

Business License Renewal

220 SE Green Street
Lee's Summit, MO 64063
Phone 816.969.1220 / Fax 816.969.1221 / www.cityofls.net

Five Below #4031
Licensing
251 Little Falls Dr
Wilmington, DE 19808

PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

Physical Business Address: 472 NW CHIPMAN RD LEES SUMMIT, MO 64086
Business E-Mail Address:: business.licensing@fivebelow.com
Legal Name of Business: (if different than DBA): Five Below, Inc.
Type of Organization: Retail Trade
Please provide your NAIC Code:

Renew on-line communications email address: business.licensing@fivebelow.com

(If you would like to renew on-line, you must provide an email above. This email address could be different than the Business Email Address. This email address is the person that is responsible for Business Licenses/Renewals at your place of business)

****IMPORTANT!** If you would like to RENEW your Business License online, please visit <https://devservices.cityofls.net/renew-business-license.html> for instructions.

Business Phone Numbers :

Primary	Cell	Fax
2155467909		

Contact Information :

Primary	Secondary	Emergency
Five Below, Inc., Address:701 Market Street, Phone:(215) 546-7909		Dale Schwisow , Address:472 NW Chipman Road, Phone:(913) 633-3182

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Five Below, Inc. is a specialty discount retail merchandiser selling novelty items and kid/teen accessories.

License Effective from ____/____/____ to ____/____/____ Fee Remitted \$ ____ License # ____



Dear Business Owner:

Enclosed you will find the **Business License Renewal Form** for the license year October 01, 2024 through September 30, 2025.

Please take a moment to review the information, particularly verifying the accuracy of the **Missouri Sales Tax ID** number and business address noting any corrections or additions.

Missouri Senate Bill 30 became effective January 1, 2009; requiring a statement of "No-Tax Due" from the Missouri Department of Revenue before the issuance of a business license by the City for any business engaging in retail sales. A business owner can enter their Missouri Tax Identification Number and PIN at <http://dor.mo.gov/business/sales/notaxdue/> to print their statement and include with the business license renewal. Business license renewals that are submitted without a no tax due certificate cannot be processed.

BUSINESS LICENSE FEES INFORMATION

As governed by City Ordinance #28-30, the base license fee is \$50.00. Businesses are required to have a separate license for each location.

All renewals not received by November 30, 2024 will be considered delinquent and subject to penalty. Penalty is 5% per month not to exceed 25%. Please make checks payable to "City of Lee's Summit".

****IMPORTANT!** If you would like to **RENEW** your Business License online, please visit <https://devservices.cityofls.net/renew-business-license.html> for instructions.

If you will **not** be doing business in Lee's Summit during the next Business License year and you are not located in Lee's Summit, **please send notification**. If you should have questions regarding your renewal, please contact the Development Services Department at 816-969-1200.

Thank you for your prompt attention.

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