



## Business License Application

220 SE Green Street  
Lee's Summit, MO 64063  
Phone 816.969.1220 / Fax 816.969.1221 / [www.cityofls.net](http://www.cityofls.net)

### PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.

Date 05 / 12 / 20  
MM DD YY

New Business (Y/N) N

In business since 2004

Elizabeth Riley

Common/Preferred Name of Business (DBA)

Legal Name of Business (if different than DBA)

### Physical Business Address:

1160 NE Douglas Street Suite 112

Lee's Summit

MO

64086

Address

City

State

Zip

(816) 309-9128

(816) 309-9128

( )

bdriley78@gmail.com

Business Address Phone #

Cell #

Fax #

Email

### Mailing Address: (if different from Physical Address)

Contact Name for Mailing Address: Elizabeth Riley

☐ DBA ☐ Legal Name ☐ Other

707 SW New Orleans Ct

Lee's Summit

MO

64081

Address

City

State

Zip

(816) 309-9128

(816) 309-9128

( )

bdriley78@gmail.com

Mailing Address Phone #

Cell #

Fax #

Email

### Contacts:

■ Primary Contact: Elizabeth Riley

Owner

Name

Title (Owner/Corp. Agent/Applicant)

707 SW New Orleans Ct

Lee's Summit

MO

64081

Address

City

State

Zip

(816) 309-9128

(816) 309-9128

( )

bdriley78@gmail.com

Phone #

Cell #

Fax #

Email

Date of Birth 04 / 11 / 78  
MM DD YY

S213296029

Missouri

Driver's License #

State Issued

■ Secondary Contact:

Name

Title (Owner/Corp. Agent/Applicant)

( )

( )

( )

Phone #

Cell #

Fax #

Email

Type of Organization (check one):

☐ Individual

☐ Partnership

☐ Corporation

☐ LLC

☐ Other

### Please complete this section if your business is physically located in Lee's Summit.

Check if applicable: This is a change in ☐ business name ☐ business ownership ☒ physical business address

Is business located in a Lee's Summit commercial area ☒ Y (if Y please complete a **Commercial Zoning Approval form**)

Is business located in a Lee's Summit residence? ☒ Y (if Y please complete a **Home Occupation Zoning Approval form**)

Do you have an intrusion alarm? ☒ Y (if Y please complete an **Alarm User Registration** application)

Total Building Square Footage 110

Missouri State Sales Tax Number N/A

All applicants who make retail sales must submit a **Missouri Department of Revenue Statement of No Tax Due** with a date of issuance not more than 90 days before date of business license application/renewal. MDR can be reached at 573.751.9268.

Employee Headcount for this location: 1 Full Time 0 Part Time 0 Temporary

Please provide a general description or scope of work for your business (i.e. electrical contractor, doctor, retail store, etc.):

Cosmetologist/Barber

(continued on next page)

