization: Other Services Not Pub Admin  
 Please provide your NAIC Code:

Renew on-line communications email address: \_\_\_\_\_

(If you would like to renew on-line, you must provide an email above. This email address could be different than the Business Email Address. This email address is the person that is responsible for Business Licenses/Renewals at your place of business)

**\*\*IMPORTANT!** If you would like to RENEW your Business License online, please visit

<https://devservices.cityofls.net/renew-business-license.html> for instructions.

Business Phone Numbers :

Primary	Cell	Fax
9134220441	9132076115	9134220105

Contact Information :

Primary	Secondary	Emergency
SHEILA GUTHRIE, Address:8235 MCCOY ST	Michael Guthrie <b>913 208 7318</b>	<b>913 208 7318</b>

(Continued on back page)

Please provide a general description or scope of work for your business:

\_\_\_\_\_  
\_\_\_\_\_

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) -

\*For businesses physically located in Lee's Summit this section MUST be completed\*

Has your Physical Address changed over the last year? Y or N (If yes complete Zoning Approval Form)

Is business located in a Lee's Summit Commercial area or Residential? (circle)

Do you have an intrusion alarm? Y or N (circle)

Total Building Square Footage - 1100

Employee Headcount for this location:  
 Full Time: 2  
 Part Time:  
 Temporary:

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) -

IF PHYSICAL ADDRESS HAS CHANGED WITHIN LEE'S SUMMIT, PLEASE SUBMIT A NEW ZONING FORM. Zoning forms located on website at [www.cityofls.net](http://www.cityofls.net).

FEE CALCULATION (please check those that apply):

\$50 Business License Fee (base fee)

Penalty for delinquent license is 5% per month not to exceed 25% (is delinquent 60 days after expiration)

Total fee

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

X [Signature] X V.P. 3/20/25  
 Signature of Owner(s) or Corporation Agent/Owner Title Date

The filing of this application or the granting of a business license neither confirms nor approves the use of land as regulated under the provisions of the zoning code, and is further subject to all applicable federal, state and local laws and regulations which apply to specific occupations and businesses. Payment by Check – make check payable to City of Lee's Summit.

FOR OFFICE USE ONLY

License Effective from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Fee Remitted \$\_\_\_ License # \_\_\_\_\_

**ZONING APPROVAL**  
FOR ALL BUSINESSES  
EXCEPT HOME OCCUPATIONS

DATE: 3/20/25  
APPLICANT: B. MIKE GUTHRIE  
BUSINESS NAME: RAYNOR GARAGE DOOR CO., INC OF KANSASCITY  
ADDRESS: 276 SW BLUE PARKWAY  
TYPE OF BUSINESS: GARAGE DOOR/OPENER SHOWROOM  
TELEPHONE: 913 422 0441 ZONING DISTRICT: PMIX - Office/showroom only, no inventory on site  
(To be completed by the Planning Dept.)

NEW BUSINESS  CHANGE OF ADDRESS  
 CHANGE OF OWNERSHIP

If applicable, what type of business previously occupied the space? (Include name of business if known)  
INSURANCE COMPANY

If locating in a previously occupied space, are there any building structural, mechanical, plumbing or electrical alterations or additions proposed? If so, please describe the nature of the alterations or additions.  
N/A

**AFTER THIS ZONING APPROVAL FORM HAS BEEN SIGNED, AN OCCUPANTIONAL/BUSINESS LICENSE APPLICATION AND FEE MAY BE ACCEPTED FOR FINAL PROCESSING IN THE FINANCE DEPARTMENT AT LEE'S SUMMIT, MISSOURI CITY HALL.**

NOTE: This form is required prior to acceptance of an application for an occupational/business license and issuance of a temporary permit to operate if the business location is within the limits of the City of Lee's Summit. New businesses with no physical location within the city do not require this form.

[Signature]  
APPLICANT SIGNATURE

APPROVED BY:  
[Signature]  
DEPT. OF PLANNING & DEV.

If checked, permits are required prior to performing any framing, mechanical, electrical or plumbing alterations or additions.

[Signature]  
CODES ADMINISTRATION  
[Signature]  
FIRE DEPARTMENT

Business Address  
(Administrative Use)