



Dear Business Owner:

Enclosed you will find the **Business License Renewal Form** for the license year July 01, 2022 through June 30, 2023. Please take a moment to review the information, particularly verifying the accuracy of the **Missouri Sales Tax ID** number and business address noting any corrections or additions.

Missouri Senate Bill 30 became effective January 1, 2009; requiring a statement of "No-Tax Due" from the Missouri Department of Revenue before the issuance of a business license by the City for any business engaging in retail sales. A business owner can enter their Missouri Tax Identification Number and PIN at <http://dor.mo.gov/business/sales/notaxdue/> to print their statement and include with the business license renewal. Business license renewals that are submitted without a no tax due certificate cannot be processed.

BUSINESS LICENSE FEES INFORMATION

As governed by City Ordinance #28-30, the base license fee is \$50.00. Businesses are required to have a separate license for each location.

All renewals not received by August 30, 2022 will be considered delinquent and subject to penalty. Penalty is 5% per month not to exceed 25%. Please make checks payable to "City of Lee's Summit".

****IMPORTANT!** If you would like to **RENEW** your Business License online, please visit <https://devservices.cityofls.net/renew-business-license.html> for instructions.

If you will not be doing business in Lee's Summit during the next Business License year and you are not located in Lee's Summit, please send notification. If you should have questions regarding your renewal, please contact the Development Services Department at 816-969-1200.

Thank you for your prompt attention.



Expiration date: 06/30/2022

Business License Renewal

220 SE Green Street
Lee's Summit, MO 64063
Phone 816.969.1220 / Fax 816.969.1221 / www.cityofls.net

SPECTRUM MID-AMERICA LLC
Licensing
12405 Powerscourt Dr.
St. Louis, MO 63131

PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

Physical Business Address: 188 NW OLDHAM PKWY LEES SUMMIT, MO 64081
Business E-Mail Address: MICHELLE.MOSES@CHARTER.COM
Legal Name of Business: (if different than DBA):
Type of Organization: Information
Please provide your NAIC Code:

Renew on-line communications email address: michelle.moses@charter.com

(If you would like to renew on-line, you must provide an email above. This email address could be different than the Business Email Address. This email address is the person that is responsible for Business Licenses/Renewals at your place of business)

****IMPORTANT!** If you would like to RENEW your Business License online, please visit

<https://devservices.cityofls.net/renew-business-license.html> for instructions.

Business Phone Numbers :

Primary	Cell	Fax
8166077250	8169857117	

Contact Information :

Primary	Secondary	Emergency
JOSEPH BEROLA, Address:188 NW OLDHAM PKWY, Phone:(913) 530-7120 ** The primary contact for business license inquiries/renewals is Michelle Moses, Director at 314-394-9867/ michelle.moses@charter.com	MICHAEL HENRY, Address:6550 WINCHESTER AVE, Phone:(816) 358-5360	KENT KINTNER, Phone:(816) 215-9738

(Continued on back page)

Please provide a general description or scope of work for your business:

Telecommunications provider of mobile, cable, Internet and voice services

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) -

For businesses physically located in Lee's Summit this section MUST be completed

Has your Physical Address changed over the last year? Y or N (If yes complete Zoning Approval Form)

Is business located in a Lee's Summit Commercial area or Residential? (circle)

Do you have an intrusion alarm? Y or N (circle)

Total Building Square Footage -

Employee Headcount for this location:

Full Time: 5

Part Time:

Temporary:

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) -

IF PHYSICAL ADDRESS HAS CHANGED WITHIN LEE'S SUMMIT, PLEASE SUBMIT A NEW ZONING FORM. Zoning forms located on website at www.cityofls.net.

FEE CALCULATION (please check those that apply):

☒ \$50 Business License Fee (base fee)

☐ Penalty for delinquent license is 5% per month not to exceed 25% (is delinquent 60 days after expiration)

☐ Total fee

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

X Melanie Mox
Signature of Owner(s) or Corporation Agent/Owner

X Director
Title

05 / 09 / 22
Date

The filing of this application or the granting of a business license neither confirms nor approves the use of land as regulated under the provisions of the zoning code, and is further subject to all applicable federal, state and local laws and regulations which apply to specific occupations and businesses. Payment by Check - make check payable to City of Lee's Summit.