1. Select Business License Category or NAICS code that best describes your business (choose one that applies)

Category	NAICS Code	Category	NAICS Code
<input type="checkbox"/> Animal Services	81	<input type="checkbox"/> Massage Therapy Establishment	81
<input type="checkbox"/> Automobile Body/Repair Shop/Car Wash	81	<input type="checkbox"/> Motel/Hotel indicate # of rooms _____	72
<input type="checkbox"/> Automobile Sales	81	<input type="checkbox"/> Nursery, Greenhouse	44-45
<input type="checkbox"/> Bail Bondsperson	81	<input type="checkbox"/> Pay Day/Title Loan	52
<input type="checkbox"/> Bank, Credit Union, Finance Company	52	<input type="checkbox"/> Precious Metal Dealer/Pawnbroker	81
<input type="checkbox"/> Contractor - Class A, B, C, or D	23	<input type="checkbox"/> Real Estate Rental and Leasing	53
<input type="checkbox"/> Contractor - Other	23	<input type="checkbox"/> Recreation Business - Indoor/Outdoor	71
<input type="checkbox"/> Day Care Provider - General (7-12)	81	<input type="checkbox"/> Rental and Leasing	53
<input type="checkbox"/> Day Care Provider - Limited (1-6)	81	<input type="checkbox"/> Restaurant and Food Service	72
<input type="checkbox"/> Drinking Establishment	72	<input type="checkbox"/> Retail	44-45
<input type="checkbox"/> Funeral Home	81	<input type="checkbox"/> School, for profit	61
<input type="checkbox"/> Gas Service Station & Convenience Store	81	<input checked="" type="checkbox"/> Service Provider	81
<input type="checkbox"/> Grocers	44-45	<input type="checkbox"/> Service Provider with Retail Sales	44-45 or 81
<input type="checkbox"/> Hospital, Nursing Home, Retirement Home, Health	62	<input type="checkbox"/> Special Event	71
<input type="checkbox"/> Insurance	52	<input type="checkbox"/> Telephone Call Center	81
<input type="checkbox"/> IT Services	54	<input type="checkbox"/> Tow Service Provider	81
<input type="checkbox"/> Landscaping-Mowing-Tree Trimmer	81	<input type="checkbox"/> Transportation - Bus/Taxi/Limo/Rental Car	48-49
<input type="checkbox"/> Liquor Store	44-45	<input type="checkbox"/> Vending Machine	81
<input type="checkbox"/> Manufacturing	31-33	<input type="checkbox"/> Waste Management and Recycling Services	56
<input type="checkbox"/> Massage Therapist (may/may not own business)	81	<input type="checkbox"/> Wholesale Sales	42

2. The City may convert to e-billing in the future for some business types. Will you opt-in to the e-billing program?

☒ Yes - Business/Billing Email Address: bdriley78@gmail.com ☐ No

3. Lee's Summit locations: Who would be able to provide access to your building for City Emergency personnel?

Print names in order of preference to call first:

a. Name Elizabeth Riley Tel # (816) 309-9128 Alternate Tel # ( ) \_\_\_\_\_  
 b. Name Eric Minks Tel # (816) 500-0877 Alternate Tel # ( ) \_\_\_\_\_  
 c. Name \_\_\_\_\_ Tel # ( ) \_\_\_\_\_ Alternate Tel # ( ) \_\_\_\_\_

CONTRACTOR LICENSING INFORMATION		***Contractors - please complete this section***	
Please select type of contractor license requested - \$25.00 annual contractor license fee for each Class			
<input type="checkbox"/>	<b>Class A - General Contractor:</b> construct, remodel, demolish, repair any structure		
<input type="checkbox"/>	<b>Class B - Building Contractor:</b> construct, remodel, demolish, repair all structures not exceeding 3 stories in height		
<input type="checkbox"/>	<b>Class C - Residential Contractor:</b> construct, remodel, demolish, repair any single family, duplex or townhouse structure		
<input type="checkbox"/>	<b>Class D - Mechanical Contractor:</b> perform mechanical (HVAC) services		
<input type="checkbox"/>	<b>Class D - Electrical Contractor:</b> perform electrical services		
<input type="checkbox"/>	<b>Class D - Plumbing Contractor:</b> perform plumbing services		
<input type="checkbox"/>	Please provide name of licensed representative (master) to be licensed _____	Phone # ( ) _____	
	Email _____	Cell # ( ) _____	
<input type="checkbox"/>	If renewal - provide 8 hours of CEU (please provide documentation of completion) or include optional in lieu of CEU fee of \$100.00 per license classification		

FEE CALCULATION (please check those that apply):

- ☒ \$50 Business License Fee
- ☐ \$25 Contractor License Fee (\$25 for each license classification ie: Mechanical & Plumbing = \$50)
- ☐ \$100 Contractor fee in lieu of completion of 8 hours of annual continuing education (CEU) for each license classification

\$12.50 Penalty for delinquent license is 5% per month not to exceed 25%

\$62.50 Total fee

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

Elizabeth Riley Owner 05 / 12 / 2020  
 Signature of Owner(s) or Corporation Agent/Owner Date

The filing of this application or the granting of a business license neither confirms nor approves the use of land as regulated under the provisions of the zoning code, and is further subject to all applicable federal, state and local laws and regulations which apply to specific occupations and businesses. Payment by Check - make check payable to City of Lee's Summit.

FOR OFFICE USE ONLY - License Effective from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Fee Remitted \_\_\_\_\_ License # \_\_\_\_\_