

## Business License Renewal

220 SE Green Street  
Lee's Summit, MO 64063  
Phone 816.969.1220 / Fax 816.969.1221 / [www.cityofls.net](http://www.cityofls.net)

Flat Branch Mortgage, Inc  
Licensing  
101 S 5th Street Suite 200  
Columbia, MO 65201

### PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

Physical Business Address: 3130 SW BLUE RIBBON ST LEES SUMMIT, MO 64082  
Business E-Mail Address:: [licensing@fbhl.com](mailto:licensing@fbhl.com)  
Legal Name of Business: (if different than DBA): Flat Branch Mortgage, Inc  
Type of Organization: Real Estate, Rental, Leasing  
Please provide your NAIC Code:

Renew on-line communications email address: [licensing@fbhl.com](mailto:licensing@fbhl.com)

(If you would like to renew on-line, you must provide an email above. This email address could be different than the Business Email Address. This email address is the person that is responsible for Business Licenses/Renewals at your place of business)

**\*\*IMPORTANT!** If you would like to RENEW your Business License online, please visit <https://devservices.cityofls.net/renew-business-license.html> for instructions.

Business Phone Numbers :

Primary	Cell	Fax
5734423850		

Contact Information :

Primary	Secondary	Emergency
Flat Branch Holding Company/Flat Branch Mortgage Inc Retirement Savings Plan Trust, Address:101 S 5th Street, Phone:(573) 442-3850	BETH LANGSTON, Address:3130 SW BLUE RIBBON, Phone:(816) 287-1024	Flat Branch Holding Company/Flat Branch Mortgage Inc Retirement Savings Plan Trust, Address:101 S 5th Street, Phone:(573) 442-3850

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Please provide a general description or scope of work for your business:

residential mortgage lending

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) -

\*For businesses physically located in Lee’s Summit this section **MUST** be completed\*

Has your Physical Address changed over the last year? **Y or N** (If yes complete Zoning Approval Form)  
Is business located in a Lee’s Summit **Commercial area or Residential?** (circle)  
Do you have an intrusion alarm? **Y or N** (circle)  
Total Building Square Footage -  
  
Employee Headcount for this location:  
Full Time: 1  
Part Time:  
Temporary:  
  
IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) -      NA  
  
IF PHYSICAL ADDRESS HAS CHANGED WITHIN LEE’S SUMMIT, PLEASE SUBMIT A NEW ZONING FORM. Zoning forms located on website at [www.cityofls.net](http://www.cityofls.net).

FEE CALCULATION (please check those that apply):

  X   \$50 Business License Fee (base fee)  
       Penalty for delinquent license is 5% per month not to exceed 25% (is delinquent 60 days after expiration)  
       Total fee

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

x <u>Jamie Pandolfo</u>	x <u>President</u>	<u>12 / 11 / 24</u>
Signature of Owner(s) or Corporation Agent/Owner	Title	Date

The filing of this application or the granting of a business license neither confirms nor approves the use of land as regulated under the provisions of the zoning code, and is further subject to all applicable federal, state and local laws and regulations which apply to specific occupations and businesses. Payment by Check – make check payable to City of Lee’s Summit.

FOR OFFICE USE ONLY

License Effective from       /      /       to       /      /       Fee Remitted \$       License #