FOR OFFICE USE ONLY

License Effective from / / to / / Fee Remitted \$ License #

Instructions for Business License Application

Business Categories/Descriptions

Appliance	Church	Glass, Tinting	Medical, Physician	Restaurant - Mexican
Architectural Services	Cleaning Service	Golf, Supplies	Music	Restaurant - Pizza
Aromatherapy	Clock Repair	Grocery, Pharmacy	Nail, Pedicure	Restaurant - Steakhouse/
Art Gallery	Clothing, Accessories	Hair Salon, Supplies	Newspaper	Seafood
Arts & Crafts	Construction, Home	Hardware, Tools	Non-Profit	Security Services
Auctioneer	Consulting	Healthcare, Services	Office Supplies, Computer	Senior Living
Auto Body, Repair	Dance, Gymnastics, Cheer	Hearing, Vision	Office Support	Shoe, Boot Sales
Auto Detailing	Dental, Orthodontic	Home Decor	Pet, Supplies	Signs
Auto Parts	Department Store	Hotels	Photography	Spa, Massage
Auto Sales	Dry Cleaner, Laundry	HVAC	Physical Therapy	Sporting Goods
Auto, Truck Rental	Education, Tutoring	Industrial	Pool Supplies	Storage, Packing
Bakeries	Electronics	Insurance Agency	Printing, Marketing	Tanning Salon
Banking	Employment, Staffing	IT - Industry	Publisher	Taxi, Bus
Banquet, Catering	Exterminator	IT - Retail, Service	Real Estate, Title, Property	Telecommunications
Barber Shop	Family Entertainment	Jeweler	Management	Travel Agent
Boats	Financial, Tax	Landscape/Irrigation/Lawn	Recycling	Trophies, Awards
Bookstore	Firearms, Accessories	Snow	Restaurant - Asian, Indian	Trucking, Hauling
Butcher Shop	Fitness, Nutrition, Athletics	Legal	Restaurant - Bar & Grill	Vacuum
Car Wash	Flooring, Supplies	License Office	Restaurant - Barbeque	Vending Machine Service
Cards, Gifts, Party	Florist	Liquor - Wine, Beer	Restaurant - Coffee Shops/	Veterinarian
plies	Food Production, Services	Locks & Locksmith	Cafes	Video, Game
Cash Advance	Frozen Treats	Mailing Services, Delivery	Restaurant - Deli,	Water Softening,
Cellular Equipment	Funeral Service	Manufacturing	Restaurant - Family	Wedding, Event Planning
Child Care	Furniture Store	Martial Arts	Restaurant - Fast Food	Wholesale
Chiropractic	Gas Station, Convenience	Medical Supplies	Restaurant - Italian	Other/Explain

Further Details and Definitions from Page 1

Fee: *New license fee* applies to all businesses new to O'Fallon and to existing businesses with a new owner or no current license. *Late renewal* will be charged for any renewal applications received after June 30th of each year. *The following are exempt from paying the license fee; however, the City of O'Fallon requires a completed application in order to maintain updated emergency services information and information on available products/services:* Ministers, teachers, professors, lawyers, doctors, accountants and non-profits.

Real Property Tax: Continuing businesses that own their facility/ies and/or real estate and received a Real Property Tax bill the previous year must provide proof that the Real Property Tax has been paid. To obtain a copy of the paid receipt, please contact the St. Charles County Collector's office at 636-949-7470.

Personal Property Tax: All continuing businesses, whether they own or lease property and have received a Real Personal Property Tax bill in the previous year, must provide proof that the Personal Property Tax has been paid. Personal Property Tax relates to the location from which the business is operated. For home-based businesses, this means the Personal Property Tax receipt for the home address. To obtain a copy of the paid receipt, please contact the St. Charles County Collector's office at 636-949-7470.

Property Tax Waiver: New businesses that were not in operation the previous year must obtain a *Property Tax Waiver* from the St. Charles County Assessor's Office at 636-949-7422.

Missouri Retail Sales Tax Number: Required for all retail businesses that sell product(s) subject to sales tax. Please contact the Missouri Department of Revenue's Tax Assistance Center at 573.751.3505 or <https://mytax.mo.gov> for the Missouri Tax Registration Application (Form 2643).

Certificate of No Tax Due: Required for all retail businesses that sell product(s) subject to sales tax. Please contact the Missouri Department of Revenue at 573.751.9268 or <https://mytax.mo.gov> for a copy of the certificate.

Construction Industry Employers: Contractors in the construction industry with one or more employees are required by State law to supply the City with either a Certificate of Insurance for Workers' Compensation or an affidavit. An affidavit form may be issued upon request by the City, which is signed to attest that your company is exempt. Please contact the Missouri Department of Labor/Division of Workers' Compensation at 1-800-775-2667 or visit www.labor.mo.gov for questions.

TAXATION DIVISION
PO BOX 3666
JEFFERSON CITY, MO 65105-3666



Missouri
DEPARTMENT OF REVENUE

Telephone: 573-751-9268
Fax: 573-522-1265
E-mail: taxclearance@dor.mo.gov

SPECTRUM MID AMERICA LLC
TRANSACTION TAX DEPT
12405 POWERS COURT DR
SAINT LOUIS, MO 63131-3673

DATE: 05/10/2022
VALID THROUGH: 08/08/2022
LEE'S SUMMIT

CERTIFICATE OF NO TAX DUE

MISSOURI ID: 21722099
Notice Number 2030005609

To Whom It May Concern: The Department of Revenue, State of Missouri, certifies the above listed taxpayer has filed all required returns and paid all sales or withholding tax due, including penalties and interest, and does not owe any sales and withholding tax, as of May 9, 2022. This review does not include returns that are not required to be filed as of this date or that have been filed but not yet processed by the Department.

This statement only applies to sales and withholding tax due and is not to be construed as limiting the authority of the Director of Revenue to assess, or pursue collection of liabilities resulting from final litigation, default in payment of any installment agreement entered into with the Director of Revenue, any successor liability that may become due in the future, or audits or reviews of the taxpayer's records as provided by law.

THIS CERTIFICATE REMAINS VALID FOR 90 DAYS FROM THE ISSUANCE DATE.

TAXATION DIVISION